

# RECORD OF PROCEEDINGS

№ 001725

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

May 18, 2016

The Madison Township Trustees met in regular session at 6:10 PM on May 18, 2016 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Edward B. Dildine, Mr. Victor Paini, and Mr. John Kershner. Mr. Dildine led those present in the Pledge of Allegiance to open the meeting.

### **PRESENTATIONS REQUESTED BY THE BOARD:**

Township resident, Lisa Schacht introduced herself to the Board and those present as a candidate for State Representative for District 20, which includes 3 Madison Township precincts. She explained her history and goals for the position. She was well received by those present.

Joseph Durham, attorney for the SWACO Consortium, explained the possible new process for past-due collections on delinquent accounts under a new trash contract. The hauler would do the bill and the initial past-due notice, followed by a Township notice with information about fees and assessment if unpaid, which answered one resident commenting about the Township becoming the collector. Lengthy discussion ensued. Trustee Kershner would prefer to see another layer of notices. Administrator Brobst reported on some other Township's processes and noted that this would mean more work for the office. Trustee Paini was not in favor of the Township paying the Hauler in advance of assessing the resident. Trustee Dildine answered a resident that all residents are required to have service unless they have a special approved circumstance. The Board wishes to have the Hauler billing/collection process delineated and be able to review the process.

Reese Kenney, representing Blacklick Estates BlockWatch, commended the Township for the recent clear and concise postcard mailing. She thanked Public Works Superintendent Dave Weaver and PW employee Paden Brobst for their presentation at the previous meeting, along with Administrator Susan Brobst for the administrative part of the program. Ms. Kenney updated the Board on coming events planned by BlockWatch.

### **PUBLIC INPUT:**

Scott Belcastro, representing Trebel, gave a quick update on energy aggregation. He also noted that Trebel would like to make a donation of a couple hundred bags for the BlockWatch's Clean-Up Day being planned. He explained a win for the Township in IGS agreeing to absorb their portion of the resident share of PUCO approved AEP/IGS additional fees allowed to be charged to resident and commended IGS for the same. He approached the Board about wishing to begin preparation of an RFP with rates today to look toward 2017, with 6-7 months until next contract. No decision was made.

Resident Kim Jordan thanked the BlockWatch for their continuing work and also spoke about Agenda 21 and sustainable development lands being abolished.

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## **TOWNSHIP DEPARTMENTS:**

Trustee Pains read a letter from FF Local 2507 thanking the Township for their support of the Easter Egg Hunt and likewise, the Board thanked the Fire Department for all their work in presenting the annual event.

Fire Chief Robert Bates gave a visual presentation of April department stats. He also thanked his staff for all their work on special projects, especially Howard Hahn heading the committee on vehicles and Lt Pam Price heading the committee on kitchen remodeling. Chief Bates noted that FF Mallory had created two pieces for the Motts Military Museum benefit recently held at the Columbus Zoo, including a helmet stand that auctioned for \$950. A special thank-you goes out to FF Mallory.

Chief Bates and FF Hahn reported on and addressed questions regarding the expected new medic. Length of time in receiving have been affected by International's problems causing additional orders to Freightliner. Chief Bates noted that the Tri-Annual Evaluated Exercise at Rickenbacker will be held on June 14th. He explained the requested resolutions regarding tuition reimbursement and the RFQ (Request for Qualifications) which simply allows advertising to those that may be interested in the design-build project for their resumes/qualifications.

Chief Bates also discussed the scope of the kitchen remodel plans at both stations, with Administrator Brobst giving some history and noting that it had been in the budget for 3 years, but held off for budget savings. Chief Bates noted that Lt. Price and Bat. Chief Pruden had done a great job on this project and Lt. Price especially in getting bidders to step to the plate. Trustee Kershner feels at a disadvantage stepping in at this time and wished for more time to review. Trustees Pains and Dildine have no problem and wish to proceed.

Police Chief Kenneth Braden gave a visual presentation of April stats for his department and noted Administrator Brobst attendance at the recent departmental meeting.

Public Works Superintendent Dave Weaver reported that the staff was in the process of mowing and trimming roads prior to the upcoming holiday weekend. He noted that the final shipment of signs had been received and most would be placed next week. Crack sealing will begin in Marwick and then move to Blacklick Estates. He reminded that Brobst Park will be closed on May 23<sup>rd</sup> and 24<sup>th</sup> for clean-up and first-time staining of the shelter houses, tree trimming, and planting of flower beds. He also noted that the "new" used bucket truck was of great use. Administrator Brobst, in response to Trustee Kershner, noted that there is a flag at the park with a light, just behind the first shelter house.

