



Madison Township
4575 Madison Lane Groveport, Ohio 43125
Telephone (614) 836-5308 Fax (614) 836-5370
www.madisontownship.org



Madison Township Express

Board of Trustees Organizational Meeting January 4, 2022

Business of the Board

The purpose of the yearly organizational meeting is to establish regular administrative business for the year ahead. Further information on all resolutions passed by the board can be found in the meeting agenda.

Trustee Michele Reynolds was appointed Chair of the board. Trustee Katherine Chipps was appointed Vice Chair of the board.

All business of the board passed as presented.



Madison Township Express

Board of Trustees Meeting January 20, 2022

Board Presentations

Cassandra Davidson, the Community Outreach Coordinator with the Canal Winchester Indian Trail Elementary School PTO, and the Assistant Principals of Indian Trail and Winchester Trail Elementary Schools thanked the Board of Trustees for their donation of \$250 to the school snack pantry and presented a poster and cards made by the students. Each school has provided over 1,000 snacks in just the first half of the school year.

Mari Long and Andrew Booker with SWACO revealed plans for a new regional recycling facility and a regional yard and food waste facility. This plan would divert waste from landfills and have a positive impact on environmental efforts. If enacted, companies would bid for pickup contracts, just like trash and recycling services. These plans are still in the very beginning stages of development and will not be taking effect until 2025, at the same time trash contracts will be reviewed in Madison Township. As of right now, SWACO is gathering proposals and qualifications. Ms. Long and Mr. Booker requested a non-binding letter of support from the Board of Trustees.

Thanks to many questions from the Board, Mr. Booker explained that 1 million pounds of food waste goes into a landfill every day, and the demand for recycling is quickly taking over the capabilities of the current facility used by SWACO. These new processing facilities will focus on technology and net benefit to the communities.

Old Business

Fire Chief Robinson spoke about the previously budgeted ambulance (medic) purchase. With the purchase happening in 2022, delivery is expected in 2023, putting vehicle acquisition on track for no more than one purchase per year. To maintain the goal of fiscal responsibility, the fire department is partnering with a neighboring department to make this multi-vehicle purchase. In total, the partnership, prepayment discount, and timing will save Madison Township approximately \$29,700.00. Trustee Chipps and Trustee Reynolds complimented the Fire Department's dedication to saving taxpayer money.

Trustee Pritchard asked Chief Robinson to explain the timeline of this purchase. He explained that the medic will be delivered in spring of 2023. Since the lifespan of a medic is about 4-5 years on the front line then they go into reserve status. This purchase spaces out our equipment replacement schedule, so now the department will be purchasing only 1 unit per year.

New Business

Administrator Brobst said a resident was concerned about excessive speeding on Fullerton Rd. This resident was asking about speed bumps specifically. Administrator Brobst recommended the Board contact the Franklin County Engineer for a speed study and recommendations. Police Chief York restated that police presence in the area continues to issue traffic violations and discourage those who violate traffic laws. The MTPD speed trailer was set up in the area on two different occasions and collected informative data.

Another area of concern is the intersection of Hayes Rd and Richardson Rd. The serious accident at that intersection in the beginning of January reaffirmed the hazards affecting the area for several years. The Administrator contacted the Franklin County Engineer's Office, as they had done in the past. It should be known that these roads are serviced and maintained by Franklin County and are not under the direct control of Madison Township. This includes signage, speed limits, and construction projects. Residents are encouraged to call the Franklin County Engineer's Office at 614-525-3030 with their concerns and questions.

Administrator Brobst said that the Franklin County Engineer Office has been very receptive and taken these issues very seriously when the Township has contacted them, both now and in the past. The main issues are the approved speed and the obstructed line of sight. In response to these concerns, many would think the best solution would be a 4-way stop or a traffic light. In this particular case, a 4-way stop would likely increase crashes due to the approved rate of speed based on similar studies, and a light would require major road reconstruction to include turn lanes in all directions.

Administrator Brobst asked the Board for approval to submit a letter requesting a study and recommendations to the County Engineer.

Trustee Reynolds asked if the County Engineer's office would be able to help educate and involve the residents. Trustee Pritchard asked if a speed trailer could be placed there as well, which will be looked into.

Madison Township received an expedited Type 2 Annexation request for 2 properties.

Public Comments

Mr. Andrew Nimely asked Chief York if there was a way to respond to the person who complained about the speeding in Fullerton. Chief York said he did not know who the complainant was. Trustee Pritchard encouraged people to speak with Trustees, Chiefs, and the Administrator if there are issues rather than relying on social media.

Department Reports

Fire Chief Robinson gave a status update on the Columbus Ladder 23 crew operating out of Station 183. All is going well and they are estimated to return to their own station in late February or early March.

Police Chief York also gave a status on the staffing of the police department. A total of 14 interviews were scheduled over several days in early January, leading to 4 candidates moving on to the background screening process.

Public Works Superintendent Watkins reported on the snow and ice event beginning 4 pm on the 16th and lasting until 7:30 am on the 17th. In total there were 936 miles driven, 22.5 tons of road salt used, and 312 gallons of salt brine spread. It took a total of 27.5 straight man hours, most overnight, to accomplish this.

Administrator Susan Brobst shared the 2021 statistics for the Community Center rentals. The Community Center rental fees from July to December were \$4,470.00 in 2021. There were a total of 83 reservations. Of those reservations, 47 were residents and 17 were non-residents. It should be noted that the Community Center was only open for reservations for half of the year. The Brobst Park shelter houses had 120 reservations. Of those, 57 were residents and 63 were non-residents. The park gathered \$210 in donations. Trustee Reynolds asked if the rental rate is going to be increased. Administrator Brobst said it was being discussed in the office and more information would be coming in the next few months.

Fiscal Officer Vermeer reported the total cash on hand to be \$13,061,095.47. She then reported the following account balances. Please note that any discrepancies in totals are due to several small, specific funds not written here.

Fire \$8,819,886.08
Police \$1,679,760.12
General \$1,101,722.75
Public Works \$759,048.96

Business of the Board

All Business of the Board passed as presented.



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Madison Township Express

Board of Trustees Meeting February 17, 2022

Board Presentation

Fire Inspector Jeff Fasone was recognized for 35 years of service to the Madison Township Fire Department by Fire Chief Derek Robinson.

Old Business

Fire Chief Robinson reported that there is a resolution on the agenda to move ahead with the purchase of a 2022 Ford Explorer Interceptor AWD Utility vehicle for the replacement of the Fire Prevention Bureau's current 2008 Chevrolet Equinox. The vehicle was due to be replaced in 2020, but was extended to get two more years out of its expected service life. With the current market availability, potential for price increases, and the possibility of the closeout of this model line, Chief Robinson requested approval to move forward with the purchase. He said that the estimated delivery time is six months.

Trustee Reynolds gave an overview of the policing efforts in Canal Winchester by the Madison Township Police Department, as requested by the Canal Winchester City Council. She said the police department has been making concerted efforts in patrolling the area and has increased presence across all shifts. Also, radio updates for Franklin County, who dispatches the Madison Township Police Department to 911 calls, will allow Madison Township officers to receive dispatch calls from Fairfield County as well. Conversations are still happening between the Fairfield County Sheriff's Office, Franklin County Sheriff's Office, the City of Canal Winchester, and Madison Township to provide the best possible service to residents. In addition, Trustee Reynolds revealed plans to hire four patrol officers and one Commander in 2022.

Administrator Susan Brobst said the Franklin County Engineer will be taking several steps to improve the safety of the intersection at Hayes Rd. and Richardson Rd. They will be removing a tree to improve visibility and upgrading the stop signs on Hayes Rd. to have flashing lights. Additionally, the County Engineer will be adding this intersection to their 2022 project list for consultation.

