

# RECORD OF PROCEEDINGS

№ 001701

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

January 20, 2016

The Madison Township Trustees met in regular session at 6:08 PM on January 20, 2016 at the Madison Township Community Center. Fiscal Officer Barb Adams called the meeting to order. Roll call showed the following trustees present: Mr. Edward B. Dildine, Mr. Victor Paini, and Mr. John Kershner. Mrs. Adams led those present in the Pledge of Allegiance to open the meeting.

Fiscal Officer Adams entertained a motion to appoint a Chairman of the Board of Trustees.

### **001-16 APPOINT 2016 CHAIRMAN**

Mr. Paini moved to appoint Ed Dildine as Chairman of the Board of Trustees for 2016. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

Fiscal Officer Adams then turned the meeting over to Chairman Ed Dildine.

### **002-16 APPOINT 2016 VICE-CHAIRMAN**

Mr. Dildine moved to appoint Victor Paini as Vice-Chairman of the Board of Trustees for 2016. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### **003-16 PROMOTE FF RASHID TAYLOR TO LIEUTENANT**

Mr. Paini moved, upon the recommendation of the Fire Chief, to approve the promotion of F/F Rashid Taylor to the position of Lieutenant effective January 30, 2016 and serve a one-year probation in this rank. Mr. Dildine seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### **OATHES of OFFICE**

Fire Chief Robert Bates presented FF Rashid Taylor for his oath of office as Lieutenant. Following the oath all present congratulated Lt. Taylor on his promotion.

### **PRESENTATIONS REQUESTED BY THE BOARD:**

Fire Chief Bates presented retiring Lt. Steve Roth a commemorative flag flown over his home Station 182 in honor of his 29 years of service with Madison Township. Firefighter Bill Mallory, on behalf of Local 2507, presented Lt. Roth with a hand crafted helmet stand. FF Mallory also presented the new commemorative stand of a firefighter holding a baby which will hold plaques of all retirees and be kept in the station. All present showed appreciation for Lt. Roth's service to Madison Township.

Fire Chief Bates presented FF Jason Meddles his 5 year service award in appreciation of his service to the Township. Police Officer James Hummel, not in attendance, will also receive his 5 year service award.

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**January 20, 2016**

Trustee Ed Dildine personally thanked Bill Mallory, along with Local 2507, for crafting the helmet stands honoring retiring firefighters. This seems to have become an appreciated tradition.

Scott Belcastro, representing Trebel, reviewed electric aggregation. He reported that the PUCO passed a new rule that there may no longer be fixed rate utility contracts with pass-throughs. They must now be called variable rate. Because of this, our current electric contract with IGS will be affected sometime this summer and he will report more details at a future meeting. In answering questions regarding increase in electric bills, he reported that in 2015 the PUCO allowed for the separation of the transmission and generation portions of electric bills. This means that only the generation portion of the bill is covered through the aggregation contract. Mr. Belcastro asked the Board to consider looking at a gas aggregation contract.

Attorney Joe Durham, from Eastman & Smith representing SWACO's Consortium Contract, reviewed detailed bid amounts of Consortium II. A component in the SWACO bid awarded Rumpke the recyclable waste at \$20.00 per ton, however this fee is not passed on to the residents. SWACO recommends going with the 3 year option on recyclables. In addressing Trustee Kershner's concerns, he is aware of the issue we have under our current Local Waste contract and believes he can assist with amending the language.

## **PUBLIC INPUT:**

No attendees wished to address the Board.

## **TOWNSHIP DEPARTMENTS:**

Fire Chief Robert Bates explained requested resolutions and provided a visual presentation of December and 2015 yearly statistics for the department. Trustee Paini thanked him for the additions to the reporting, which was very useful.

Police Chief Kenneth Braden gave a visual presentation of department stats. He reported that one of the prospective officers for the Reserve Program was going to Pickerington as a full-time intern and the other had some unacceptable information. Chief Braden stated that Reserve Wonsick is interested in our department's full-time position.

Public Works Superintendent Dave Weaver noted that the new(used) 1999 GMC bucket truck was outside for viewing and explained the differences between this truck and the old 1985 Ford truck. Unlike other years, he reported Zero snow removal activity in December.

## **TOWNSHIP ADMINISTRATOR:**

Administrator Susan Brobst reported that notification had been received to negotiate with Local 2507 as their contract will be up the end of April, 2016. She noted that she had spoken with each Trustee about revising the out of state training protocol as classes fill up before employees can get registered. Lengthy discussion ensued. All agreed to the change and wording will be prepared during the break. She also noted that there was a large amount of resolutions due the beginning a new year.