## **TOWNSHIP ADMINISTRATOR:**

Administrator Susan Brobst reminded of the tire collection on May 21<sup>st</sup> from 8:30 to 12:30 or closing at the time the bins are full. They hope to exceed last year's collection of 295 tires. Administrator Brobst announced that the Southeastern Franklin County Chamber of Commerce had recognized each Groveport-Madison 2016 Valedictorian at their meeting earlier today and would like to recognize their

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names and accomplishments this evening, Aeriana Vaughn, Frederik Bestger, Faith Nimely, and Marshall Buck.

Mrs. Brobst reported on her conversation with Jeff LaRue of AquaWater regarding mowing behind the water plant at Newport, which will be mowed next week if not too wet. She noted the routine resolutions for approval, that her attendance at BWC Safety Council today was the last required for the 2015-2016 premium year and the rebate should be received in late 2016. The BWC walk-through for all buildings was good and there is only one more step for the Safety Risk program to be complete. She answered a resident, noting that cutting grass every 14 days was a guideline, based on most property maintenance companies having a 10-14 day rotation. Later in the meeting, she responded to Trustee Kershner that tuition resolutions do need to be separate resolutions.

## **TOWNSHIP FISCAL OFFICER:**

Fiscal Officer Barbara Adams noted that the current cash balance was \$ 6,312,313.41. She noted that minutes approved the last meeting were also posted tonight, as well as those for approval this evening. FO Adams also requested that the 2017 Budget Hearing resolution be approved this evening, as it has the last couple of years, allowing more time for advertisement preparation and submittal.

## **NEW BUSINESS:**

Administrator Brobst reviewed the process and history of participation in the Canal Winchester Community Calendar advertising and asked for direction later as there was a July deadline.

Public Works Superintendent shared the department's current internally prepared road maintenance review. He explained how the priority of maintenance changes each year depending on deterioration. Trustee Kershner spoke of understanding there is a shortfall each year in money available for road repair, with Mr. Weaver confirming that staffing and the budget allows for maintenance but little improvement. Discussion ensued with Trustee Kershner wishing to look at doing little bits to save money for repairs, such as legal fees, getting more monies for roads. He mentioned the possibility of using more local attorneys. Discussion ensued extending to other departments. Highlights of the discussion were grants such as the sign grant Paden Brobst (PW) had worked on but are not abundant, Police and Fire grants which have dried up, past items initiated such as mileage reduction, budget items carefully reviewed each December (departmentally, then with Fiscal & Admin, then with Board) for the coming year, designating items to hold till second settlement or after, working hard to stretch previous Fire levy several years more than promised, early payment of notes as planned to save interest costs, and working hard to dig into each quote. Cost savings versus quality and abatement, along with amount of services to some of those businesses, were also discussed.

## **RESOLUTIONS:**

### **071-16 ACCEPT MINUTES REG APRIL 20, 2016 MEETING**

Mr. Paini moved to accept the minutes of the regular April 20, 2016 meeting as presented. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

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**072-16 APPROVE CHANGE ORDER #1 NEW FIRE ENGINE**

Mr. Paini moved to authorize Fire Chief to sign Change Order #1 for the additional cost of \$3,289.00 for changes to Pierce fire engine (182). Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

**073-16 AUTHORIZE RFQ & ADVERTISE FOR STATION 183 DESIGN BUILD RFQ**

Mr. Paini moved to authorize the Request for Qualifications for design-build services per the extended resolution and authorize the Fire Chief to advertise for Madison Township Fire Station 183 design-build Request for Qualifications. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

**074-16 AUTHORIZE FIRE STA 181 & 182 KITCHEN REMOLDING**

Mr. Paini moved to authorize the Administrator to sign an agreement with Precision Building for a total cost of \$37,498.00 for kitchen cabinet replacement at Station 181 and a kitchen remodel with new cabinets at Station 182. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

**075-16 APPROVE TUITION REIMBURSEMENT - LT PAMELA PRICE**

Mr. Paini moved to approve tuition reimbursement for Lt. Pamela Price in the amount of \$3290.00 for the Fall 2016 online format (August 29 through October 23) semester in Survey of Accounting and Leadership & Organizational Behavior for her MBA Degree for Organizational Leadership, through University of Findlay, upon successful completion. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

**076-16 APPROVE TUITION REIMBURSEMENT - LT PAMELA PRICE**

Mr. Paini moved to approve tuition reimbursement for Lt. Pamela Price in the amount of \$1316.00 for the Fall II 2016 online format (October 24 through December 18) semester in Survey of Finance for her MBA Degree for Organizational Leadership, through University of Findlay, upon successful completion. Further, per Township CBA 2016 tuition reimbursement will have been met. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