New Business

Public Works Superintendent Dave Watkins reported that the winter storm that hit at the beginning of February posed significant challenges to the Public Works Department. The storm started with freezing rain, which turned into 2-3 inches of sleet, then ended with snow. As the storm continued, the rain and sleet turned to solid ice. Crews began working at 2 am on

Thursday, February 3, and continued around the clock until 6 pm on Friday, February 4. However, the ice was frozen to the ground and caused problems for several days afterward. During the storm and in the days following, the Public Works crews drove 1,167 miles and spread a total of 41 tons of road salt and 800 gallons of salt brine. The normal use for a winter storm is between 14 and 22 tons of salt and 275 gallons of salt brine.

Administrator Brobst spoke about the expected increase in mailed communication to residents from the township this year. She said that residents can expect a newsletter-style mailer to come in the spring, and a few postcards during the rest of the year.

Administrator Brobst said that the Land Bank, or Central Ohio Community Improvement Corporation (COCIC), of Franklin County requires a collective representative and alternate representative from Jefferson, Prairie, and Madison Townships. Administrator Jewell from Prairie Township will be the primary representative, and Trustee Reynolds the alternate under a memorandum of understanding.

Fiscal Officer Vermeer reported the total cash on hand to be \$12,550,442.90. She then reported the following account balances. Please note that any discrepancies in totals are due to several small, specific funds not written here.

Fire \$8,434,985.75
Police \$1,569,891.86
General \$1,104,351.25
Public Works \$747,145.61

Business of the Board

All Business of the Board passed as presented.



Madison Township Express

Board of Trustees Meeting March 17, 2022

Board Presentations

Fire Lieutenant Howard Hahn was recognized for 15 years of service.

Maintenance Technician Wesley Welch received his retirement award after 28 years of service to Madison Township.

Andy Mitrey with Archer Energy LLC spoke about a proposed gas aggregation for Madison Township residents. He explained that the natural gas prices are driven by weather, and recent geopolitical factors, and are now 150% higher than last year.

Old Business

Following the presentation by Mr. Mitrey, Administrator Brobst outlined the new agreement. If approved by the board, a new natural gas aggregation will take effect on April 1, 2022 with the following terms:

- Effective April 1, 2022, through March 31, 2024
- New Supplier is Archer Energy LLC
- NYMEX standard + 2% discounted COH adder for one year, to be re-evaluated for added savings after one year
- Budget Billing is available
- No fees to join later
- No fees to leave early
- Residents and businesses may join

An opt-out mailer will be coming to residents in early April. Residents should do nothing to join the program, they will be automatically enrolled. The first bill residents will see with the new rate will be their June bill.

Administrator Brobst reported that the Public Utilities Commission of Ohio will hold a public hearing on March 31 at 6 pm for residents to comment on the proposed Aqua water and sewer rate increases. As a reminder, this is not a Madison Township matter and the board, or any other Township official, has any say in what happens. This information is being shared as a courtesy to the residents who are concerned. The hearing will be held at the Ohio History Connection, near the Ohio State Fairgrounds. Customers that wish to file comments about the rate cases without attending the hearing may call or write the PUCO. The case number will

need to be cited with all remarks, which will be included in the case docket. The PUCO will review all the testimony and then issue a decision about the rates and an effective date. Visit <https://puc.ohio.gov/news/puco-announces-public-hearings-aqua-ohio-and-aqua-ohio-wastewater-rate-increases> for more information.

Administrator Brobst then said that the Attorney General's office has announced an \$808 million dollar settlement with the three largest distributors of opioids and Madison Township will be a recipient of some funds. A resolution to establish a fund for this money to be received is on the agenda tonight. It is unknown how soon the Township can expect any money, or how much, but there are specific approved uses for these funds. Decisions on fund allocation will be made as more information becomes available.

Superintendent Watkins shared that, unfortunately, Madison Township did not receive funding from ODOT for the proposed Bixby Rd full-depth reclamation.

Trustee Reynolds asked for a support letter from the Board for the Park Drainage Improvement project submitted to the Capital Budget Project Fund.

New Business

Chief Robinson reported that all three Madison Township Fire engines are out of service for various repairs. Engine 181 was damaged in an accident at no fault of the firefighters. No one was seriously injured. As a result, the repair to Engine 181 is expected to take 6-7 months. In the meantime, station 181 is borrowing a reserve engine from Clinton Township. Engine 182 was also damaged in an accident at no fault of the firefighters and was able to stay in service, but unrelated mechanical issues have taken it out of service as well. Station 182 is using a Franklin Township engine in the meantime. Finally, Engine 183 is out for mechanical issues and Station 183 is utilizing a loaner engine from the Columbus Fire Department.

Chief Robinson thanked the Clinton Township, Franklin Township, and Columbus Fire Departments for the use of their equipment.

Trustee Reynolds asked what message Chief Robinson had for residents in the wake of these accidents. Chief Robinson stressed the importance of being alert and attentive when driving, and avoiding distractions like mobile devices and loud stereos. He pointed out that cars are more insulated now and sirens may be harder to hear. Most importantly, go right for sirens and lights. Emergency response vehicles pass on the left, so if a responding vehicle is coming, merge to the right and move out of their path. Do not try to beat them through an intersection, and do not race them.

Superintendent Watkins reviewed the Franklin County Engineer bridge report. The conditions are Berger over Big Run: Good Condition; Rager over Georges Creek: Satisfactory; and Braun over Snyder Ditch: Very Good.

The following information was presented by Administrator Brobst:

- The Franklin County Engineer and the City of Columbus requested a letter of support for improvements to Williams Rd. Both Administrator Brobst and Fire Chief Robinson attended a virtual meeting about the project and recommended sending the letter.
- SWACO is asking for support to increase the disposal fee for out-of-district landfill users from \$1.00/ton to \$4.00/ton, which does not impact Madison Township residents. The board approved to support this increased fee. Trustee Pritchard will serve as the representative for Madison Township to the SWACO board.
- The Local 2507 has partnered with the Fellowship Baptist Church for an Easter Egg hunt on Saturday, April 9th from 11 am to 2 pm at the Fellowship Baptist Church. More information will be available on social media closer to the event date.
- There is a resolution on the agenda to approve the job description for a part-time maintenance technician. More information on the position will be available next week at <https://www.madisontownship.org/job-opportunities>.
- The Canal Winchester School District asked for Madison Township to participate in a short-term, unpaid internship program with the high school. There is a resolution on the agenda to allow the township to provide hands-on learning to students with an interest in business.
- There was a resolution for an expedited Type 2 annexation on the agenda. This would annex 27.556 acres at 5200 Winchester Pike, owned by Strait Real estate LLC/LTD, to the City of Columbus.

Public Comments

Debbie Miller questioned what the 2% savings would be. Mr. Mitrey said it would equate to approximately \$0.03/CCF off. She then mentioned that residents were receiving marketing mailers from various companies that seem to have a lower price. Mr. Mitrey explained that the rate she cited was a fixed rate that will cost the resident more in the long run, as it would lock in a high rate for several years. The Township's aggregation agreement is variable, so an even lower rate can be locked in later. Mrs. Miller confirmed that the aggregation will save residents money.

Department Reports

Fire Chief Robinson reported that Station 181 has experienced roof leaks over the last several years, which have been patched as needed. Further inspection found the cause of the leaks. A resolution is on the agenda to repair the roof of Station 181.

Police Chief York said there is a resolution on the agenda to approve an agreement with Groveport Madison Schools to allow the MTPD to place radio equipment on school property. This would better secure the back-channel radio communications of MTPD officers.