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January 20, 2016

## **TOWNSHIP FISCAL OFFICER:**

Fiscal Officer Barbara Adams noted that the current cash balance was \$ 3,055,643.51. She noted that the resolution approving minutes would be moved till after executive session allowing previous and current Board members to review. She discussed encumbered balances into 2015 and the tax settlement advance requests annual resolutions. FO Adams and Police Chief Braden discussed the auto auction process, agreeing that although this first time had been cumbersome, it seemed to be a great option for the future now that all the initial work has been done. She also discussed the requested resolution allowing an additional signer of titles, which will be continuing and the annual appointment of a means of auctioning vehicles.

## **OLD BUSINESS:**

Administrator Brobst reported on the first potential settlement offer on a demoed property. Discussion ensued. An out of state owner has received their bill and is interested in this process. An offer would be made by the resident, the Board would need to approve, followed by the LandBank reviewing and signing off. Any taxes outstanding would need to be paid either in addition or outside of the settlement agreement. In the end the Township would receive clear title and could sell the land. There is much to work through as this will be the first time for both the LandBank and the Township. Administrator Brobst hopes to bring additional information to the next meeting. The Board all agreed to continue with this process.

## **NEW BUSINESS:**

Trustee John Kershner discussed zoning and code enforcement options, using Blendon Township as an example, where the administration is the zoning department with no zoning board required. A retired part-time police officer is used for code enforcement. An initial start-up of approximately \$5000 in legal fees would be required and there would be free resources for code writing. Trustee Kershner discussed further. A resident noted that zoning has been reviewed since 1970, decisions have been based on the cost of a zoning officer, and Franklin County's Joe Bailey does a fine job for the Township. He would call this more spending, not less. Another resident noted that she believes this is wanted by the residents. Trustees Dildine and Paini would want more research before considering. Trustee Kershner noted that he had just scratched the surface and would like to invite representatives of Blendon Township to present information to the Board.

Fire Chief Bob Bates discussed the 'Design Build' process proposed for Station 183. He noted that we are governed by the ORC, whereas our example of Canal Winchester is governed by their city charter. The ORC requires us to have a criteria architect to help us put all together. Discussion of the process, timing, and response time ensued. Trustee Paini stated that he supports this process. It was noted that the medic needed for this station is planned in budgeting.

# RECORD OF PROCEEDINGS

№ 001704

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

January 20, 2016

## RESOLUTIONS:

### **004-16 CERTIFY VEHICLE TITLES FOR MADISON TWP & AUTO AUCTION USE 2016**

Mr. Paini moved that the Fiscal Officer or the Administrator may certify vehicle titles for Madison Township on a continuing basis. Once vehicles are declared surplus, designated for auction and properly advertised, the Columbus Fair Auto Auction will be used for auction services in 2016. Further, Columbus Fair Auto Auction will act as the Agent for Madison Township in certifying titles. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### **005-16 APPOINT LEGAL FIRMS - 2016**

Mr. Paini moved to retain the following legal firms for the 2016 calendar year to represent Madison Township for the specific matters listed:

Crabbe, Brown & James	Most general legal matters
Littler-Mendelson	Police & Fire CBA matters
Plunkett Cooney	Police & Fire employment matters
Mark S. Finamore	Cemetery matters

Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### **006-16 AUTHORIZE LEGAL AGREEMENT - EASTMAN & SMITH LTD**

Mr. Paini moved to authorize the Administrator to enter into an agreement with Eastman & Smith LTD regarding trash contract amendments, for Local Waste contract, not to exceed a cost of \$1000. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### **007-16 AUTHORIZE NOTICE OF AWARD – RECYCLING**

Mr. Paini moved to authorize the Administrator to sign the contract and send Notice of Award to Rumpke for disposal of recycling services (option #2) September 1, 2016 through August 31, 2019. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### **008-16 APPOINT COHCC REPRESENTATIVE**

Mr. Paini moved to appoint the Administrator as the representative to the Central Ohio Health Care Consortium and to appoint Dave Weaver as the proxy. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### **009-16 APPROVE AMENDING CONTRACT – LOCAL WASTE**

Mr. Paini moved to approve amending the current contract with Local Waste to include additional steps for delinquent notices to owners and an increase in late fees. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

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## **010-16 ACCEPT RESIGNATION – PT FF KEVIN CUNNINGHAM**

Mr. Paini moved to accept the resignation of part-time Firefighter Kevin Cunningham effective January 6, 2016 at the end of shift. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **011-16 ACCEPT RESIGNATION – PT FF ALTAN KELLER**

Mr. Paini moved to accept the resignation of part-time Firefighter Altan Keller effective January 12, 2016 at the end of shift. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **012-16 AUTHORIZE PT FIRE INSPECTOR POSITION**

Mr. Paini moved to authorize the Fire Department to add a part-time Fire Inspector position to their authorized staffing. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **013-16 AUTHORIZE JOB DESCRIPTION & PAY SCALE FOR PT FIRE INSP POSITION**

Mr. Paini moved to authorize the Fire Chief to establish a job description and pay scale for a part-time Fire Inspector. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **014-16 APPROVE TUITION REIMBURSEMENT – FF JASON MILLER**

