

# RECORD OF PROCEEDINGS

No. 002478

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## ORGANIZATIONAL MEETING

January 3, 2023

The Madison Township Trustees met in special session at 6:00 PM on January 3, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps and Trustee John Pritchard. Fiscal Officer Vermeer led those present in the Pledge of Allegiance to open the meeting.

### RESOLUTIONS:

#### 1-2023 APPOINT 2023 CHAIRMAN

Trustee Chipps moved to appoint Trustee Pritchard as Chairman of the Board of Trustees for 2023. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

Fiscal Officer Vermeer turned the meeting over to the Chairman.

#### 2-2023 APPOINT VICE-CHAIRMAN

Trustee Pritchard moved to appoint Trustee Chipps as Vice-Chairman of the Board of Trustees for 2023. Trustee Chipps seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### OLD BUSINESS

The procedure for filing the vacant board seat was discussed, and it was decided that interested parties should send a resume and cover letter to the Administrator by 4:00 PM January 6, 2023.

### NEW BUSINESS

There was no new business.

### RESOLUTIONS:

#### 3-2023 O.R.C 507.11 PURCHASE AUTHORIZATION TRUSTEES & ADMINISTRATOR

Trustee Chipps moved to authorize, in accordance with the Ohio Revised Code §507.11, the individual Township Trustees and Administrator to incur obligations of \$8,000.00 or less on behalf of the Township. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

#### 4-2023 O.R.C. 507.11 AUTHORIZE ADMINISTRATOR AUTHORITY TO DEPT HEADS

Trustee Chipps moved, in accordance with the Ohio Revised Code §507.11, to authorize the Administrator to so authorize the fire chief, police chief, or public works superintendent with the ability to incur obligations on behalf of the Township, up to a limit determined by the Administrator, not to exceed \$2500.00. This authority shall only be given in writing and may be revoked at any time by the Administrator, or the Board of Trustees by majority vote. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002479

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**January 3, 2023**

## **5-2023 O.R.C. 507.11 APPROVE OBLIGATIONS BY DEPARTMENT HEADS & TRUSTEES**

Trustee Chipps moved, in accordance with the Ohio Revised Code §507.11 and resolution #04-2023, to approve the obligations incurred on behalf of the township by the following individuals: Trustees John Pritchard and Katherine Chipps, Administrator Susan Brobst, Fire Chief Derek Robinson, Police Chief Gary York, Public Works Superintendent Dave Watkins. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **6-2023 APPROVE BLANKET PURCHASE ORDERS**

Trustee Chipps moved to approve blanket purchase orders in the amount not to exceed \$1,000.00. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **7-2023 CERTIFY VEHICLE TITLES FOR MADISON TOWNSHIP**

Trustee Chipps moved to allow the Fiscal Officer or the Administrator to certify vehicle titles once deemed for trade in, declared surplus and designated for auction with proper notification, advertising, and sold. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **8-2023 APPOINT LEGAL FIRM - CRABBE, BROWN & JAMES - 2023**

Trustee Chipps moved to retain Crabbe, Brown & James for the 2023 calendar year with charges not to exceed \$8,000.00. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **9-2023 APPOINT LEGAL FIRM - LITTLER - 2023**

Trustee Chipps moved to retain Littler for the 2023 calendar year with charges not to exceed \$50,000.00. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **10-2023 APPOINT LEGAL FIRM - PLUNKETT COONEY - 2023**

Trustee Chipps moved to retain Plunkett Cooney for the 2023 calendar year with charges not to exceed \$30,000.00. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **11-2023 APPOINT LEGAL FIRM - DINSMORE & SHOHL - 2023**

Trustee Chipps moved to retain Dinsmore & Shohl for the 2023 calendar year with charges not to exceed \$25,000.00. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002480

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**January 3, 2023**

**12-2023 APPOINT ADMINISTRATOR AS CREDIT CARD COMPLIANCE OFFICER**

Trustee Chipps moved to appoint Administrator Susan Brobst as the 2023 Credit Card Compliance Officer per the Township Credit Card Policy. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**13-2023 APPROVE CREDIT CARD AUTHORIZED USERS LIST DATED JANUARY 3, 2023**

Trustee Chipps moved to approve the Credit Card Authorized Users list dated January 3, 2023 per the Township Credit Card Policy. Exhibit: CCUSER2023. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**14-2023 APPROVE MINIMAL EXPENSES FOR TRAINING, MEALS, INTERVIEWS, PROMOTION PANELS**

Trustee Chipps moved to approve minimal expenses for light meals and refreshments, including coffee and other amenities, related to Fire, Police, Public Works, and Administration employee training, interview and promotion panels, and departmental projects as required in 2023. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**15-2023 APPROVE FUNERAL FLOWERS FORMER EMPLEE & CURRENT EMPLEE IMMEDIATE FAMILY**

Trustee Chipps moved to approve reasonable payment of funeral flowers for former employees and elected officials and immediate family members of current employees or elected officials. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**16-2023 APPROVE ANNUAL INTERNET SALES FROM CO SURPLUS PURCHASING (ORC 505.10D)**

Trustee Chipps moved to approve and authorize the Administrator to use the Franklin County Surplus Purchasing office for annual internet sales for Madison Township. Items will be listed through [www.GovDeals.com/FCOH](http://www.GovDeals.com/FCOH) for a minimum of 14 calendar days, including weekends and legal holidays. As required, the Township will publish the items listed for auction in a local newspaper and on the Township website at least two weeks prior to the internet auction beginning. The posting will include a list of items that have been declared surplus and obsolete, unneeded or unfit-for-use by the Township. When appropriate a minimum bid will be listed. The Account Supervisor, currently Kimberly Reynolds, shall serve as the contact at the Purchasing office, located at 373 S. High Street, 25th floor, Columbus Ohio 43215, phone 614-525-3412. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**17-2023 APPROVE SUBMITTING POLICE GRANT TO FIREHOUSE SUBS FOR 2022**

Trustee Chipps moved to approve and authorize the Administrator and Police Chief to submit a Firehouse Subs Grant quarterly in 2023, as needed or as appropriate. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002481

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**January 3, 2023**

## **18-2023 APPROVE CREDIT/DEBIT CARD PAYMENTS WITH MINIMUM OF \$10.00 CHARGE**

Trustee Chipps moved to approve continuing the acceptance of credit/debit card payments with a minimum charge of \$10.00 plus fees, as determined by the credit card vendor, to be paid by the consumer. Per the extended resolution, Exhibit: CREDITCARD01032023, the Township Fiscal Officer is designated as the administrative agent to solicit proposals and implement the township's financial transaction devices program. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **19-2023 APPROVE TAX SETTLEMENT ADVANCE REQUESTS**

Trustee Chipps moved that the Fiscal Officer may at any time during 2023 request an advance of 90% of the monies received on the ensuing tax settlements in the name of Madison Township. Further, this shall include assessments, if permitted. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **20-2023 REQUEST AMENDED CERTIFICATE/APPROVE SUPPL. APPROPRIATIONS**

Trustee Chipps moved to request an amended certificate and approve list of supplemental appropriations through December 31, 2022 following the amended certificate. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **21-2023 APPROVE USE - SUPER BLANKET CERTS (PURCHASE ORDERS) - 2023**

Trustee Chipps moved to approve the use of super blanket certificates (purchase orders) for 2023. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **22-2023 APPROVE EXECUTIVE SESSION - POLICE**

Trustee Chipps moved to approve Police executive session for the following purposes:

Considering the employment of a public employee or official  
Considering the compensation of a public employee or official

Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 6:17 PM. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**\*\*\*EXECUTIVE SESSION\*\*\***

# RECORD OF PROCEEDINGS

No. 002482

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**January 3, 2023**


Trustee Chipps moved to close executive session and resume the meeting in open session at 7:10 PM, noting that no action was taken during executive session. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

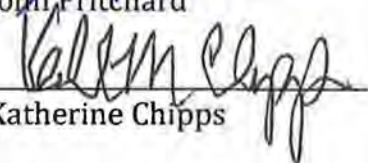
## ADJOURNMENT:

Trustee Chipps moved to adjourn the meeting at 7:10 PM as there was no further business. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## MEETING ADJOURNED

TRUSTEES:

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

FISCAL OFFICER:

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002483

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## **SPECIAL MEETING**

**January 17, 2023**

The Madison Township Trustees met in special session at 12:00 PM on January 17, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### **PURPOSE:**

This special meeting has been called for Tuesday, January 17, 2023, at 12:00 PM and proper notification has been made for the purposes of:

Discussion and possible action of:

Executive Session for Candidate Interviews for the open Board seat

### **23-2023 APPROVE EXECUTIVE SESSION - ELECTED**

Trustee Chipps moved to approve Elected executive session for the following purposes:

Executive Session for Candidate Interviews for the open Board seat

Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

Trustee Chipps moved to resume in executive session at 12:01 PM. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **\*\*\*EXECUTIVE SESSION\*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 4:36 PM, noting that no action was taken during executive session. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002484

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

January 17, 2023

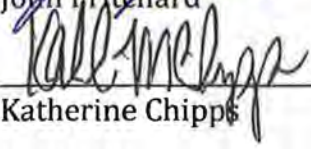
## ADJOURNMENT:

Trustee Chipps moved to adjourn the meeting at 4:37 PM as there was no further business. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.


## MEETING ADJOURNED

TRUSTEES:

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

FISCAL OFFICER:

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002485

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## **SPECIAL MEETING**

**January 19, 2023**

The Madison Township Trustees met in special session at 4:00 PM on January 19, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### **PURPOSE:**

This special meeting has been called for Tuesday, January 19, 2023, at 4:00 PM and proper notification has been made for the purposes of:

Discussion and possible action of:

Executive Session for Candidate Interviews for the open Board seat

### **24-2023 APPROVE EXECUTIVE SESSION – ELECTED**

) Trustee Chipps moved to approve Elected executive session for the following purposes:

Executive Session for Candidate Interviews for the open Board seat

Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

Trustee Chipps moved to resume in executive session at 4:01 PM. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **\*\*\*EXECUTIVE SESSION\*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 4:54 PM, noting that no action was taken during executive session. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.