Public Works Superintendent Watkins said there is a resolution on the agenda to purchase a Hustler Super Z 72-inch zero turn mower with a 35 HP Kawasaki engine from AG Pro in New

Albany with an STS pricing discount of \$4,973.00, making the total price \$11,496.00. This mower will cut down on time to maintain Brobst Park and the Township building complex.

Administrator Brobst said that under Ohio House Bill 110, effective September 28, 2021, June 19th is recognized as a legal holiday and will be added to the employee handbook. There is a resolution on the agenda to officially adopt this.

Fiscal Officer Vermeer reported the total cash on hand to be \$11,652,999.04. She then reported the following account balances. Please note that any discrepancies in totals are due to several small, specific funds not written here.

Fire \$7,803,898.44

Police \$1,407,802.61

General \$1,009,175.66

Public Works \$745,052.14

Business of the Board

All Business of the Board passed as presented.

After Executive Session concluded, it was resolved to hire two police officers; the first effective March 21, 2022, and the other April 4, 2022. Both are contingent upon successful completion of all required testing and evaluations.



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Board of Trustees Meeting April 1, 2022

The Madison Township Board of Trustees held a special meeting on April 1, 2022 at 6:30 am for the purpose of discussing the topics listed on the agenda, including:

- The Franklin County radio system MOU agreement
- Ohio Sunshine Law training attendees and designees
- Nuisance trash properties
- Executive session for the Police Department and the Fire Department

Business of the Board

All Business of the Board passed as presented.

No action was taken following Executive Session.



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Madison Township Express

Board of Trustees Meeting April 21, 2022

No Board Presentations, Old Business, or New Business was discussed.

Public Comments

Ms. Long commented to the board that the sirens and horns made by ambulances and fire engines out of Fire Station 183 on Noe Bixby Rd. are too loud at night. Fire Chief Robinson said that Ohio law requires lights and sirens be used at any hour for the public safety of those in the area and that the Madison Township Fire Department will continue to follow Ohio law. Chief Robinson will follow up with Ms. Long.

Department Reports

Police Chief York spoke about 3 different grant opportunities the Police Department is seeking board permission to pursue. If awarded, One will cover 75% of the cost of replacement body armor previously purchased, a second will fund law enforcement technology and equipment, or staffing and retention, and the third will reimburse 75% of a newly hired entry-level officer's salaries and benefits for three years. The board supported moving forward.

Public Works Superintendent Watkins said that Madison Township has been consulting with Groveport Madison Schools and the Franklin County Engineer's Office to finalize the plans for a traffic calming pilot project to slow traffic on Dunloe in front of the school. Work should begin in May and is expected to be done before the start of the new school year in August.

Fiscal Officer Vermeer reported the total cash on hand to be \$17,366,635.06. She then reported the following account balances. Please note that discrepancies in totals are due to several small funds not written here.

Fire \$12,072,214.90
Police \$2,545,824.26
General \$1,137,046.14
Public Works \$738,285.38

Business of the Board

All Business of the Board passed as presented.

Following Executive Session it was resolved to hire one police officer effective May 2, 2022, contingent upon successful completion of all required testing and evaluations. The Board also authorized Plunkett Cooney Law Firm to investigate a complaint, not to exceed \$5,000 in expenses.



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Madison Township Express

Board of Trustees Meeting May 25

Board Presentations

The Board congratulated Fire Battalion Chief Bob Schneider on his retirement and thanked him for his 33 years of service to the Madison Township Fire Department.

Old Business

Administrator Brobst revisited the discussion of increasing rental rates at the Community Center. She reminded those gathered that the rates have not been updated since 2010. Currently residents are paying \$20 for 4 hours and \$10 for each additional hour, while non-residents are paying \$20 per hour. Additionally, several types of groups or functions pay nothing at all, including meetings and groups associated with the school, non-profits, repasses and funeral dinners, and township employees. Many factors have changed over the years that contribute to a higher operating cost; improved cleaning and sanitation being the most notable.

Mrs. Brobst said that staff recommendation for 2023 is to increase rates for residents to \$25 per hour for the first 4 hours and \$10 for each additional hour, and increase rates for non-residents to \$30 per hour with a two hour minimum rental. In addition, a cleaning fee of \$20 would be paid by all groups previously exempt from paying. This fee is included in the hourly rate for residents and non-residents. Administrator Brobst reminded those present that resident rates are lower than non-resident rates because residents already pay property tax to the Township. A discounted rate is a benefit to residents.

Since cameras are planned to be installed in the Community Center in 2022, a new recommendation was presented that anyone found in violation of the Rules of Use that each reservation holder signs, will be banned from using the Community Center for the remainder of the calendar year, and the entirety of the next calendar year.

The board will hold off on making a decision for one month to allow time for comments from the public to be gathered.

Administrator Brobst gave an update from the Franklin County Engineer's Office regarding speeding on Fullerton Drive. The County Engineer recommended curb extensions in specific areas to narrow the roadway, warning signs, ladder-style crosswalk striping, speed feedback signs, and trees. The cost of this project will be investigated and discussed further for consideration in the 2023 budget.

New Business

Superintendent Watkins reported that the Township will be asking the Franklin County Engineer's Office to consider several areas for their Township Resurfacing project. The areas for consideration are the Madison Township Complex parking lot (excluding the fire department's section, which was improved last year), a section of Berger Rd. between Richardson Rd. and Baird Rd, and all streets in the Harriet Addition. A resolution on the agenda will allow Madison Township to participate.

Administrator Brobst and Superintendent Watkins participated in an informational call with ODOT and neighboring agencies. ODOT is seeking funding for phase 1 which includes the planning and design of a project to construct an interchange at Bixby Rd. and State Route 33. The entire project is expected to cost over \$57 million. The Board agreed to provide a letter of support for the ODOT application phase 1.

Department Reports

Assistant Fire Chief Adams gave an update on the status of 3435 South Hamilton Rd. saying that the Franklin County Zoning Department is working with Fire Marshall Hite and Administrator Brobst. Two recent fires in the building, combined with previous nuisance complaints, has led to the posting of an unsafe structure notice this week. After the notice is posted, the property will be referred to the County Prosecutor.

LifeCare Alliance is holding its annual "Beat the Heat" fan collection. All Madison Township fire stations will be a collection and drop-off site for new and clean, unused fans to be donated. These fans will be distributed by LifeCare Alliance to reduce the risk of heat exhaustion and heat stroke to those who are most susceptible and in need.

Police Chief York said the Police Department will be hosting an intern from Columbus State who is pursuing a degree in Criminal Justice.

Public Works Superintendent Watkins reported that 30.51 tons of debris were removed from the Township thanks to street sweeping. This is 3 tons more than last year. Street sweeping is one of the township's responsibilities for pollution prevention under the NPDES permitting.

Trustee Chipps pointed out that the newest Miss Ohio is Groveport Madison Graduate, Sir'Quora Carroll. The Board congratulated Miss Carroll and wished her luck in her role.

Administrator Brobst said that there were four resolutions on the agenda to follow the ARPA (American Rescue Plan Act) requirements and guidelines. Also on the agenda is a renewal of the current fuel cooperative contract with Canal Winchester Schools and the City of Canal Winchester.

Administrator Brobst then pointed out that almost 50 nuisance properties were tagged last week, with 7 trash and 22 grass nuisance violations on the agenda. She encouraged residents to call into the administration office as soon as they notice vegetation becoming an issue, or items are left at the curb after the Thursday trash pick up. By law the Township has to follow a specific process that takes time, meanwhile the grass continues to grow.