Mr. Paini moved to approve tuition reimbursement for FF Jason Miller in the amount of \$947.00 for Elementary Algebra, Spring 2016 for his Associate Degree in Fire & Emergency Services through Hocking College. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **015-16 AUTHORIZE RFP DOCUMENTS**

Mr. Paini moved to authorize the Fire Chief to begin Request for Proposal (RFP) documents for a Criteria Architect to assist in developing the baseline design criteria and requirements for Station 183. Discussion: Trustee Kershner asked that the resolution again be read, clarifying criteria. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **016-16 APPROVE PERSONNEL FILE ADDITIONS LIST**

Mr. Paini moved to accept the list of items for personnel files to be placed in the appropriate files. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **017-16 ACCEPT THE 2015 ENCUMBERED BALANCES**

Mr. Paini moved to accept encumbered balances as of December 31, 2015 and further, that the Fiscal Officer forward said balances to the Franklin County Auditor. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

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## **018-16 APPROVE TAX SETTLEMENT ADVANCE REQUESTS**

Mr. Paini moved that the Fiscal Officer may at any time during 2016 request an advance of 90% of the monies received on the ensuing tax settlements in the name of Madison Township. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **019-16 ACCEPT BANK RECONCILIATIONS/REPORTS**

Mr. Paini moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and bank balances agree through December 31, 2015 showing a balance of \$3,242,379.89. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **020-16 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Mr. Paini moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## **021-16 APPROVE EXECUTIVE SESSION – POLICE, FIRE & ADMINISTRATIVE**

Mr. Paini moved to approve Police, Fire & Administrative executive session for the purposes of: considering the compensation of a public employee or official, reviewing negotiations or bargaining sessions for public employees concerning their compensation or other terms and conditions of employment, and conferencing with an attorney for the public body concerning disputes involving the public bodies that are subject to pending court action. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

Mr. Paini moved to recess for five minutes and resume in executive session at 8:00 PM. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### **EXECUTIVE SESSION**

Mr. Paini moved to close executive session and resume the meeting in open session at 8:35 PM noting that no action was taken during executive session. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### **DISCUSSION:**

Discussion ensued regarding gas aggregation and the Board was not interested in pursuing at this time. FO Adams reviewed the remaining monies earmarked for a K-9 program and the need to address these monies. She also discussed the need to follow the State Auditor's second bi-annual recommendation regarding the LETF. The Board agreed.

# RECORD OF PROCEEDINGS

№ 001707

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

January 20, 2016

## RESOLUTIONS:

### 022-16 RE-EARMARK K-9 PROGRAM FUND BALANCE

Mr. Paini moved that Madison Township believes K-9 services are available from other local entities and does not plan to re-establish a K-9 program, therefore the balance remaining at the end of the program will be paid from the Police Fund after permanent appropriations for Police Honor Guard costs until depleted, when LETF will again cover Honor Guard costs. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### 023-16 ESTABLISH LETF FUND/REQUEST IN 1<sup>st</sup> AMENDED CERT

Mr. Paini moved to proceed in establishing the LETF (Law Enforcement Trust Fund), a special revenue fund. Further, the Fiscal Officer will request "other source" inclusion in the first amended certificate of estimated resources from the County Auditor and include in permanent appropriations. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

### 024-16 REVISE OUT-OF-STATE TRAINING PROTOCOL

Mr. Paini moved to change out-of-state training approval to include Department Head/Administrator consultation followed by email, including all details/reason individual chosen, to all Board Members by the Department Head. The Board will respond within 48 hours with questions/problems before final approval or denial by the Department Head. Registration details will then be reported in the next weekly report and in the weekly report at the time of training. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

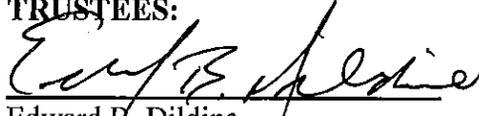
### 025-16 HIRE POLICE OFFICER - WONSICK

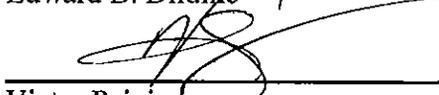
Mr. Paini moved to re-classify Michael Wonsick from a Reserve Office to a full-time Police Officer effective January 30, 2016 with pay and benefits as set in the current collective bargaining contract. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

Mr. Paini moved, as there was no further business, to adjourn the meeting at 9:06 PM. Mr. Kershner seconded the motion and roll call showed: Aye: Mr. Kershner, Mr. Paini, and Mr. Dildine. Motion carried.

## MEETING ADJOURNED

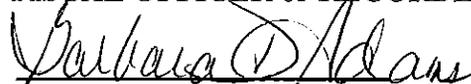
TRUSTEES:

  
Edward B. Dildine

  
Victor Paini

  
John A. Kershner

FISCAL OFFICER or RECORDER:

  
Barbara D. Adams