# RECORD OF PROCEEDINGS

No. 002486

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

January 19, 2023

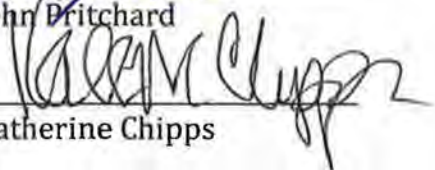
## ADJOURNMENT:

Trustee Chipps moved to adjourn the meeting at 4:54 PM as there was no further business. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.


## MEETING ADJOURNED

TRUSTEES:

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

FISCAL OFFICER:

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002487

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

January 19, 2023

The Madison Township Trustees met in regular session at 6:00 pm on January 19, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps and Trustee John Pritchard. Trustee Chipps led those present in the Pledge of Allegiance to open the meeting.

### BOARD PRESENTATIONS:

Fire Chief Robinson presented service awards to Lt. Justin Vermillion for his 10 years of service and Lt. Doug Smith for his 20 years of service to the department. Firefighter Dustin Probst was recognized with his 10-year award.

John Jones provided a recap from the 2022 Firefighter for Kids sign up and gift donations.

### COMMUNITY SHOUT OUTS:

Administrator Brobst explained that this was a new agenda item in which Trustees can recognize positive township-wide news, events, and programs from the school districts and cities at each regular meeting.

Trustee Chipps reported that Groveport Madison High School had bused 500 sophomores to the Ohio National Guard Recruiting Center to meet with 25 trade organizations and construction related companies in order to share skilled trades information with the students. She thanked the Groveport Madison counseling staff for making this trip possible.

Trustee Pritchard reported that Ohio's 22+ is a new program at the Columbus State Community College which allows adults to earn their high school diploma. Canal Winchester had recognized a local resident at their December Board of Education meeting for earning their Canal Winchester diploma through this program.

### OLD BUSINESS:

There was no old business.

### NEW BUSINESS:

Chief York announced that a Women's Self Defense class had been scheduled for Saturday, March 18th, from 8:00AM-12:00PM at the Madison Township Community Center. He stated that the class was free to individuals 14 and older, and space would be limited to 30 participants.

# RECORD OF PROCEEDINGS

No. 002488

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## **January 19, 2023**

Administrator Brobst provided an update from the Franklin County Engineer's office regarding traffic signals that will be installed at Pontius and Rohr Roads. She reported that the permanent signals will be operational prior to the start of the Rohr Rd and St. Rt. 317 roundabout construction this summer.

### **PUBLIC COMMENT**

There was no public comment.

### **DEPARTMENT REPORTS**

Fire Chief Robinson announced that the Canal Winchester Walmart manager had donated almost \$5,000.00 worth of fire prevention equipment that would be used to enhance the fire department's prevention program. He stated that the items included smoke detectors, carbon monoxide detectors and fire extinguishers, and thanked Walmart for the generous donation.

Police Chief York updated the Board on the status of applicants for the three open positions. He stated that interviews had begun in mid-December, and he currently had one candidate completing the background process. He reminded the Board that the process was a lengthy one and on average cost the Township \$1,800.00 per candidate. Chief York also shared that Commander Boyd and Sgt. Tiller would be visiting several central Ohio police academies hoping to cultivate an interest in applying upon graduation.

Public Works Superintendent Watkins stated that residents would see crews working on numerous roads during the winter months trimming and removing limbs and trees. He stated that this would help with sight issues and potential issues in the right of way, especially during storms.

### **ADMINISTRATOR**

Administrator Brobst provided the 2022 Community Center statistics to the Board. She stated there were a total of 146 reservations: 73 residents and 58 non-residents, with rental fees totaling \$9,530.00.

### **FISCAL OFFICER**

Fiscal Officer Vermeer reported that cash balance on the books was \$ 14,284,373.16, broken up into the following funds: Fire \$ 8,934,252.92, Police \$ \$1,787,588.69, Public Works \$ 756,542.82 and General \$ 1,396,127.24. The balance remaining was split amongst several smaller, designated funds.

### **PUBLIC COMMENT:**

There was no public comment.

# RECORD OF PROCEEDINGS

No. 002489

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**January 19, 2023**

## **RESOLUTIONS:**

### **25-2023 APPROVE MINUTES REGULAR DECEMBER 15, 2022,**

Trustee Chipps moved to approve the minutes of the regular December 15, 2022, meeting as presented. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **26-2023 APPROVE MINUTES SPECIAL DECEMBER 20, 2022 - BUDGET**

Trustee Chipps moved to approve the minutes of the special December 20, 2022, meeting as presented. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **27-2023 APPROVE MINUTES SPECIAL DECEMBER 29, 2022**

Trustee Chipps moved to approve the minutes of the special December 29, 2022 meeting, as presented. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **28-2023 APPROVE MINUTES REGULAR JANUARY 3, 2023, ORGANIZATIONAL MTG**

Trustee Chipps moved to approve the minutes of the regular January 3, 2023, Organizational meeting as presented. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **29-2023 APPROVE MINUTES SPECIAL JANUARY 17, 2023**

Trustee Chipps moved to approve the minutes of the special January 17, 2023 meeting, as presented. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **30-2023 ACCEPT RESIGNATION OF PT FF H. REMY**

Trustee Chipps moved to accept the resignation of part-time firefighter Hunter Remy, effective December 30, 2022. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **31-2023 ACCEPT RESIGNATION OF PT FF N. KUHLWEIN**

Trustee Chipps moved to accept the resignation of part-time firefighter Nathan Kuhlwein, effective January 19, 2023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **32-2023 APPROVE TUITION REIMBURSEMENT ALEXANDER MARCUM - Am Const History**

Trustee Chipps moved to approve tuition reimbursement for Alexander Marcum for \$1,365.00 for Winter/Spring 2023 in American Constitutional History (3 credits) for his Undergraduate Degree at Liberty University upon successful completion. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002490

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**January 19, 2023**

**33-2023 APPROVE TUITION REIMBURSEMENT ANASTACIO RODRIQUEZ – Legal Asp ES**

Trustee Chipps moved to approve tuition reimbursement for Firefighter Anastacio Rodriquez for \$518.79 for Spring 2023 in Legal Aspects Emergency Services (3 credits) for his Undergraduate Degree at Columbus State Community College upon successful completion. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**34-2023 APPROVE TUITION REIMBURSEMENT ANASTACIO RODRIQUEZ – Strategies**

Trustee Chipps moved to approve tuition reimbursement for Firefighter Anastacio Rodriquez for \$518.79 for Spring 2023 in Strategies and Tactics (3 credits) for his Undergraduate Degree at Columbus State Community College upon successful completion. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**35-2023 AMEND RESOLUTION #53-2020 - UPDATE JOB TITLES**

Trustee Chipps moved to amend Resolution #53-2020 Social Media Posting for Township Created Sites, as presented. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**36-2023 ADOPT ARPA MICRO-PURCHASE THRESHOLD OF \$50,000.00 FY 2023**

Trustee Chipps moved to adopt the American Rescue Plan Act of 2021 Uniform Guidance Micro-Purchase increase to \$50,000.00 for the Fiscal Year 2023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**37-2023 ARPA SELF-CERTIFY ANNUAL THRESHOLD \$50,000.00.**

Trustee Chipps moved to self-certify on an annual basis a micro-purchase threshold not to exceed \$50,000.00. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**38-2023 DECLARE NUISANCE ABATEMENT BY BOARD – TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH01192023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**39-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002491

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**January 19, 2023**

## **40-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **41-2023 APPROVE EXEC SESSION – FIRE, POLICE, PUBLIC WORKS, ADMIN & ELECTED**

Trustee Chipps moved to approve Fire, Police, Public Works, Administration, and Elected executive session for the following purposes:

Considering the employment of a public employee or official  
Considering the compensation of a public employee or official  
Considering the discipline of a public employee or official

Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 6:38 PM. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 9:14PM, noting that no action was taken during executive session. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **42-2023 HIRE PUBLIC WORKS MAINTENANCE TECH 1 BAILEY FELDMAN - JAN 28, 2023**

Trustee Chipps moved to hire Public Works Maintenance Tech 1 Bailey Feldman, effective January 28, 2023, upon successful completion of a background check, medical physical, drug, and alcohol testing, at a starting pay of \$21.50 per hour. A (CDL) Commercial Driver's License A must be obtained within 6 months of the hire date, once obtained the base hourly rate will be \$22.50. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **43-2023 RECLASS LT. JOSHUA RUETSCH TO CH TRAINING OFFICER - JAN 21, 2023**

Trustee Chipps moved to reclassify Fire Lt. Joshua Ruetsch to the Chief Training Officer position, effective January 21, 2023, with pay and privileges according to the current bargaining contract. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002492

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**January 19, 2023**

**44-2023 RECLASS FF MICHAEL KIPP TO LT - JAN 21, 2023**

Trustee Chipps moved to reclassify Firefighter Michael Kipp to Lieutenant, effective January 21, 2023, with pay and privileges according to the current bargaining contract. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**45-2023 RECLASS PT FF ALEC STONEROCK TO FT FF - FEB. 4, 2023**

Trustee Chipps moved to reclassify part-time firefighter Alec Stonerock to full-time firefighter, effective February 4, 2023, upon successful completion of a physical, background check, drug, and alcohol testing, with pay and privileges according to the current bargaining contract. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**46-2023 APPROVE NON-UNION, NON-PROBATIONARY, FULL & PT BASE PAY RATES**

Trustee Chipps moved to approve the pay rates in Exhibit: PAYJAN2023, effective January 21, 2023. All other terms and conditions of any individual employment agreement will remain the same. Exhibit: PAYJAN2023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 9:17PM as there was no further business. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**TRUSTEES:**

  
\_\_\_\_\_  
John Pritchard  
  
\_\_\_\_\_  
Katherine Chipps

**FISCAL OFFICER**

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002493

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

January 26, 2023

The Madison Township Trustees met in special session at 7:00 PM on January 26, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### PURPOSE:

This special meeting has been called for Tuesday, January 26, 2023, at 7:00 PM and proper notification has been made for the purposes of:

Executive Session for Elected

Considering employment of a public employee or official

Discussion and possible action on:

Announcing a new Trustee  
Swearing in the new Trustee  
Set a February Board meeting date

### 47-2023 APPROVE EXECUTIVE SESSION - ELECTED

Trustee Chipps moved to approve Elected executive session for the following purposes:

Considering employment of a public employee or official

Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

Trustee Chipps moved to resume in executive session at 7:01 PM. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### \*\*\*EXECUTIVE SESSION\*\*\*

Trustee Chipps moved to close executive session and resume the meeting in open session at 7:06 PM, noting that no action was taken during executive session. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.