Those gathered were reminded of the upcoming tire collection at Brobst Park, 5321 Winchester Pike, on Saturday, June 4th from 9 am - noon. Residents of the Township, including Canal Winchester and Groveport, may bring up to 10 rimless tires for disposal.

Fiscal Officer Vermeer confirmed the 2023 Tax Budget hearing will be July 6 at 7 am to facilitate filing by the deadline.

Fiscal Officer Vermeer reported the total cash on hand to be \$16,650,022.70. She then reported the following account balances. Please note that discrepancies in totals are due to several small funds not written here.

Fire \$11,366,560.18

Police \$2,422,288.77

General \$ 1,149,889.63

Public Works \$ 754,410.39

Business of the Board

All Business of the Board passed as presented.

Following Executive Session the board passed the following resolutions:

Hire one Parks and Recreation Maintenance Technician effective May 28, 2022, contingent upon successful completion of all required testing and evaluations.

Reclass four firefighters from part time to full time upon successful completion of required testing and evaluations effective May 28, 2022.

Promote Firefighter Vermillion to Lieutenant effective May 28, 2022.

Promote Fire Lieutenant Hahn to Battalion Chief effective May 28, 2022.



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Madison Township Express

Board of Trustees Meeting June 16, 2022

Board Presentations

Fire Chief Robinson recognized Justin Feil and Anthony Stevens for 5 years of service to the Madison Township Fire department.

Administrator Brobst recognized Public Works Superintendent Dave Watkins and Administrative Assistant Paula Parish for 5 years of service to the Township.

Old Business

Brobst Park was not selected to receive grant funding through the Capital Budget projects. Administrator Brobst is reaching out to the representatives and senators who helped with the application for insight into how to improve the chances of receiving funding in Fall of 2024.

Thanks to the tire collection on June 4 organized in partnership with Franklin County Public Health, Columbus Public Health, and the City of Canal Winchester, 860 tires were gathered for disposal. Madison Township residents can expect another tire collection this fall.

Administrator Brobst reviewed the proposed rate increase for rental of the Community Center. The rate proposed by staff is that residents pay \$25 for the first 4 hours, then \$10 an hour after that; non-residents would pay \$30 per hour with a 2-hour minimum rental; and employees, non-profits, school groups, and funeral lunches/repasses pay a flat cleaning fee of \$20. She then shared some feedback that residents gave supporting the change, pointing out one that this rate is still far below other venues in the area. Another person commented that the increase was still far too low. Some discussion over the specific rates ensued. Fiscal Officer Vermeer commented that there should be a greater difference between Madison Township residents and non-residents. Trustee Pritchard suggested raising the non-resident rate, which will need further discussion. The Board will vote on the new rates at the July 21st meeting. The change will take effect for 2023 reservations, which will be taken in mid-September.

New Business

Superintendent Watkins reported that Madison Township has requested assistance from the Franklin County Engineer's Office for applying to the upcoming round of OPWC funding. OPWC has \$30 million in grants and loans available for the 2024 fiscal year, of which none is specifically for townships. If granted the funds, Madison Township plans to do a full-depth reclamation of Glenfield Rd and the township portion of Bixby Rd, west of Ebright Rd. More

information is expected by the regular July meeting, when public comments will be collected for submission to the OPWC.

A liquor permit was requested for a new business going in at the 5100 block of Sedalia. The request will be on the ballot for voters in the relevant precinct in November. If passed by the voters, the Liquor Control Board will be reaching back out to the township.

Department Reports

Fire Chief Robinson shared that the Madison Township Fire Department participated in a specialized training at Rickenbacker Air Base on Wednesday, June 15. The training simulated a mass casualty event and provided important experience for all involved. He thanked the agencies involved and complemented Assistant Fire Chief Adams on his hard work during the planning and execution process, and praised the Madison Township personnel on their performance during the training.

Police Chief York reported that there was an item on the agenda to allow the Police Department to enter into an agreement for use of the MatrixPolice Records Management system (RMS) through the Franklin County Sheriff's Department. This will save the Madison Township Police Department approximately \$9,000 per year in user maintenance costs and better information sharing between agencies. The new system does have the ability to transfer old records into it. Exactly which records will be transferred are to be determined. He thanked Trustee Chipps for her involvement and help.

Public Works Superintendent Watkins complimented the newest hire on his hard work and reported that he was doing well.

Administrator Brobst updated the board that AEP will be working in the right of way near the football field at Brobst Park in the Fall. As of now, that work is not expected to begin before September of 2022.

Fiscal Officer Vermeer reported the total cash on hand to be \$15,911,184.22. She then reported the following account balances. Please note that discrepancies in totals are due to several small funds not written here.

Fire \$10,865,427.77

Police \$2,232,445.10

General \$1,122,367.34

Public Works \$ 740,498.58

Business of the Board

All Business of the Board passed as presented, with a correction to one resolution regarding the date of the past special meeting dated April 21, 2022.

Following Executive Session, the following resolutions were passed:

Additional funds were approved for Plunket Cooney regarding Complaint 2022-Fire-E-Cp-001.

Passed a resolution hiring a Police Commander, effective June 25, 2022 and approved agreements for said position.



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Madison Township Express

Special Board of Trustees Meeting July 6, 2022

Public Hearing

Fiscal Officer Vermeer discussed the official budgeting process required by Franklin County. Many counties forgo this process, but Franklin County still requires documents to be submitted estimating revenue and expenses for the upcoming year. She explained that the Township does its actual budgeting in December, once the receipts for the year are known.

New Business

Administrator Brobst shared that a parcel on the northwest side of Winchester Pike at Brice Road has filed for annexation to the City of Columbus. This parcel contains 71.6 +/- acres. This will go before the Franklin County Commissioners next week.

A new additional liquor permit was requested for Homestead Springs Golf Course on London Lancaster Road. The request will be on the ballot for voters in the relevant precinct in November. If passed by the voters, the Liquor Control Board will be reaching back out to the township. Administrator Brobst said that Chief York confirmed there were no issues at this establishment in the last few years.

Business of the Board

Business of the Board passed as presented. After Executive Session, the following resolutions were passed:

Approve the final investigative report (Complaint 2022-Fire-E-CP-001) from Plunkett Cooney.

Approve hire of part-time Parks and Recreation Maintenance Tech 1 upon successful completion of required testing and background check.



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Madison Township Express

Board of Trustees Meeting July 21, 2022

Board Presentations

Police Chief York asked the board to authorize the purchase of ballistics equipment to protect officers, including helmets, rifle plates, and plate carriers. He demonstrated the new equipment for the Board and those gathered. This gear would help protect each officer when they are going into dangerous situations as they are defending the community. Chief York made the comparison between officers without this gear to firefighters going into a burning building without proper protection. He said the equipment has a 15-year shelf life and will be part of the standard-issue to each new officer.

Old Business

Administrator Brobst brought up the proposed increases to the rates of the Community Center rental. As a reminder, the room costs an average of \$116 in Township expenses for each event. The current fee structure is: Residents of Madison Township pay \$20 for the first 4 hours, and \$10 per hour for every hour after that. Non-residents pay \$20 per hour with a 2 hour minimum. Non-profit organizations, schools, funeral dinners, and employees are exempt from payment. At the June 16th meeting new rates were discussed and recommended. It was agreed that Administrator Brobst would investigate further, and come up with a proposal for the July 21, 2022 meeting.