**077-16 APPROVE TUITION REIMBURSEMENT - FF JASON MILLER**

Mr. Paini moved to approve tuition reimbursement for Firefighter Jason Miller in the amount of \$889.50 for the Summer (May 16 through August 8) semester in Intermediate Algebra & Prior Learning Portfolio for his Associates degree in Fire Science, through Hocking College, upon successful completion. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

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## **078-16 ACCEPT RESIGNATION - PT FIREFIGHTER TREVOR WILLIARD**

Mr. Paini moved to accept the resignation of part-time firefighter Trevor Williard effective April 21, 2016 at the end of shift. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **079-16 AUTHORIZE ADVERTISEMENT – PT FIRE INSPECTOR POSITION**

Mr. Paini moved to advertise for the position of part-time Fire Inspector at a pay rate of \$11.00 per hour, (PT FF Paramedic) with step increases at six months and 12 months per the 2016 salary resolution. Further, this position will work 129 hours or less each calendar month, with no benefits. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **080-16 ACCEPT RESIGNATION – PT SEASONAL PARKS & REC - MIKE GANDEE**

Mr. Paini moved to accept the resignation of part-time seasonal worker Mike Gandee effective May 6, 2016 at 1:00 PM. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **081-16 APPROVE OTA BWC GROUP – CAREWORKS COMP ADMINISTRATOR**

Mr. Paini moved to approve the agreement to participate in the 2016 Ohio Township Association BWC Group with CareWorks Comp (formerly Frank Gates) as the third party Administrator (TPA) for the OTA group with services beginning July 1, 2016 in the amount of \$15,126.00. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **082-16 APPROVE THE LIST OF MOWING & TRASH REMOVAL ASSESSMENTS**

Mr. Paini moved to approve the list of 13 mowing and trash assessments totaling \$3,450.00. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **083-16 APPROVE PERSONNEL FILE ADDITIONS LIST**

Mr. Paini moved to accept the list of items for personnel files to be placed in the appropriate files. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **084-16 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Mr. Paini moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **085-16 SET 2017 ANNUAL BUDGET HEARING**

Mr. Paini moved to set the 2017 annual budget hearing at the regular meeting on July 13, 2016. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

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## **086-16 ACCEPT BANK RECONCILIATIONS & REPORTS**

Mr. Paini moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and bank balances agree through March 31, 2016 showing a balance of \$7,838,714.77. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **087-16 APPROVE EXECUTIVE SESSION – ADMIN., PUBLIC WORKS, POLICE & FIRE**

Mr. Paini moved to approve Administration, Public Works, Police and Fire executive session for the purposes of: considering the compensation of a public employee or official, preparing for negotiations or bargaining sessions for public employees concerning their compensation or other terms and conditions of employment, and considering the discipline of a public employee or official. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

Mr. Paini moved to recess for five minutes and resume in executive session at 8:20 PM. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **EXECUTIVE SESSION**

Mr. Paini moved to close executive session and resume the meeting in open session at 8:51 PM noting that no action was taken during executive session. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **DISCUSSION:**

Chief Braden reported on the coming US 33 corridor enforcement of the Opiate Crisis Prevention program. He also discussed current cruiser repair and Toughbooks for the 2017 budget.

## **RESOLUTIONS:**

### **088-16 HIRE PT SEASONAL WORKER PATRICK MCQUADE – PARKS & REC**

Mr. Paini moved to hire Patrick McQuade as a part-time seasonal Parks & Rec worker for the period May 21 through October 7, 2016 pursuant to successful completion of physical and background check at a starting rate of \$12.24 per hour with no benefits. Further, this position will work 129 hours or less each calendar month employed. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### **089-16 EXTEND PROBATIONARY PERIOD – POLICE OFFICER STEVE HARGER**

Mr. Paini moved to approve the Letter of Understanding for Officer Steven Harger to extend the probationary period for an additional six (6) months, until December 5, 2016, and authorize the administrator to sign said Letter of Understanding. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

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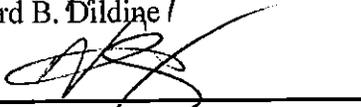
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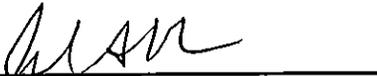
Mr. Paini moved, as there was no further business, to adjourn the meeting at 9:14 PM. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## MEETING ADJOURNED

TRUSTEES:

  
\_\_\_\_\_  
Edward B. Dildine

  
\_\_\_\_\_  
Victor Paini

  
\_\_\_\_\_  
John A. Kershner

FISCAL OFFICER or RECORDER:

  
\_\_\_\_\_  
Barbara D. Adams