# RECORD OF PROCEEDINGS

No. 002494

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**January 26, 2023**

## **48-2023 APPOINT TRUSTEE**

Trustee Chipps moved to appoint Bruce Jarvis as Trustee for Madison Township, Franklin County, Ohio, to fill the open seat through December 31, 2023. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

Trustee Pritchard swore in Bruce Jarvis as the new Trustee designated to fill Michele Reynolds' vacated seat.

The Board discussed possible meeting dates for the February regular meeting.

## **49-2023 SET FEBRUARY MEETING DATE**

Trustee Chipps moved to set a regular meeting date on February 9, 2023, at 6:00 PM. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

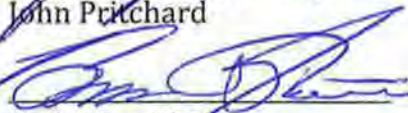
## **ADJOURNMENT:**

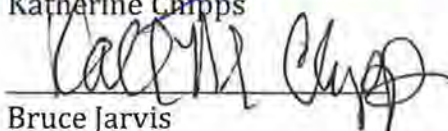
Trustee Chipps moved to adjourn the meeting at 7:12 PM as there was no further business. Trustee Pritchard seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

## **MEETING ADJOURNED**


TRUSTEES:

  
John Pritchard

  
Katherine Chipps

  
Bruce Jarvis

FISCAL OFFICER:

  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002495

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

February 9, 2023

The Madison Township Trustees met in regular session at 6:00 pm on February 9, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps, Trustee Bruce Jarvis and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### BOARD PRESENTATIONS:

The following individuals received their 5-year service award at the meeting: Police Chief Gary York, Police Officer Alex Coffman, and Public Works Pat McQuade. Firefighter Larry Baugess was presented with a retirement flag and case for his 33 1/2 years of service to the Madison Township Fire Department. FF Baugess then presented Badge One to FF Edward G. Dildine, "Dink", as the now longest serving active Madison Township firefighter.

Mr. Brad Foster of the Franklin County Engineer's office presented information on the RAISE grant application for the Alum Creek Drive Improvement project. This project would involve the widening of Alum Creek Drive, with an additional lane in each direction between the St. Rt. 317 and Groveport Road intersections. The County asked the Board to provide a letter of support for their application packet, which was needed prior to the end of February. In addition, the County asked the Trustees to consider being a financial partner. Following several questions, the Board gave its approval for Administrator Brobst to send the letter of support to the County.

### COMMUNITY SHOUT OUTS:

Trustee Chipps shared that she would be at the Noe-Bixby Dairy Queen location on Saturday, February 18th from 11:00AM - 1:00PM. Any residents that would like to stop in and say "hello" or ask questions were welcome to do so.

Trustee Chipps also gave a "shout out" to the Groveport Madison DECA students for performing well at the district competition, with several qualifying for the State competition in March.

Trustee Pritchard complimented Mayor Lance Westcamp and the City of Groveport for the revitalization of Main Street with the addition of the two new buildings, housing Delaney's Diner and Little Italy.

Trustee Jarvis also commented on the newly opened Delaney's Diner. Although he had not eaten there yet, he said he had heard many wonderful things and was looking forward to trying it.

### OLD BUSINESS:

Chief York reminded everyone in attendance that the Women's Self Defense class had been scheduled for Saturday, March 18th, from 8:00AM-12:00PM at the Madison Township Community Center. He stated that the class was free to individuals 14 and older, and there were two remaining spots available.

# RECORD OF PROCEEDINGS

No. 002496

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**February 9, 2023**

## **NEW BUSINESS:**

Public Works Superintendent Watkins shared initial information with the Board regarding the Ohio Public Works Commission (OPWC) application and said there was a resolution on the agenda asking the Franklin County Engineer's office for assistance with the OPWC application. He stated that the Township was seeking to improve the following roads: Bixby Road west of Ebright Road, Atkinson, Glenfield Roads, and Bonita Place, as well as crosswalk improvements that were yet to be determined. This application would be for the 2025 construction season. Superintendent Watkins estimated the total cost to be approximately \$850,000.00. This letter would allow the County to provide the Township with their estimate of costs and then look at funding options.

Administrator Susan Brobst explained that former Trustee Reynolds had been the Township representative to Canal Winchester Human Services. She stated that there was a resolution on the agenda to appoint her replacement, and Trustee Bruce Jarvis indicated that he would be interested. Discussion ensued and it was agreed that Trustee Jarvis would serve in that role.

The Trustees then discussed the future regular meetings of the Board. Following discussion, the Board set the regular meeting dates to be the 4th Tuesday of each month at 6:00PM, except for December. The regular December meeting will be held December 12th at 6:00PM.

## **PUBLIC COMMENT**

There was no public comment.

## **DEPARTMENT REPORTS**

Fire Chief Robinson thanked the Board of Trustees for the recent promotion of Lt. Josh Ruetsch to Chief Training Officer, FF Mike Kipp to Lieutenant and part-time FF Alek Stonerock to full-time status. The Chief Training Officer was a 40-hour position, which would coordinate EMS Training for all shifts, along with various other duties.

Chief Robinson reviewed the Medicare Revalidation resolution on the agenda for the Board. He stated that every five years the Fire Department must renew their agreement as part of the Affordable Health Care Act. Data collected would include the geographical service area, emergency response vehicles, organizational structures, and transport facilities. Failure to comply could result in Medicare billing reimbursements being held or the deactivation of this privilege. Currently 55% of Madison Township's EMS billing revenue comes from Medicare transports.

Chief Robinson also shared that there was a resolution on the agenda allowing the Fire Department to submit for quarterly Firehouse Subs grants. If a grant were to be awarded, the department would have to wait two years before applying again. The maximum amount of any request is \$50,000.00.

# RECORD OF PROCEEDINGS

No. 002497

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## February 9, 2023

Police Chief York shared that the Township Police Department would be partnering with Project Starfish which would provide scholastic children's books to the department free of charge. Patrol officers, as part of the Books & Badges program, would be visiting classrooms, handing out the books for the children to keep, and reading aloud in both Groveport Madison and Canal Winchester Schools. Each book will include a unique sticker and will be signed by the reading officer so students will have a keepsake of this positive interaction with their local police department. Commander Boyd would be kicking off the event on February 10th at Asbury Elementary and February 13th at Indian Trail Elementary in Canal Winchester.

Police Chief York also informed the Board that the Department had begun meeting with promoters and Columbus Airport officials regarding the upcoming Air Show event at Rickenbacker scheduled for June 16, 17 & 18, 2023.

Public Works Superintendent Watkins shared that there was a resolution on the agenda to approve a Snow and Ice Agreement with the City of Canal Winchester. Canal Winchester had approached the Township about a trade off after they annexed portions of Bixby and Rager Roads. Canal Winchester would maintain Bixby Road from Winchester Pike to US 33 along with Rager Road from Bixby Road to US 33 and the Township would maintain Parkview Drive from Lithopolis Road to the park entrance during snow and ice events. Superintendent Watkins stated that the Township would have less road footage to maintain, and it would work well with the existing snow and ice route. The agreement would be updated every year by October 31st.

## ADMINISTRATOR

Administrator Brobst shared that another National Opioid Settlement had been reached with additional vendors, which would require the Board to opt-in to participate and receive funds. She stated there was a resolution on the agenda to participate.

## FISCAL OFFICER

Fiscal Officer Vermeer reported that the cash balance on the books was \$ 12,475,170.01, broken up into the following funds: Fire \$ 7,256,948.00, Police \$ \$1,677,134.83, Public Works \$ 766,076.33 and General \$ 1,365,201.07. The balance remaining was split amongst several smaller, designated funds.

## PUBLIC COMMENT:

There was no public comment.

## RESOLUTIONS:

### 50-2023 APPROVE MINUTES SPECIAL JANUARY 19, 2023

Trustee Chipps moved to approve the minutes of the special meeting on January 19, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Trustee Jarvis abstained. Motion carried.

# RECORD OF PROCEEDINGS

No. 002498

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**February 9, 2023**

**51-2023 APPROVE MINUTES REGULAR JANUARY 19, 2023**

Trustee Chipps moved to approve the minutes of the regular meeting on January 19, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Trustee Jarvis abstained. Motion carried.