The Board, after discussion tonight, agreed to the following rates effective January 1, 2023: Residents pay \$25 for the first 4 hours and \$10 for each additional hour. Non-residents pay \$50 per hour for a 2 hour minimum, and \$25 for each additional hour. Employees would pay the resident rate. Funeral dinners and repasses hosted by residents are a flat fee of \$20. Funeral dinners and repasses hosted by non-residents are a flat fee of \$40. Non-profit organizations, school groups, and sports teams pay an annual fee of \$25, however their reservation must be on a weekday (Monday - Thursday). If one of those groups wants a weekend day (Friday, Saturday, or Sunday), they will have to pay the rate associated with the hosts' resident status.

Trustee Pritchard mentioned that while new rates are being discussed, updated policies should be considered for the Community Center rental. The trustees agreed, and Administrator Brobst said that it has been a topic of discussion in the office. The Board agreed to discuss further at future meetings.

Public Works Superintendent Watkins reported that the Franklin County Engineer has shared that prices are higher for road resurfacing and paving this year.

Superintendent Watkins explained that he will be applying for a grant through the Ohio Public Works Commission for work to be done on Glenfield Place, Bonita Place, and Bixby Road West of Ebright Road. One of the ways to increase the likelihood of being awarded this grant is for residents who travel on these roads to fill out a public input form, or write a letter to the Ohio Public Works Commission. Madison Township has provided all the necessary forms and templates at <https://www.madisontownship.org/resident-resources>. Please take a few minutes to fill out a form and/or write a letter. Forms and letters can be returned to Superintendent Watkins by emailing them to dwatkins@madisontownship.org or mailing them to the Madison Township Administration office at 4575 Madison Lane, Groveport, Ohio 43125.

New Business

Chief York shared the plans for the second annual Madison Township National Night Out to be held at Brobst Park on August 2, 2022 from 6 to 9 pm. He explained that National Night Out is a community-building campaign to promote relations between the police and the community they serve. Admission, activities, games, entertainment, and food donated by local businesses is free and everyone is welcome. In addition a variety of food trucks, emergency response vehicles, and a drone demonstration by the Franklin County Sheriff's Office will be on site.

Groveport Human Needs and Canal Winchester Human Services will be collecting donations for the food pantry and school supplies for the upcoming academic year.

Chief York thanked those involved in the planning and execution of the event, including Sgt. Gamblin, Officer Kranz, and the City of Canal Winchester. He also thanked those who donated and are participating in the event, including the Madison Township Fire Department, the Franklin County Sheriff's Office, Jeepers Club, Eastland Christian Church, Fellowship Baptist Church, Little Italy Pizza, Buckeye Donuts, Tim Hortons, Smith Farm Market, JumpHouse Rentals, Groveport Madison Human Needs, Canal Winchester Human Services, and the YMCA.

Department Reports

Fiscal Officer Vermeer reported the total cash on hand to be \$14,861,340.55. She then reported the following account balances. Please note that discrepancies in totals are due to several small funds not written here.

Fire \$9,951,421.59

Police \$2,005,109.88

General \$1,160,618.48

Public Works \$794,946.94

Business of the Board

All business of the Board passes as presented.



Madison Township
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Madison Township Express

Board of Trustees Meeting August 18, 2022

Board Presentations

Fire Chief Robinson recognized the following firefighters for 5 years of service to the Madison Township Fire Department:

- Ben Danzig
- Sean McGrath
- Greg Haynes
- Kevin Miller
- Colton Pennell
- Nick Reis

Old Business

Administrator Brobst reported that the Ohio Department of Transportation via the Franklin County Engineer has determined the criteria for a 35 mph speed limit on Swisher Rd has been met. A formal request is required by the Board in the form of a resolution.

The Administrator said that while the Township has renewed its 5-year fuel partnership with the Canal Winchester School District and the City of Canal Winchester, it was unable to secure an addendum on the fuel contract with the vendor. The Township complex will purchase fuel under the new State Contract.

Police Chief York thanked all of those who helped execute the Madison Township Police Department's second annual National Night Out celebration. The event was a huge success thanks in part to Sergeant Gamblin and Officer Kranz.

Public Works Superintendent reported that the cost of the planned traffic calming project on Dunloe Rd came in much higher than expected. An alternative plan was made with the Franklin County Engineer that can begin in a few weeks at the intersection of Dunloe Rd and Hatfield Rd. For now, Public Works crews will be creating a raised crosswalk on the North side of the intersection, adding striping, and adding delineators. The same improvements are planned for the intersection of Dunloe Rd and Dunloe Pl in the next spring.

Superintendent Watkins is waiting on updates from the OPWC regarding grant awards and will inform the Board of any developments.

Administrator Brobst said that she has been in contact with legal counsel regarding specific language for use of Township facilities. A draft copy of a facility policy was provided to the Board for review and comments. Discussion was had about different points in the draft policy. Administrator Brobst will be consulting further with the legal team and will report back.

New Business

Fire Chief Robinson announced that the annual 9/11 Remembrance Ceremony will be held at Motts Military Museum on Sunday, September 11, at 1 pm.

Chief York reported that there is a resolution on the agenda to submit a letter of intent for the purchase of two cruisers from Byers Ford. He reminded the Board that the letter is non-committal and only holds the department's place in line to purchase. The cruisers would be delivered in 2023.

A fall tire collection will be held on Tuesday, September 27, 2022 at Brobst Park from 1pm - 7pm, or until dumpster capacity is reached. This collection is for residents of Madison Township, Franklin County, including the City of Groveport and the City of Canal Winchester. Up to 10 rimless tires, passenger vehicle sized or smaller, will be accepted. Residents should bring a driver's license or a utility bill to show their residency.

Public Comments

Debbie Miller questioned the Police Chief about a recent theft incident. Chief York was not familiar with the details of the case. The two will be in contact to answer Mrs. Miller's questions.

Department Reports

Fire Chief Robinson thanked the Board for their support in hiring new part-time firefighters at the last meeting. The new hires bring the department back up to authorized staffing levels and ensure crew safety.

Chief Robinson reported that two of the LIFEPAK Cardiac Monitors the department has been using for over years are at the end of their service life and will no longer be serviceable. There is a resolution on the agenda to purchase two new LIFEPAKs with significant savings and discounts. He said that the monitors are one of the most utilized tools by EMS, and that the new packs will ensure the best service to the community.

Police Chief York told the Board that a group called Guardian Angels Spirit of Blue has made a donation of LED visibility tools that can be seen for 5+ miles. The intention of these devices is to enhance officer safety and protect them from threats while they are protecting the community. He thanked the organization for their generosity.

Chief York talked about a resolution on the agenda that will allow the Madison Township Police Department to enter into an agreement with other township departments in Franklin County to share cruisers as needed. Reasons departments may request to loan or borrow a cruiser from

another department are the same as those of fire departments — to insure coverage and protection to the community in the case of cruisers being out of commission. This agreement requires the other Townships to be a part of OTARMA insurance.

Superintendent Watkins said that crews have been busy painting crosswalks and trimming trees for line of sight and distance issues. They have also been working on expanding the police department cruiser parking lot. Several inquiries have been made about why the Township is not painting the curbs, showing no parking areas. Several years ago when the increase in paint prices was discussed, and there was a limited supply of paint, the Board agreed that the curb painting would no longer be done, and that money for those supplies would be spent elsewhere. As with everything else, prices have continued to increase so the curbs will not be painted. Chief York and Supt. Watkins are working together to prioritize marking areas with parking issues with additional signage, but curbs will not be painted. More than likely these signs will be a multi-year project.

Administrator Brobst said that there is an updated resolution on the agenda for the Obetz Tax Incentive Review Council, as the originally named representatives are not able to attend the meeting that has been set. The Fire Chief and Board Chair will now serve as representatives later this month.

The Administrator reminded the Board that the cost of purchasing and installing new security cameras were built into the 2022 budgets of the Public Works, Administrative, and Police Departments. Pricing for the projects was higher than expected, but the importance of the projects validates moving forward. Staff have evaluated their budgets and selected EPS to complete the project. All work should be done by the end of 2022.

Fiscal Officer Vermeer told the Board that she is working on a record retention schedule with the department heads. The current schedule was made in 2004, and it is outdated. She said a new schedule will be shown to the Board soon.

Fiscal Officer Vermeer reported the total cash on hand to be \$20,710,209.17. She then reported the following account balances. Please note that discrepancies in totals are due to several small funds not written here.

Fire \$13,750,875.09

Police \$2,954,033.42

General \$1,350,961.12

Public Works \$843,013.31

Business of the Board

All Business of the Board passed as presented.



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Madison Township Express

Board of Trustees Meeting September 15, 2022

Board Presentation

The Franklin County Soil and Water Conservation District's representative came to remind the Board about Storm Water Awareness Week coming up from October 16 - 22. He said that if anyone has any questions or concerns about drainage or stormwater, they should contact David Reuter at dreutter@franklinswcd.org or call him at (614) 486-9613. The representative from Franklin County Public Health informed those gathered that he is available for information on septic systems through the HSTS phone number, (614) 525-4787.

Old Business

Fire Chief Derek Robinson reported that the annual September 11th Remembrance Ceremony was held on Sunday, and was a great success with a large crowd attending, despite the weather. He thanked those who helped make the event a success. A video of the ceremony is available on the Madison Township Facebook page. It has been split into two parts, so make sure to catch both.

Administrator Susan Brobst reminded everyone that a tire collection is scheduled for Tuesday, September 27 from 1 pm to 7 pm, or until dumpster capacity is reached, at Brobst Park. Residents are able to bring up to 10 rimless passenger vehicle-sized tires for free disposal. Participants are asked to bring a driver's license or a utility bill to confirm residency in Madison Township.

Public Works Superintendent Dave Watkins gave updates on the traffic calming project on Dunloe Rd. A raised crosswalk was recently installed, and ADA compliant ramps are expected to be added the week of September 26. Then the Franklin County Engineer's Office will install thermoplastic striping and marking. Madison Township crews will then install delineator posts. Work is expected to be complete by late September.

The Board received the updated Facility Use Policy, as approved by legal counsel. This policy establishes a review committee and reasons why a request might be refused, along with a statement of non-discrimination. The policy is for the community center, park shelters and fields.

New Business

Chief Robinson invited everyone to the Madison Township Fire Department's Fire Prevention Week Open House on Sunday, October 16 from 1 pm - 4 pm at Station 181. Station 181 is

located at 4567 Firehouse Lane, Groveport, Ohio 43125, across from Groveport-Madison High School. There will be free refreshments, activities, and demonstrations for all ages to enjoy.

Police Chief Gary York said that Madison Township Beggar's Night will be held on Monday, October 31, 2022 from 5:30 pm to 7:00 pm. Township first responders will be out in the community and extra officers will be on duty to help promote safe trick-or-treating practices. He encouraged those participating to stop by and say hello to the officers out on patrol. The Criminal Justice students from the Eastland-Fairfield Career Center will be assisting officers in keeping the community safe.

Chief York announced that the Madison Township Police Department was approached by the Canal Winchester Local School District, and asked to provide a School Resource Officer (SRO). In addition, the Fairfield County Sheriff will continue to provide SRO services to the Canal Winchester Schools. Chief York said he was excited for the opportunity and appreciated that the area's schools are making student safety a top-priority. He is looking forward to showcasing the Madison Township Police Department's resources for community support. Discussion with the school will continue regarding an agreement to bring before the Board at a later date. Trustee Michele Reynolds said she was glad to have the option for Madison Township Police Department to have SROs in both area public schools.

Public Comments

Andrew Nimely thanked the Police and Fire Chiefs for their response at the Groveport Madison High School football game on August 19, 2022, and for keeping the public safe every day.

Department Reports

Fiscal Officer Vermeer reported the total cash on hand to be \$19,787,029.14. She then reported the following account balances. Please note that discrepancies in totals are due to several small funds not written here.

Fire \$13,032,556.69

Police \$2,750,579.53

General \$1,346,651.38

Public Works \$850,390.82

Business of the Board

All Business of the Board passed as presented.

Following Executive Session it was resolved to hire one police officer effective October 3, 2022, contingent upon successful completion of all required testing and evaluations. It was also resolved to reclass one firefighter from part-time to full-time effective October 1, 2022.



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Madison Township Express

Special Board of Trustees Meeting September 19, 2022

Purpose

At the special Madison Township Board of Trustees meeting, the Board approved an agreement between the Madison Township Police Department and the Canal Winchester Local School District for a full-time School Resource Officer (SRO) to the Canal Winchester Local School District for 2022-2023.

All trustees were supportive of the agreement, as well as Police Chief Gary York.

The Madison Township officer will work closely with the Fairfield County SRO, who is already serving at the Canal Winchester Schools.



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Madison Township Express

Board of Trustees Meeting October 20, 2022

Board Presentations

State of Ohio Representative Rich Brown presented Police Chief Gary York with an accommodation for the Department's 50th Anniversary.

Scott Belcastro of Trebel, LLC presented an update on the current natural gas rates in the area, and gave his opinion on the future market. There is a resolution of the agenda that will allow Mr. Belcastro and the Administrator to enter into an aggregation agreement, when the prices become beneficial to township residents. The guidelines of an acceptable agreement would be a fixed rate at .75/ccf or lower, as the market would allow. An acceptable agreement would run from January 2023 through April 2024. Budget billing would be available through the provider, there will be no fees to join, and no fees to leave the program. Should these not be available, the program pause will continue and Trebel LLC will continue to monitor for a better opportunity.

Retired Firefighter John Jones spoke about the toy collection through Firefighters4Kids, an organization that helps supply Christmas toys to families in need. New, unwrapped toys can be donated at any fire station in Franklin County between Thanksgiving Day and Christmas day.

Sign ups to receive gifts will be hosted at Station 183 on the following dates and times: November 25 from 9 am to 4pm, November 26 from 9 am to 3 pm, November 27 from 9 am to 3 pm, and November 28 from 11 am to 7 pm. Station 183 is located at 3228 Noe Bixby Rd, Columbus, Ohio 43232. Those wishing to sign up will need to provide proof of residence in Groveport Madison School District or Canal Winchester School District, proof of need in the form of SNAP or HEAP, a photo ID, a birth certificate of the child, and child custody paperwork, if applicable.

Old Business

Fire Chief Derek Robinson shared that the Fire Prevention Open House held on the 16th was a success, and thanked everyone who was involved.

Police Chief Gary York reminded the Board that Trick-or-Treat will be held on Monday, October 31 from 5:30 pm - 7 pm. First responders will be out in the community passing out candy during those times, and additional officers will be on patrol. Cadets from the Eastland-Fairfield Career Center will be out assisting the officers as well.

Chief York gave an update on two grants, saying that they were both awarded. One is intended for law enforcement technology and equipment, or staffing, recruitment, hiring, and retention. The other is designed specifically to hire new or re-hire officers. He thanked Trustee Reynolds and Office Manager Sarah Hoy for their time, effort, and support.

Trustee Pritchard asked what would be done with the money. Chief York said there are plans to hire additional staffing.

Administrator Susan Brobst shared that the Ohio Department of Liquor Control has contacted the Township to set up a hearing that was requested in June for Karak 101 Inc. Since then the Police Department has pulled reports from the location and have found none that would prevent the business from obtaining a license. She noted there are several reports for the Family Dollar next door. Staff recommended the Board withdraw the request for a hearing. Trustee Pritchard moved to withdraw the request. The withdrawal passed.