**52-2023 APPROVE MINUTES SPECIAL JANUARY 26, 2023**

Trustee Chipps moved to approve the minutes of the special meeting on January 26, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**53-2023 APPROVE MEDICARE REVALIDATION AGREEMENT**

Trustee Chipps moved to authorize the Administrator to be the Authorized Official for the Medicare Revalidation Agreement. Exhibit: MEDICAREREVALID20232027. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**54-2023 AUTHORIZE CHAIR TO REQUEST OPWC FY25 ASSISTANCE FR CO ENG**

Trustee Chipps moved to authorize the Chair of the Madison Township Board of Trustees to submit a request to the Franklin County Engineer for assistance with the Ohio Public Works Commission application for the funding year 2025. Exhibit: ENGOPWCREQUESTFY25. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**55-2023 APPROVE SUBMITTING FIRE GRANT TO FIREHOUSE SUBS FOR 2023**

Trustee Chipps moved to approve and authorize the Administrator and Fire Chief to submit Firehouse Sub Grants quarterly in 2023, as needed or as appropriate. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**56-2023 APPROVE SERVICE AGREEMENT SNOW ICE REMOVAL CANAL WINCHESTER**

Trustee Chipps moved to approve and authorize the Administrator to sign the service agreement between the City of Canal Winchester and Madison Township for snow and ice removal services for the 2022-2023 season. Exhibit: SNOWICECW20222023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**57-2023 NAT OPIOID SETTLE OPT IN TEVA ALLERGAN CVS WALGREENS WALMART**

Trustee Chipps moved to approve and authorize the Administrator to sign documents for the additional National Opioid Settlement with Teva, Allergan, CVS, Walgreens, and Walmart, as Madison Township, Franklin County, Ohio, desires to Opt-In to participate in this new settlement. Exhibit: OPIOIDCVSWALGREENWALMART2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002499

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**February 9, 2023**

## **58-2023 DECLARE NUISANCE ABATEMENT BY BOARD – TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH02092023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87, as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **59-2023 APPOINT BRUCE JARVIS TO CW HUMAN SERVICES BOARD**

Trustee Chipps moved to appoint Bruce Jarvis as the Madison Township representative to the Canal Winchester Human Services Board of Directors, effective February 9, 2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **60-2023 SET 2023 MEETINGS**

Trustee Chipps moved to set the regular 2023 meetings the 4th Tuesday of the month, March through November at 6:00 PM and December 12, 2023 at 6:00 PM. Exhibit: 2023REGBDMTG. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **61-2023 ACCEPT 2022 ENCUMBERED BALANCES**

Trustee Chipps moved to accept encumbered balances as of December 31, 2022, and further that the Fiscal Officer forward said balances to the Franklin County Auditor. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **62-2023 ACCEPT 2022 CASH-BASIS ANNUAL FINANCIAL STATEMENT**

Trustee Chipps moved to accept the cash-basis annual financial statement for the year ending December 31, 2022. Further, this cash-basis financial report will be forwarded to the Auditor of State's office in their requested format, and the same cash-basis format will be presented for audit. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **63-2023 ACCEPT BANK RECONCILIATIONS AND REPORTS**

Trustee Chipps moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through December 31, 2022, showing a balance of \$15,402,565.62. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002500

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**February 9, 2023**

## **64-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP, SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **65-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **66-2023 APPROVE EXEC SESSION - FIRE, POLICE, AND PUBLIC WORKS**

Trustee Chipps moved to approve Fire, Police, and Public Works executive session for the following purposes:

- Considering the employment of a public employee or official
- Considering the compensation of a public employee or official
- Preparing for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 7:15 PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 10:03PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **67-2023 RECLASS PT FF ANTHONY MASTRACCI TO FT FF - MARCH 4, 2023**

Trustee Chipps moved to reclassify part-time firefighter Anthony Mastracci to full-time firefighter, effective March 4, 2023, upon successful completion of a physical, background check, drug and alcohol testing, with pay and privileges according to the current bargaining contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002501

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**February 9, 2023**

## **68-2023 HIRE POLICE OFFICER J. TODHUNTER EFFECTIVE MARCH 6, 2023**

Trustee Chipps moved to hire Police Officer Jonathon Todhunter effective March 6, 2023, upon successful completion of a background check, medical physical, drug and alcohol testing, and psychological, with Patrol Officer Step C (lateral move) wages and benefits as set in the current Collective Bargaining Contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.


## **ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 10:15PM as there was no further business. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.


### **TRUSTEES:**

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

### **FISCAL OFFICER**

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer



# RECORD OF PROCEEDINGS

No. 002502

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

March 21, 2023

The Madison Township Trustees met in special session at 4:30 PM on March 21, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps, Trustee Bruce Jarvis and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### PURPOSE:

This special meeting had been called for Tuesday, March 21, 2023, at 4:30 pm, and proper notification had been made for the purposes of:

Executive Session for Fire

Review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Discussion and possible action on:

Update Electric Aggregation mailers  
Accepting the retirement of public works employee  
Approving OTARMA insurance renewal for 2023/2024  
Approving nuisance properties  
Approving permanent appropriations for 2023

### 69-2023 APPROVE EXECUTIVE SESSION - FIRE

Trustee Chipps moved to recess and immediately resume in Fire executive session at 4:33PM for the following purposes:

Review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

### \*\*\*EXECUTIVE SESSION\*\*\*

Trustee Chipps moved to close executive session and resume the meeting in open session at 5:36 PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002503

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## **March 21, 2023**

Administrator Brobst updated the Board regarding the Electric Aggregation mailers. The Township would receive a fixed rate of .0849 /kWh for the agreement period June 2023 through May 2024, with Archer Energy LLC, per the December 2022 resolution 265-2022. She stated that opt-out mailers would be going out this weekend, and Mr. Belcastro or Mr. Archer would be at the March 28th meeting to share additional information.

## **70-2023 ACCEPT RETIREMENT PW L. SPIRES EFFECTIVE JUNE 1, 2023**

Trustee Chipps moved to accept, with regrets, the retirement of Public Works employee Lonny Spires effective June 1, 2023. Trustee Jarvis seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

## **71-2023 APPROVE OTARMA INSURANCE RENEWAL**

Trustee Chipps moved to approve and authorize the Administrator to sign the Ohio Township Association Management Authority (OTARMA) insurance policy for Madison Township, from April 1, 2023, to March 31, 2024. Trustee Jarvis seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

## **72-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH03212023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

## **73-2023 APPROVE 2023 PERMANENT APPROPRIATIONS**

Trustee Chipps moved to approve the current expenses and other expenditures at the "Fund: Department: Personal Services" and "Fund: Department: Other levels" of the Madison Township Board of Trustees, Franklin County, Ohio, during the fiscal year ending December 31, 2023, the sums totaling \$24,414,061.53 as listed in the extended minutes, be and the same are hereby appropriated for the several purposes for which expenditures are to be made for said fiscal year. Trustee Jarvis seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

## **ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 5:40 PM as there was no further business. Trustee Jarvis seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002504


MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**March 21, 2023**

**MEETING ADJOURNED**


TRUSTEES:

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

FISCAL OFFICER:

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002505

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

March 28, 2023

The Madison Township Trustees met in regular session at 6:00 pm on March 28, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps, Trustee Bruce Jarvis, and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### BOARD PRESENTATIONS:

Deputy Superintendent Paul Smathers of the Groveport Madison School District shared the district's new "Comprehensive School Safety Plan" with the Board. He stated that safety was the district's number one priority, and wanted to give the Board an overview of what the District was trying to accomplish. He thanked the Board for the great relationship the school has had with the Township, and thanked the Police and Fire departments for partnering with them for their safety concerns.

Archer Energy representative Andrew Earnst reviewed the new electric aggregation information that was previously provided to the board at the special meeting the previous week. The new aggregation would offer savings from June 2023 to May 2024, at a fixed rate of .0849 kWh.

### COMMUNITY SHOUT OUTS:

Trustee Chipps thanked and congratulated the students of Groveport Madison High School that put together "Beyond. Black History; The American Legacy of Triumph Over Tragedy." She also gave a shout out to Mrs. Vanessa Hayes-Williams for helping to coordinate the event.

Trustee Jarvis shared that Diley Ridge and Canal Winchester would again be participating in the National Prescription Drug Take Back event on Saturday, April 22 from 10 am - 2 pm at the Diley Ridge Medical Center parking lot. Trustee Pritchard reminded residents that a drug drop box was available at the Police Department as well.

### OLD BUSINESS:

There was no old business.

### NEW BUSINESS:

Assistant Chief Adams announced that the Firefighter's Local 2507 would again be partnering with the Fellowship Baptist Church for the annual Easter Egg Hunt to be held on Saturday, April 1st.

Police Chief York stated that the new Distracted Driving Law (or Driving While Texting) would go into effect April 4th, 2023. The new law would permit drivers to use their device when parked or stopped at a red light, to swipe their phone to answer a call, and to hold the phone to their ear for phone conversations. Emergency calls would also be permitted in all circumstances.

# RECORD OF PROCEEDINGS

No. 002506

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**March 28, 2023**

Public Works Supt. Watkins recommended that the Board approve the submission of Marwick, Cross Keys, Westwick, Inn, and Schwartz roads in the Marwick subdivision for the Franklin County Engineer's resurfacing project this year. The current estimated cost of the project would be \$249,918.25, which would be paid by the Township.

## **PUBLIC COMMENT**

Resident Mary Ellen Clark shared her concern about a dog barking continuously in her neighborhood. Police Chief York said that he would follow up on the concern.

## **DEPARTMENT REPORTS**

Assistant Fire Chief Adams stated that the fire department had resolutions on the agenda asking to hire nine part-time firefighters and to surplus various pieces of equipment, including a 2008 Chevy Equinox which would be listed on GovDeals.com. A/C Adams also shared that the Administration of the fire department, along with officers and command staff of Madison Township PD and Groveport PD, had visited each school in the Groveport Madison District in the past month and spoke to faculty and staff regarding what to expect from first responders in the event of an emergency.

Police Chief York reported that there was a resolution on the agenda for a new Dispatch Agreement with the Franklin County Sheriff Department for January 1, 2023 through December 31, 2024. The agreement would increase the cost of each dispatched call to \$15.99. The police and fire departments also had a resolution to submit grant requests for equipment and training to the Gary Sinise Foundation.