Department Reports

Chief Robinson reported that there has been an increase in production costs for the medic ordered in January, causing an increase in the final price. Specifically, the cost of Magnesium has gone up 307%, Aluminum is up 225%, and steel has increased 171%. After the prepay discount and intra-agency discount, the new cost of the medic is \$334,300.00— an increase of \$46,507.00. Trustee Pritchard expressed his displeasure with the situation, but understood that canceling the order would just force the department to purchase another medic in the near future, with a 24 month wait time, and at a high price.

Fire Engine 183 had some modifications made after the final inspection to make the engine more efficient. These changes amount to \$6,470.94. The final truck is expected to be delivered by the middle of November. Chief Robinson thanked Assistant Chief Adams and the Apparatus committee for their expertise and skill in designing the engine.

There is a resolution on the agenda to establish a Promotional Review Board for the Fire Department. Members of the board consist of the Fire Chief, Assistant Fire Chief, and two members of the community. The resolution suggests Plain Township Fire Chief, and Groveport City Councilman, Jack Rupp, and Groveport Police Lieutenant Josh Short.

Superintendent Watkins said that the Public Works Department replaced an old culvert on Braun Rd. The project was originally estimated at over \$30,000, but by doing the work in-house, material cost came out to just under \$11,000.

The Public Works Department completed a pilot traffic calming project at Dunloe Rd and Hatfield Rd. The project consisted of constructing a raised crosswalk with ADA ramps and installing delineators that give a similar effect to extended curbing with significantly less cost. The cost of materials came out to \$5,561.53.

Administrator Brobst reported that the tire collection drive was a success. A total of 486 tires were collected for recycling. Of that total, 123 were brought in by Groveport residents, and 84 by Canal Winchester residents. Administrator Brobst is in contact with Franklin County Public Health to hold another tire collection in the spring.

A resolution to revise the Employee Handbook Travel Policy is on the agenda. This change allows all reimbursement amounts to be based on the GSA.Gov standard.

There is an amendment to the seized property policy (resolution 214-2018 Internal Control Policy-Property Room filed with the Court of Common Pleas) to allow for items to be declared as a negligible value, and discarded after following the proper procedures of public notice and time for rightful owners to claim the property. This change is necessary as the cost of the required advertising is 2-3 times greater than the revenue received at auction for the majority of the items.

Fiscal Officer Vermeer reported the total cash on hand to be \$18,705,909.58. She then reported the following account balances. Please note that discrepancies in totals are due to several small funds not written here.

Fire \$12,173,510.84
Police \$2,518,654.80
General \$1,341,931.24
Public Works \$870,991.14

Business of the Board

Business of the Board passed as presented.

Following Executive Session it was resolved to hire one police officer effective November 14, 2022, contingent upon successful completion of all required testing and evaluations.



Madison Township
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Madison Township Express

Board of Trustees Meeting Special on November 29, 2022,
rescheduled from November 17, 2022

Board Presentations

Scott Belcastro of Trebel, LLC provided an update to the Board following the parameters they allowed him when shopping for lower natural gas prices. A new rate of .747 Ccf was locked in for the period of January 2023 through April 2024. The Township sent postcards to residents last week and the opt-out mailers have also gone out.

In addition to the gas information, Mr. Belcastro shared potential electric aggregation information with those present. More information will be shared at the December Board meeting.

Old Business

Administrator Brobst updated the Board regarding the status of the Williams Road support letter earlier this year for the City of Columbus and Franklin County Engineer's Office application for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) planning grant. This project was not selected to be funded at this time.

New Business

Congratulations to Trustee Reynolds on her win to the District 3 Senate seat.

The Board of Elections was holding their certification meeting this afternoon, and once this is completed the discussion on a process to select a new trustee will begin.

Under the Ohio Revised Code, the two remaining Board members can announce their process or appointment decision when the Board seat is officially vacant. They will have 30-days to work through any process they determine, and hold a meeting to appoint the new member.

Administrator Brobst strongly recommended that there be no one-on-one conversations between current Board members and those interested in applying. The expectation would be the Board will ask for a resume from those interested; however, no resumes will be accepted until the specific process is announced. Discussion on this topic will begin at the December Board meeting.

Administrator Brobst shared that an Ohio Department of Liquor Control request for two new licenses had been received for Joe Vino, LLC, DBA Joe Vino, of 54 W. Waterloo, Canal Winchester. These licenses are in regard to participating in the requested DORA (Designated Outdoor Refreshment Area) that Canal Winchester passed legislation to ask the State Department of Liquor Control to approve. The Madison Township Police Department found no reports on file for this location. Since this is an established business with no known issues involving the Township, staff recommends that no hearing be requested. The Board of Trustees agreed with this recommendation and asked the Fiscal Office to mark the paperwork accordingly.

Fire Chief Robinson shared with the Board and those in attendance that the Santa Parade will be held on Saturday, December 3rd, starting at 1 pm at Hamilton and Harbor, then winding through Blacklick Estates. A map of the parade route is on the website, www.madisontownship.org/important-information. Elected Officials, the Administrator, and employees from Public Works, Police, and Fire will be in the parade, along with Santa and Mrs. Clause. Goodie bags will be given to the youth along the parade route. In case of inclement weather, any changes will be communicated through social media and the Township website.

While attending the final inspection of our new Sutphen Engine E183, the Apparatus Specifications Committee, Trustee Pritchard, and both Chiefs were made aware that build times for future apparatus were increasing, along with pricing. The build times for a fire engine will be 30-36 months, with increased pricing starting in December of this year, and another price increase planned for 2023. Chief Robinson shared that after much discussion, looking at the current replacement plan, pricing, and build times, as well as the current and future growth of businesses, residences, and additional run volume, he and Assistant Chief Adams agreed that it was important to bring this to the attention of the Board.

Currently, we plan to have a front-line engine in service for 10 years and then move that engine to reserve status for 7-10 years. Based on that plan, the Township would need to have the next engine in service in 2026. Under this new build-time of three years, the engine would need to be ordered in early 2023. If ordered in December 2022, there would be a potential combined savings of \$300,000.00 - \$400,000.00 (price increases) with an additional prepay discount of \$37,000.00. We need to consider if we should be ordering a replacement engine prior to the December 2022 price increase.



Chief Robinson shared the photo of the recommended next engine, called a “Quint”. This is a Sutphen SL75 Quint-style truck. This vehicle models the current fire engines and includes a 75’ aerial ladder (this is NOT a ladder truck). This additional resource would allow the Fire Department to reach the taller warehouses and hotels that have been built within the Township.

Currently, there are nearly 27 million square feet of warehouses under roof, 3 million of which have been built in the past three years. In addition, there are three hotels within the Township that reach three and four stories. The standard extension ladders the fire department carries do not allow adequate reach for these heights. As growth continues, a Quint-type truck would enable the department to rely less on outside agencies to reach areas for victim rescue and fire suppression more rapidly.

Chief Robinson pointed out that no decision is expected tonight; however, the deadline to commit under the current pricing is December 16th, the day following our regular December Board meeting.

The Board thanked Chief Robinson for being so thorough and forward thinking, and stressed the importance of self reliance. They asked if Chief Robinson could provide some footage of the Quint’s arial waterway in action.

Public Comments

There was no public comment.

Department Reports

Fire Chief Robinson reported that a resolution on the agenda tonight establishes the promotion ranking for the Lieutenants and Battalion Chiefs beginning February 2023 through January 31, 2025. There were 17 Lieutenant and six Battalion Chief candidates. This process includes a written test, a Peer Review component, an interview, and Assessment Center.