PW Superintendent Watkins announced that street sweeping would begin Wednesday, March 29th on the curbed streets in Blacklick Estates. He also announced that the Township received the annual mileage certification from the Franklin County Engineer's office, with the mileage decreasing just a bit due to some annexations and inaccuracies from previous years. The mileage went from 41.245 to 40.132.

## **ADMINISTRATOR**

Administrator Brobst reported that there was a resolution on the agenda to allow staff to participate in the 2023 Sunshine Law training and to allow Fiscal Officer Vermeer to be the designee for the trustees.

## **FISCAL OFFICER**

Fiscal Officer Vermeer reported that the cash balance on the books was \$ 10,814,603.81, broken up into the following funds: Fire \$ 5,848,200.88, Police \$ 1,313,153.42, Public Works \$ 813,082.73 and General \$ 1,426,058.02. The balance remaining was split amongst several smaller, designated funds.

# RECORD OF PROCEEDINGS

No. 002507

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**March 28, 2023**

**PUBLIC COMMENT:**

There was no public comment.

**RESOLUTIONS:**

**74-2023 APPROVE MINUTES REGULAR FEBRUARY 9, 2023**

Trustee Chipps moved to approve the minutes of the regular meeting on February 9, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**75-2023 APPROVE MINUTES SPECIAL MARCH 21, 2023**

Trustee Chipps moved to approve the minutes of the special meeting on March 21, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**76-2023 ACCEPT THE RESIGNATION OF PT FF TYLER BAER**

Trustee Chipps moved to accept the resignation of part-time Firefighter Tyler Baer, effective March 21, 2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**77-2023 APPROVE HIRING PT FF**

Trustee Chipps moved to approve and hire the following part-time firefighters, listed below, effective April 3, 2023. This is not a seniority-based list. These positions are not eligible for employer health care coverage, vision, dental, life insurance, vacation, sick, or holiday pay. Further, their status will not change unless the Board takes official action and informs them otherwise.

Joseph Casa EMT-B

Ethan Griffin EMT-B

Zachary Myers EMT-P

Bryson Partlow EMT-B

Samuel Stanley EMT-B

Jonathan Ewen EMT-B

Patrick Lundy EMT-P

Aaron Price - EMT-P

Preston Reese EMT-B

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**78-2023 DECLARE POLICE & FIRE ITEMS SURPLUS- DISPOSE OF TRASH**

Trustee Chipps moved to declare the Police and Fire Department lists, Exhibit: POLICE-TRASH03282023 and Exhibit: FIRETRASH03282023, dated March 28, 2023, as surplus and designate for disposal. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002508

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**March 28, 2023**

**79-2023 APPROVE FIRE SURPLUS LIST & DESIGNATE TO SELL TO E/F CAREER CTR**

Trustee Chipps moved to declare the list of items from Fire Exhibit: FIRESCBASELL03282023 dated March 28, 2023, as surplus and to be sold to Eastland Fairfield Career Center. Further, the Board finds the property to be unneeded, obsolete, or unfit for use by the Township and the value of each of these items is less than \$2500.00. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**80-2023 DECLARE SURPLUS & DESIGNATE FIRE VEHICLE - GOVDEALS**

Trustee Chipps moved to declare the list of items from Fire Exhibit: FIREVEHICLESGOV03282023 dated March 28, 2023, as surplus and designate for auction on GovDeals.com. Further, the 2008 Chevrolet Equinox will have a reserve of \$500.00. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**81-2023 APPROVE SUBMITTING GARY SINISE FOUNDATION GRANT FIRE/POLICE- 2023**

Trustee Chipps moved to approve and authorize the Administrator and Fire Chief or Police Chief, to submit grant applications for equipment or training to the Gary Sinise Foundation in 2023, as needed or as appropriate. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**82-2023 APPROVE DISPATCH AGREEMENT FRANKLIN CO SHERIFF 20232024**

Trustee Chipps moved to approve the Dispatch Agreement with the Franklin County Sheriff from January 1, 2023, through December 31, 2024. Exhibit:SHDISPATCH23-24. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**83-2023 ACCEPT 2022 TWP HIGHWAY SYSTEM MILEAGE CERTIFICATION**

Trustee Chipps moved to accept the 2022 Township Highway System Mileage Certification from the Ohio Department of Transportation showing 40.132 miles. Exhibit: RDMILES2022. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**84-2023 APPROVE & AUTHORIZE LIST FOR CO. ENGINEER TWP RESURFACE PROJECT**

Trustee Chipps moved to approve and authorize the Administrator to sign documents to participate in the Franklin County Engineer's Township Resurfacing program for 2023 per Exhibit: PWRESURFACE03282023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002509

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**March 28, 2023**

**85-2023 DECLARE NUISANCE ABATEMENT BY BOARD – TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit:TRASH03282023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87, as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**86-2023 APPROVE SUNSHINE LAW TRAINING 2023 ATTENDEES & DESIGNEES**

Trustee Chipps moved to approve the following to attend and serve as designee for the Auditor of State Online Ohio Sunshine Law Training in 2023. Those attending include Susan Brobst, Laurie Vermeer, Paula Parish, Derek Robinson, Charles Adams, Dianna Wears, Gary York, Vic Boyd, and Sarah Hoy. Serving as a designee for John Pritchard, Katherine Chipps, and Bruce Jarvis is Laurie Vermeer. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**87-2023 ACCEPT BANK RECONCILIATIONS AND REPORTS**

Trustee Chipps moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through February 28, 2023, showing a balance of \$ 11,690,277.35. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**88-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**89-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.



# RECORD OF PROCEEDINGS

No. 002510

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**March 28, 2023**

## **90-2023 APPROVE EXEC SESSION – FIRE, POLICE, AND PUBLIC WORKS**

Trustee Chipps moved to approve Fire, Police, and Public Works executive session for the following purposes:

Considering the employment of a public employee or official  
Considering the compensation of a public employee or official  
Reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 6:56 PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 8:48 PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **91-2023 APPROVE NON-UNION, NON-PROBATIONARY, FULL/PT BASE PAY RATES**

Trustee Chipps moved to approve the pay rates in Exhibit: PAY03282023, effective March 18, 2023. All other terms and conditions of any individual employment agreements will remain the same. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

### **ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 8:49PM as there was no further business. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

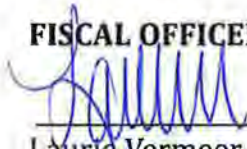
### **TRUSTEES:**

  
John Pritchard

  
Katherine Chipps

  
Bruce Jarvis

### **FISCAL OFFICER**

  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002511

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

April 25, 2023

The Madison Township Trustees met in regular session at 6:00 pm on April 25, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps and Trustee Bruce Jarvis. Trustee John Pritchard was absent. Trustee Chipps led those present in the Pledge of Allegiance to open the meeting.

### COMMUNITY SHOUT OUTS:

Trustee Jarvis commended the Canal Winchester Human Services staff and volunteers for their commitment to continuing to provide a variety of services to the local community.

### OLD BUSINESS:

There was no old business.

### NEW BUSINESS:

Administrator Brobst informed the Board that two annexations had been received to move from Madison Township (unincorporated) to the City of Columbus. These annexations would be Type II petitions, and as such would remain in the Township. The parcels are at 5400 Bachman Road, +/- 30.702 and +/-63.851 acres. A third Type II petition was received for 5600 Groveport Road to annex to City of Groveport, 1.94 acres.

Police Chief York discussed the increasing number of dispatched false alarms the department has received. These are calls coming in from alarms in residences and/or businesses in which the alarm company is not able to reach the owner. There is a provision in the Ohio Revised Code that does allow townships to charge once the fourth alarm is received without resolution in the calendar year. Discussion ensued, and both Chief York and Fire Chief Robinson agreed to gather additional information for future review.

### PUBLIC COMMENT

Resident Karr'yen Jones addressed the Board regarding several different concerns she had. She asked about dead skunk removal, the painting of fire hydrants, and adding a deeper turn lane onto Noe Bixby Road from Winchester Pike. Administrator Brobst and Superintendent Watkins told Ms. Jones they would follow up with the appropriate jurisdictions' contact information on each.

### DEPARTMENT REPORTS

Fire Chief Robinson provided an update on the Firefighter High School Cadet Program. The program is completing its second year with over 40 students participating in the first two classes. Sixty students applied for the 2023/2024 school year, and a second class was being considered to accommodate the interest. Madison Township recently hired a student from the first class as one of its newest part-time Fire Department employees.

# RECORD OF PROCEEDINGS

No. 002512

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## **April 25, 2023**

Police Chief York asked that an agreement with Flock Safety, which provides cameras that help in keeping businesses, schools, and neighborhoods safe from crime with 24/7 protection, be approved. This non-financial agreement would allow other subscription users to share their information directly with Madison Township officers. Flock Safety focuses solely on objective, unbiased evidence that can provide investigative leads that officers need to solve a crime accurately and efficiently.

Chief York also asked for approval for a resolution to donate surplus police radios to the Franklin County EMA and Homeland Security. The VHF analog radios had been previously used by the police department, having been replaced earlier this year with new digital radios.

Public Works Superintendent Watkins gave an update on the street sweeping that had been completed in Blacklick Estates. He also reported that the road improvements in Harriet Addition were nearly completed. Superintendent Watkins also announced that due to an upcoming retirement in the Public Works department, the Township would be accepting applications for a Maintenance Tech Worker.

### **ADMINISTRATOR**

Administrator Brobst stated that the 2023 State of the Township annual mailer would be mailed Wednesday, April 26th to all Madison Township residents. She also thanked Trustee Chipps for her assistance in the final layout, with revisions.

Administrator Brobst also shared that Chief York had asked several months ago if the noise resolution could be amended or a new resolution passed to address the complaints received regarding excessive barking from dogs. After working with the current Franklin County Prosecutor's office, it was decided that the current resolution which addresses various noise issues does cover barking dogs. At this time, the police department would be prepared to issue warnings, and then tickets, if necessary, for complaints regarding excessive barking from dogs.

### **FISCAL OFFICER**

Fiscal Officer Vermeer reported that the cash balance on the books was \$ 18,226,996.43 broken up into the following funds: Fire \$11,410,510.65, Police \$2,611,475.28, Public Works \$ 839,150.22 and General \$1,701,380.63. The balance remaining was split amongst several smaller, designated funds.

### **PUBLIC COMMENT:**

There was no public comment.

### **RESOLUTIONS:**

#### **92-2023 APPROVE MINUTES REGULAR MARCH 28, 2023**

Trustee Jarvis moved to approve the minutes of the regular meeting on March 28, 2023, as presented. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002513

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**April 25, 2023**

**93-2023 ACCEPT THE RESIGNATION OF PT FF COLLIN CRAWFORD**

Trustee Jarvis moved to accept the resignation of part-time Firefighter Collin Crawford, effective March 7, 2023. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

**94-2023 APPROVE MOU FLOCK SAFETY - DASHBOARD**

Trustee Jarvis moved to approve and authorize the Police Chief to sign the Memorandum of Understanding with Flock safety regarding the use of dashboard information from their system through April 30, 2028. Exhibit: FLOCKDASHBOARDMOU04252023. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

**95-2023 APPROVE & DECLARE SURPLUS POLICE RADIOS DONATE TO FR. CO. EMA**

Trustee Jarvis moved to declare the list of items from Police Exhibit: RADIOS04252023 dated April 25, 2023, as surplus. The Board finds this property to be unneeded, obsolete, or unfit for use by the Township and the value is less than \$2500.00 each. These items will be donated to the Franklin County Emergency Management Agency. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

**96-2023 AMEND RESOLUTION 70-2023 - MAY 31, 2023**

Trustee Jarvis moved to amend resolution 70-2023 to May 31, 2023. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

**97-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS**

Trustee Jarvis moved to declare the property in Exhibit: TRASH04252023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87, as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

**98-2023 DECLARE NUISANCE ABATEMENT BY BOARD - VEGETATION**

Trustee Jarvis moved to declare the property Exhibit: GRASS04252023, located in Madison Township, Franklin County, Ohio, to be a nuisance, with vegetation, pursuant to O.R.C. §505.87, as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002514

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**April 25, 2023**

## **99-2023 ACCEPT BANK RECONCILIATIONS AND REPORT**

Trustee Jarvis moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through March 31, 2023, showing a balance of \$18,693,456.72. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

## **100-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Jarvis moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

## **101-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Jarvis moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

## **102-2023 APPROVE EXEC SESSION – FIRE AND POLICE**

Trustee Jarvis moved to approve Fire and Police executive session for the following purposes:

Considering the employment of a public employee or official

~~Considering the compensation of a public employee or official~~

Considering the discipline of a public employee or official

Reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

Trustee Jarvis moved to recess for ten minutes and resume in executive session at 6:48 PM. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

**\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Jarvis moved to close executive session and resume the meeting in open session at 8:23 PM, noting that no action was taken during executive session. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002515

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**April 25, 2023**

**103-2023 APPROVE AGREEMENT BETWEEN MADISON TWP & IAFF LOCAL 2507 THRU 4/30/2026**

Trustee Jarvis moved to approve the bargaining agreement between Madison Township and IAFF Local 2507 with a contract date beginning May 1, 2023, and ending April 30, 2026 (Exhibit: IAFFPS04252023). Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

**ADJOURNMENT:**

Trustee Jarvis moved to adjourn the meeting at 8:24PM as there was no further business. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

**TRUSTEES:**

*absent*

\_\_\_\_\_  
John Britchard

*Katherine Chipps*  
\_\_\_\_\_  
Katherine Chipps

*Bruce Jarvis*  
\_\_\_\_\_  
Bruce Jarvis

**FISCAL OFFICER**

*Laurie Vermeer*  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002516

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

May 16, 2023

The Madison Township Trustees met in special session at 5:00 PM on May 16, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee John Pritchard, Trustee Katherine Chipps, and Trustee Bruce Jarvis. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### PURPOSE:

This special meeting had been called for Tuesday, May 16, 2023, at 5:00 pm, and proper notification had been made for the purposes of:

Fireworks legislation  
Accepting the retirement of fire employee  
Promoting Fire Battalion Chief and Fire Lieutenant  
Purchasing a police cruiser, in-car camera, and radio  
Declaring unsecure property  
Approving nuisance properties

Executive Session for Police and Fire:

Considering employment of a public employee or official  
Considering the discipline of a public employee or official  
Considering the compensation of a public employee or official  
Review negotiations or bargaining sessions with public employees  
concerning their compensation or other terms and conditions of employment.

### DISCUSSION:

Fire Chief Robinson opened discussion regarding the use of fireworks within the Township, and what the surrounding communities were doing with their legislation. In November of 2021, House Bill 172 was signed into law, and went into effect July 1, 2022. This law would allow adults to use consumer-grade fireworks on private property for more than 20 days throughout the year. Last year, the Madison Township Board of Trustees discussed the new law publicly, and the Board decided to give the new legislation some time to be evaluated. Chief Robinson reported that the city of Canal Winchester was maintaining their position that fireworks are not permissible for use by anyone other than approved professional vendors. The city of Groveport was in the process of developing its law, and the Council's goal was to have something in place by the end of May. The Board agreed to further evaluate the situation.

### RESOLUTIONS:

#### **104-2023 ACCEPT RETIREMENT FIRE BC BALLENGER EFFECT JULY 7, 2023**

Trustee Chipps moved to accept, with regrets, the retirement of Fire Battalion Chief Mark Ballenger effective at 7:00 am on July 7, 2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002517

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**May 16, 2023**

**105-2023 RECLASS FIRE LT. TRAVIS BOTT BC - JULY 8, 2023**

Trustee Chipps moved to reclassify Fire Lt. Travis Bott to Battalion Chief, effective July 8, 2023, with pay and privileges according to the current bargaining contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**106-2023 RECLASS FF ZACH THOMAS TO LT- JULY 8, 2023**

Trustee Chipps moved to reclassify Firefighter Zach Thomas to Lieutenant, effective July 8, 2023, with pay and privileges according to the current bargaining contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**107-2023 APPROVE PURCHASE 2022 DODGE DURANGO PD CRUISER FR PARR**

Trustee Jarvis moved to approve the purchase of a 2022 Dodge Durango from Parr Public Safety Equipment at a cost of \$56,359.45, including warranty, title, and fees. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard, and Trustee Jarvis. Trustee Chipps abstained. Motion carried.

**108-2023 APPROVE PURCHASE OF COP TRAX IN-CAR CAMERA**

Trustee Chipps moved to approve one (1) in-car camera from Copsgear at a cost of \$1691.50. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**109-2023 APPROVE PURCHASE OF CRUISER RADIO SYSTEM**

Trustee Chipps moved to approve one (1) in-car radio system from Communications Design Group, Inc. for the police cruiser at a cost of \$1,499.00. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**110-2023 DECLARE UNSECURE PROPERTY - 5035 BREWSTER**

Trustee Chipps moved to declare the property at 5035 Brewster, Columbus, Ohio 43232, Madison Township, Franklin County, Ohio, unsecured and direct the Fire Marshal to take appropriate action. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**111-2023 DECLARE UNSECURE PROPERTY - 3532 NOE BIXBY**

Trustee Chipps moved to declare the property at 3532 Noe Bixby, Columbus, Ohio 43232, Madison Township, Franklin County, Ohio, unsecure and direct the Fire Marshal to take appropriate action. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.



# RECORD OF PROCEEDINGS

No. 002518

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**May 16, 2023**

**112-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH05162023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**113-2023 DECLARE NUISANCE ABATEMENT BY BOARD – VEGETATION**

Trustee Chipps moved to declare the property Exhibit: GRASS05162023, located in Madison Township, Franklin County, Ohio, to be a nuisance, with vegetation, pursuant to O.R.C. §505.87, as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**114-2023 APPROVE EXEC SESSION – FIRE AND POLICE**

Trustee Chipps moved to approve Police and Fire executive session for the following purposes:

- Considering employment of a public employee or official
- Considering the discipline of a public employee or official
- Considering the compensation of a public employee or official
- Review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

Trustee Chipps moved to recess and immediately resume in Fire and Police executive session at 5:30PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**\*\*\*EXECUTIVE SESSION\*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 7:09 PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 7:10 PM as there was no further business. Trustee Jarvis seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

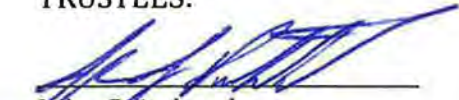
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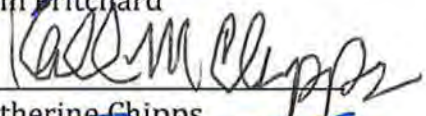
MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

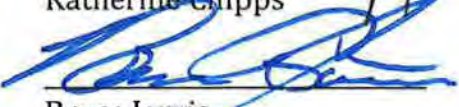
May 16, 2023

MEETING ADJOURNED

TRUSTEES:

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

FISCAL OFFICER:

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002520

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

May 23rd, 2023

The Madison Township Trustees met in regular session at 6:00 pm on May, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps, Trustee Bruce Jarvis, and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### BOARD PRESENTATIONS:

Public Works Superintendent Watkins recognized Lonnie Spires for his 18 years of service with the Township and congratulated him on his retirement. The Board thanked Mr. Spires for his years of service with the Township.

### COMMUNITY SHOUT OUTS:

Trustee Chipps congratulated the seniors at both Canal Winchester and Groveport Madison School Districts. Trustee Jarvis recognized the upcoming Memorial Day ceremony at Canal Winchester, sponsored by the VFW 1052, which would be held on Monday, May 29th at 10:30 am at the Union Grove Cemetery.

### OLD BUSINESS:

Assistant Fire Chief Adams shared with the Board that the City of Groveport Council had tabled their discussion and vote on the Fireworks legislation until their June meeting. Chief Adams recommended that the Board also wait to discuss the issue until next month. The Board agreed to wait until June.