Chief announced that in February and March of 2023, the Fire Department is hosting a regional Self-Contained Breathing Apparatus Repair Technician Class. This class will train personnel on how to repair our SCBA units in-house, saving money and time, and no longer sending them out for service. Nine members will obtain their Tech 1 certification in February and three of those nine will attend the Tech II level in March. By hosting the class, the costs for Tech II course fees are waived.

The last item from Chief Robinson was the upcoming price increase for fire hose both in December and the first quarter of 2023. Phase II of the replacement program was planned to be completed in the 2023 budget; however, the Chief recommended purchasing the needed hose this year to avoid the cost increase and start the 16-week lead time.

Police Chief York advised the Board that he had received numerous applications for the open Patrol Officer position. The deadline for applications is December 2, and this has been pushed out through five area websites and agencies, in addition to social media and our township website. With the COPS grant for 2023 and an additional officer budgeted for with Township funds, he expects to hire two additional officers in 2023 from these applicants.

Chief also reminded the Board that our previous CIVICA CMI records management software provided a lot of information on times spent on calls and geographic locations at the push of a couple of buttons, which translated into very detailed monthly stats these past few years. To save money and improve the transfer of call information and reports to the Sheriff's Detective Bureau and the City and County Prosecutor's Office, the department switched to the County's MATRIX records management system in October. Therefore, the information for monthly stats is not as detailed. The department will continue to look at additional internal options and beta-test them during the final two months of the year.

Public Works Superintendent Watkins shared that the final list for OPWC (Ohio Public Works Commission) funding was determined. Unfortunately the Township did not score high enough to receive funds.

Superintendent Watkins updated the Board with the new pricing for Snow and Ice control material pricing for the 2022 season are \$57.11 per ton for rock salt (\$10.52 per ton decrease from 2021) \$0.17 per gallon for salt brine, \$1.96 per gallon for Geo Melt, and \$0.80 per gallon for liquid Calcium Chloride.

Administrator Brobst shared the 2022 Brobst Park Stats. The total reservations at the park were 115; of those, 47 were residents and 68 were non-residents. In addition, two youth softball teams and one youth football organization used the fields at the park in 2022.

Administrator Brobst also shared that there is a resolution on the agenda to accept the resignation of Jessica Woodworth, former Township Communication Specialist. Currently, duties have been prioritized, split, and re-assigned. This position will be re-evaluated during 2023.

As previously discussed with each Trustee, staff has recommended rather than fill the Parks & Recreation Maintenance Tech position, left vacant due to a retirement earlier this year, a new position be created that will work with all departments.

This Multi-Department Building & Grounds Tech job description was provided to the Board, along with an Administrative Office Manager - LEAD job description. Regarding the creation of the next position, Fire and Police both refer to their office employee as Office Manager; this allows Administration to follow suit, in addition to establishing a LEAD Office Manager to coordinate between the three departments.

Fiscal Officer Vermeer reminded the Board that a special meeting to review and discuss the 2023 temporary budget would be needed before the December Holiday. A final meeting of 2022, also a special, will be needed the last week of December.

Fiscal Officer Vermeer reported the total cash on hand to be \$16,761,794.64. She then reported the following account balances. Please note that discrepancies in totals are due to several small funds not written here.

Fire \$ 10,905,612.10
Police \$2,224,188.03
General \$ 1,347,481.83
Public Works \$ 871,208.96

Public Comments

There was no public comment.

Business of the Board

All resolutions presented at the meeting passed.

Following Executive Session, resolutions were passed to reclassify Public Works Foreman Dave Weaver to the new Multi-Department Building & Grounds Tech, thus creating an opening for a Public Works Maintenance Tech. Information will be posted about this position in the next two weeks.

Current Administrative Specialist Paula Parish was reclassified to the Administrative Office Manager - LEAD position. No additional personnel will be added to the office at this time.

The Board approved authorizing the Police Chief and Administrator to apply for the OCJS Law Enforcement Recruitment grant.

Dates for the December budget and year end meeting were discussed.

The Budget meeting will be held Tuesday, December 20th at 6 pm. The year end meeting will be held Thursday, December 29th at 12 noon.



Madison Township Express

Board of Trustees Meeting December 15, 2022

Board Presentations

Fire Chief Robinson presented Battalion Chief Jim Looney his 25 year service award and Firefighter Steve Owens with his retirement flag, 21 years of service at the Township. Congratulations to both gentlemen!

Scott Belcastro of Trebel, LLC shared additional information regarding a possible electric aggregation for Madison Township by the summer of 2023. Archer Energy LLC is modeling a new approach to aggregation and is offering Madison Township the opportunity to enter a 12 month agreement for a fixed rate, yet to be determined. Purchasing electricity in the fall and spring lowers the risk to residents and ensures savings versus the utility default prices. The Board was asked to allow Archer to shop and return to the Board by June 2023 with a fixed rates for 12-months, that shows a savings to the residents.

Old Business

Fire Chief Robinson shared his recap from last meeting regarding the recommendation to move forward with the purchase of a Quint Engine. He stated several factors supporting the purchase now, including the increased cost after December 16, 2022, an additional increase in 2023, the lengthening of the build out time and the addition of several multi-story commercial buildings that have been added to the Township's service district.

As shared in the November meeting, Trustee Reynolds has been elected to serve as Senator for District 3, which includes Madison Township, beginning January 1, 2023. The remaining two Trustees will need to appoint someone during the month of January to fill this vacancy. The Ohio Revised Code, speaks to this process, and the Township has consulted further with legal counsel.

During tonight's meeting, the Trustees shared their thoughts on what they envisioned in the appointment process, in the successful candidate, etc. No official process will be announced until January. The position will have to be appointed by the end of the day, January 30th. Those interested should consider preparing their resume. As announced previously, the Board members will not be meeting with any potential candidates until the process officially begins.

New Business

After consulting each Trustee, Fiscal Officer Vermeer and Administrator Brobst announced additional special meetings for:

Budget 2023 meeting will be held Tuesday, December 20th at 6 pm
2022 Year End meeting will be held Thursday, December 29th at 12 noon.

On the agenda is a resolution for the 2023 Organizational Board meeting, Tuesday, January 3rd, 2023 at 6 pm and the Regular Board meeting, Thursday, January 19, 2023 at 6 pm.

All meetings will be held at the Madison Township Community Center, 4575 Madison Lane, Groveport, Ohio.

Public Comment

There was no public comment.

Department Reports

The only department to share additional information was Superintendent Watkins, noting that Public Works has a job opening. The position information and application are available on the Madison Township website at <http://www.madisontownship.org/job-opportunities> and all applications are due by December 30th, 2022.

Fiscal Officer Vermeer reported the total cash on hand to be \$ 15,880,438.21. She then reported the following account balances. Please note that discrepancies in totals are due to several small funds not written here.

Fire \$ 10,100,909.44
Police \$ 2,109,144.64
General \$ 1,398,107.83
Public Works \$ 860,962.19

Public Comment

There was no public comment.

Business of the Board

Business of the Board passed as presented.

Following Executive Session, the Board passed a resolution to enter into an agreement with the FOP promoting Police Officer Michael Wonsick to Sergeant.



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Madison Township Express

Special Board of Trustees Meeting December 29, 2022

Board Presentation

Trustee Michele Reynolds was presented with a flag case for her 3 years of service as a Madison Township Trustee. The flag was flown over each Madison Township building. Congratulations Senator-Elect Reynolds.

Business of the Board

The Board approved all items presented on the agenda.