### NEW BUSINESS:

Administrator Brobst informed the Board that a request for an annexation from Madison Township (unincorporated) to the City of Columbus had been received. This is a Type II annexation and as such will remain in the Township. The parcels are at 5656 Bixby Road, +/- 22.3 acres.

Administrator Brobst also reminded the Board that the Rickenbacker International Airport would be hosting the Columbus Air Show June 16-18, 2023. She stated that Rickenbacker, along with local Police and Fire departments, were discouraging the public from pulling off along the roads or into business parking lots to watch the event, and that Law Enforcement would be staged and patrolling various locations throughout the three-day event.

### PUBLIC COMMENT

Resident Joann Cassell shared her concern about more frequent gunfire in Blacklick Estates. The concern was with the impact this creates on the police and fire resources, along with neighbors questioning their safety. Chief York responded that the Township officials are aware of the problem, and Trustee Jarvis stated that, unfortunately, there is no quick solution and the information continues to unfold. The Board encouraged residents to report any activity to the

# RECORD OF PROCEEDINGS

No. 002521

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**May 23, 2023**

police.

## **DEPARTMENT REPORTS**

Assistant Fire Chief Adams reported that there was a resolution on the agenda to approve a Clinical Agreement with Columbus State Community College. This agreement would allow Columbus State students to do "ride alongs" with the fire department and receive credit hours for doing such.

Police Chief York asked for approval of the agreements for two (2) Groveport-Madison and one (1) Canal Winchester School Resource Officer for the 2023-2024 school year, as requested by each District. This agreement would be for three (3) years. Each District would need to approve the agreement at their June Board meeting.

Public Works Superintendent Dave Watkins provided an update on the 2022 County Resurfacing Program for the Township, stating that both the Harriett Addition and the Township Complex work was completed. He added that the Public Works department would stripe the complex parking lot.

## **ADMINISTRATOR**

Administrator Brobst updated the Board on the Tire Collection coordinated through Franklin County Public Health, Columbus Public Health, and the cities of Groveport and Canal Winchester. The three-hour collection brought in 814 tires from throughout Franklin and Fairfield Counties.

Administrator Brobst also reminded the Board that the Township was at peak season for grass nuisance issues, having 14 reoccurring properties on the list. She stated there could be a special meeting in June to keep up with this issue.

Administrator Brobst also informed the Board that the Police Department had received two inquiries about reducing the speed on each dead-end of London Lancaster Road. After consulting with the Public Works Superintendent and the Police Chief and Commander, Administrator Brobst stated that they believe this request is warranted, and asked the Board to allow a letter of request to be sent to the Franklin County Engineer's office to proceed with a speed study and determination.

## **FISCAL OFFICER**

Fiscal Officer Vermeer reported that the cash balance on the books was \$ 17,237,583.70 broken up into the following funds: Fire \$10,598,614.26, Police \$2,380,3551.82, Public Works \$844,736.67 and General \$1,749,830.12. The balance remaining was split amongst several smaller, designated funds.

## **PUBLIC COMMENT:**

There was no public comment.

# RECORD OF PROCEEDINGS

No. 002522

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**May 23, 2023**

## **RESOLUTIONS:**

### **115-2023 ACCEPT THE RESIGNATION OF PT FF KATIE CREMAR**

Trustee Chipps moved to accept the resignation of part-time Firefighter Katie Cremar, effective May 2, 2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **116-2023 ACCEPT THE RESIGNATION OF PT FF JASON ARATA**

Trustee Chipps moved to accept the resignation of part-time Firefighter Jason Arata, effective May 2, 2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **117-2023 APPROVE & AUTHORIZE COLUMBUS STATE CLINICAL AFFILIATION AGM**

Trustee Chipps moved to approve and authorize the Fire Chief to enter into a Clinical Affiliation Agreement with Columbus State Community College effective September 15, 2023, through September 15, 2025. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **118-2023 APPROVE TUITION REIMBURSEMENT NICK TILLER**

Trustee Chipps moved to approve tuition reimbursement for Police Sgt. Nick Tiller for \$912.00 for the summer semester Criminal Justice (3 credits), for his Undergraduate Degree from Ohio University, upon successful completion. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **119-2023 APPROVE/AUTHORIZE (2) POLICE SRO MOU-GM SCHOOL DISTRICT 2023-2026**

Trustee Chipps moved to approve and authorize the Administrator and Police Chief to enter into a Memorandum of Understanding for two (2) School Resource Officers (SRO) with the Groveport Madison Local School District for the 2023-2026 school years. (Exhibit SROGM05232023). Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **120-2023 APPROVE/AUTHORIZE POLICE SRO MOU-CW SCHOOL DISTRICT 2023-2026**

Trustee Chipps moved to approve and authorize the Administrator and Police Chief to enter into a Memorandum of Understanding for the School Resource Officer (SRO) with the Canal Winchester Local School District for the 2023-2026 school years. (Exhibit SROCW05232023). Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **121-2023 APPROVE POLICE PURCHASE TACTICAL GEAR**

Trustee Chipps moved to approve the purchase of police tactical gear from LITE Tactical Solutions, LLC at a cost of \$1,379.64. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002523

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**May 23, 2023**

## **122-2023 APPROVE PURCHASE GRAPHICS PACKAGE FOR 8 POLICE CRUISERS**

Trustee Jarvis moved to approve the purchase of eight (8) Graphic Packages for the police cruisers from Parr Public Safety Equipment at a cost of \$3,200.00. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Trustee Chipps abstained. Motion carried.

## **123-2023 APPROVE RECORDS RETENTION - RECOMMENDED BY COMMISSION**

Trustee Chipps moved per the recommendation of the Records Commission to approve the records retention schedule and the list for disposal of records reaching the end of their retention period. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **124-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH05232023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87, as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **125-2023 DECLARE NUISANCE ABATEMENT BY BOARD - VEGETATION**

Trustee Chipps moved to declare the property Exhibit: GRASS05232023, located in Madison Township, Franklin County, Ohio, to be a nuisance, with vegetation, pursuant to O.R.C. §505.87, as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **126-2023 ACCEPT BANK RECONCILIATIONS AND REPORT**

Trustee Chipps moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through April 30, 2023, showing a balance of \$17,900,640.28. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **127-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002524

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**May 23, 2023**

## **128-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **129-2023 APPROVE EXEC SESSION – FIRE AND POLICE**

Trustee Chipps moved to approve Fire and Police executive session for the following purposes:

Considering the compensation of a public employee or official  
Considering the discipline of a public employee or official  
Reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 6:37 PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 7:58 PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **130-2023 APPROVE NON-UNION, NON-PROBATIONARY, FULL/PT BASE PAY RATES**

Trustee Chipps moved to approve the pay rates in Exhibit: PAY05232023, effective May 13, 2023. All other terms and conditions of any individual employment agreements will remain the same. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002525

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**May 23, 2023**


**ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 7:58 PM as there was no further business. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.


**TRUSTEES:**

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

**FISCAL OFFICER**

  
\_\_\_\_\_  
Laurie Vermeer



# RECORD OF PROCEEDINGS

No. 002526

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

June 27<sup>th</sup>, 2023

The Madison Township Trustees met in regular session at 6:00 pm on June 27<sup>th</sup>, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps, Trustee Bruce Jarvis, and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

A moment of silence was held in memory of former Trustee Bob Garvin, who served from July 1994-December 2001, and again May through December of 2011. Each trustee shared a memory of Mr. Garvin and expressed their deepest condolences.

### **BOARD PRESENTATIONS:**

Police Chief York presented Sergeant Angie Gamblin with her 5-year service award. The Trustees and all present congratulated Sgt. Gamblin and thanked her for her service.

### **OLD BUSINESS:**

Assistant Fire Chief Adams provided an EMS follow-up to the Rickenbacker Air Show, stating that everything went smoothly during the three-day show. Police Chief York added that law enforcement responded to non-injury crashes, and that many spectators were parked and watching from safe locations and off the roadways. He also stated that no overtime was needed.

Assistant Fire Chief Adams and Chief York both shared an update on the fireworks legislation passed in Canal Winchester and Groveport. The Board agreed with the decisions of the cities, who implemented a ban and enacted legislation to ban the use of fireworks.

### **NEW BUSINESS:**

There was no new business.

### **PUBLIC COMMENT**

Resident Gloria Livingston of Blacklick Estates expressed her concern over the excessive noise around her residence. She said that she had called the Madison Township police, and the noise was reduced significantly. She asked the Board to please be vigilant over the 4<sup>th</sup> of July holiday.

### **DEPARTMENT REPORTS**

Assistant Fire Chief Adams stated that there was a resolution on the agenda requesting a reclassification for full-time Firefighter Faller to part-time status, and then an additional request for a six-month leave of absence as he fulfills his dream of becoming a physician.

# RECORD OF PROCEEDINGS

No. 002527

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**June 27, 2023**

Police Chief Gary York announced the Save the Date for the Police National Night Out, Tuesday evening, August 1, 2023, at the Groveport Madison Middle School North.

Public Works Superintendent Dave Watkins stated there was a resolution on the agenda to accept the documents to participate in the 2023 Franklin County Engineer's Resurfacing program for Marwick Estates.

## **ADMINISTRATOR**

Administrator Brobst stated that she had three resolutions on the agenda. She informed the Board that a request to place signage near the Lithopolis and Gender Roads roundabout for a "No Engine Brake" had been approved by ODOT, and a resolution for signage was required. She also stated that the Franklin County Engineer's office had asked to amend the agreement with them regarding the maintenance of the school flashers, as now both Asbury and Dunloe Elementary schools have this safety equipment. Finally, she informed the Board that the information shared with each Trustee earlier this year would be amended in the Employee Handbook.

## **FISCAL OFFICER**

Fiscal Officer Vermeer stated that there would be a Special Meeting for the 2024 Annual Budget Public Hearing on July 7, 2023, at 7:00 AM, as required by the Franklin County Auditor's office. She reminded the Board that the Department Heads will present information and details on their 2024 budget requests in December to the Board for approval.

Fiscal Officer Vermeer also reported that the cash balance on the books was \$ 16,071,336.05 broken up into the following funds: Fire \$9,457,160.36, Police \$2,257,037.98, Public Works \$ 886,993.25 and General \$1,806,053.24. The balance remaining was split amongst several smaller, designated funds.

## **PUBLIC COMMENT:**

There was no public comment.

## **RESOLUTIONS:**

### **131-2023 BAN DISCHARGING FIREWORKS ETC IN UNINCORPORATED TWP**

Trustee Chipps moved to ban the discharge, ignition, or explosion of any and all fireworks in the unincorporated portions of Madison Township, Franklin County, Ohio area pursuant to the authority of Ohio Revised Code §3743.45 (D) (2) as referenced in Ohio House Bill. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002528

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**June 27, 2023**

**132-2023 APPROVE MINUTES REGULAR APRIL 25, 2023**

Trustee Chipps moved to approve the minutes of the regular meeting on April 25, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Trustee Pritchard abstained. Motion carried.

**133-2023 APPROVE MINUTES SPECIAL MAY 16, 2023**

Trustee Chipps moved to approve the minutes of the special meeting on May 16, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**134-2023 APPROVE MINUTES REGULAR MAY 23, 2023**

Trustee Chipps moved to approve the minutes of the regular meeting on May 23, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**135-2023 RECLASSIFY FT FF FALLER TO PT FF AUGUST 17, 2023**

Trustee Chipps moved to reclassify full-time Firefighter Sheldon Faller to part-time firefighter effective August 17, 2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**136-2023 APPROVE LEAVE OF ABSENCE PT FF FALLER UNTIL FEBRUARY 17, 2024**

Trustee Chipps moved to approve a leave of absence for part-time Firefighter Sheldon Faller from August 18, 2023, to February 17, 2024. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**137-2023 APPROVE APPOINTEES TO CITIES, SCHOOL & CO TIRC**

Trustee Chipps moved to appoint the Administrator, Fire Chief, Police Chief, and Trustee Katherine Chipps as Township representatives to the (TIRC) Tax Incentive Review Councils for the City of Groveport, City of Obetz, Groveport Madison School District, Eastland Fairfield School District, and Franklin County. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**138-2023 APPROVE APPOINTEES TO CANAL WINCHESTER TIRC**

Trustee Chipps moved to appoint the Administrator and Trustee Bruce Jarvis as Township representatives to the (TIRC) Tax Incentive Review Council for the City of Canal Winchester. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002529

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**June 27, 2023**

**139-2023 APPROVE SIGNAGE FOR ODOT GENDER/LITHOPOLIS/ROUND-A-BOUT**

Trustee Chipps moved to approve in accordance with Ohio Revised Code §505.17(A) and §4513.221(E)(4), "No Engine Brake" signage be posted with the assistance of Ohio Department of Transportation, in the agreed upon area near the round-a-bout of Gender/ St. Rt. 674 and Lithopolis Roads in Franklin County, Ohio. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**140-2023 AMEND SCHOOL ZONE FLASHER MAINT AGMT & AUTH ADMIN TO SIGN**

Trustee Chipps moved to amend Resolution 185-15, with the Franklin County Engineer to add the two additional flashers at Dunloe School, and to authorize the Administrator to sign the agreement. Exhibit: 185-15AMENDSCHOOL2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**141-2023 APPROVE & AUTHORIZE LIST FOR CO. ENGINEER TWP RESURFACE PROJECT**

Trustee Chipps moved to approve and authorize the Administrator to sign documents to participate in the Franklin County Engineer's Township Resurfacing program for 2023 per Exhibit: PWRESURFACE06272023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**142-2023 APPROVE HANDBOOK AMENDMENTS 2.1 BEREAVEMENT; 6.1 & 6.6 INSURANCE**

Trustee Chipps moved to amend the Madison Township Handbook per Exhibit: HANDBOOK2.1 6.1 6.6 as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**143-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH06272023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87, as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**144-2023 DECLARE NUISANCE ABATEMENT BY BOARD - VEGETATION**

Trustee Chipps moved to declare the property Exhibit: GRASS06272023, located in Madison Township, Franklin County, Ohio, to be a nuisance, with vegetation, pursuant to O.R.C. §505.87, as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002530

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**June 27, 2023**

## **145-2023 ACCEPT BANK RECONCILIATIONS AND REPORT**

Trustee Chipps moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through May 31, 2023, showing a balance of \$ 17,304,706.50. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **146-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **147-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **148-2023 APPROVE EXEC SESSION - FIRE AND POLICE**

Trustee Chipps moved to approve Fire and Police executive session for the following purposes:

Considering employment of a public employee or official  
Considering the compensation of a public employee or official

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 6:34 PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 7:37PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002531

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**June 27, 2023**

**149-2023 RECLASS ACTING POLICE SGT WONSICK TO SGT EFFECTIVE JUNE 24, 2023**

Trustee Chipps moved to reclassify acting Police Sergeant Michael Wonsick to Sergeant, effective June 24<sup>th</sup>, 2023, with pay and privileges according to the current Collective Bargaining Contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**150-2023 HIRE POLICE OFFICER MICHAEL MANSON EFFECTIVE JULY 10, 2023**

Trustee Chipps moved to hire Police Officer Michael Manson effective July 10, 2023, upon successful completion of a background check, medical physical, drug, and alcohol testing, and psychological, with pay and privileges according to the current Collective Bargaining Contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**151-2023 RECLASS FF JASON MILLER TO LT EFFECTIVE JULY 8, 2023**

Trustee Chipps moved to reclassify Firefighter Jason Miller to Lieutenant, effective July 8, 2023, with pay and privileges according to the current Collective Bargaining Contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**152-2023 RECLASS PT FF JACOB HAWKINS TO FF FT EFFECTIVE JULY 22, 2023**

Trustee Chipps moved to reclass firefighter Jacob Hawkins from part-time to full-time effective July 22, 2023, upon successful completion of a medical physical, drug and alcohol testing, and background check, with pay and privileges according to the current Collective Bargaining Contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**153-2023 RECLASS PT FF MATTHEW CANTRELL TO FF FT EFFECTIVE JULY 22, 2023**

Trustee Chipps moved to reclass firefighter Matthew Cantrell from part-time to full-time effective July 22, 2023, starting at Step 3, upon successful completion of a medical physical, drug and alcohol testing, and background check, with pay and privileges according to the current Collective Bargaining Contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**154-2023 RECLASS PT FF GAGE WEILER TO FF FT EFFECTIVE JULY 22, 2023**

Trustee Chipps moved to reclass firefighter Gage Weiler from part-time to full-time effective July 22, 2023, upon successful completion of a medical physical, drug and alcohol testing, and background check, with pay and privileges according to the current Collective Bargaining Contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002532

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**June 27, 2023**

**155-2023 APPROVE FIRE SENIORITY LIST OF RECENT PT TO FT HIRES – JULY 22, 2023**

Trustee Chipps moved to approve the Fire Seniority List, effective July 22, 2023, for recent hires.

- 1 – Jacob Hawkins
- 2 – Matthew Cantrell
- 3 – Gage Weiler

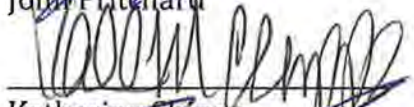
Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.


**ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 7:41PM as there was no further business. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.


**TRUSTEES:**

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

**FISCAL OFFICER**

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002533

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

July 7, 2023

The Madison Township Trustees met in special session at 7:00 AM on July 7th, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee John Pritchard, Trustee Katherine Chipps, and Trustee Bruce Jarvis. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### PURPOSE:

This special meeting had been called for Friday, July 7<sup>th</sup>, at 7:am, and proper notification had been made for the purposes of:

Public Hearing for the 2024 Annual Budget  
Nuisance Trash and Grass Properties

### 156-2023 OPEN PUBLIC HEARING FOR 2024 ANNUAL BUDGET

Trustee Chipps moved to open the public hearing for the 2024 Annual Budget. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

Fiscal Officer Vermeer discussed the official budgeting process required by Franklin County. Although many counties forgo this process, Franklin County still requires documents to be submitted estimating revenue and expenses for the upcoming year. She explained that the Township does its actual budgeting in December, once the receipts for the year are known.

### 157-2023 CLOSE PUBLIC HEARING AND ACCEPT 2024 ANNUAL BUDGET

Trustee Chipps moved to close the public hearing, as questions have been answered and accept the 2024 Annual Budget at the "Fund: Personal Services and Fund: Other" legal level of control and forward same to the Franklin County Auditor. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

### 158-2023 DECLARE NUISANCE ABATEMENT BY BOARD - VEGETATION

Trustee Chipps moved to declare the property located in Exhibit: GRASS07072023 Madison Township, Franklin County, Ohio to be a nuisance, with vegetation, pursuant to O.R.C. §505.87; as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

### ADJOURNMENT:

Trustee Chipps moved to adjourn the meeting at 7:26 AM as there was no further business. Trustee Jarvis seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.



# RECORD OF PROCEEDINGS

No. 002534

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

July 7, 2023

## MEETING ADJOURNED


TRUSTEES:

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

FISCAL OFFICER:

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002535

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

July 25, 2023

The Madison Township Trustees met in regular session at 6:00 pm on June 27<sup>th</sup>, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chippis, Trustee Bruce Jarvis, and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### BOARD PRESENTATIONS:

Fire Chief Robinson presented Battalion Chief Mark Ballenger with his retirement flag and thanked him for his 27 years of service to Madison Township. The Board, along with those present, congratulated BC Ballenger on his retirement.

### OLD BUSINESS:

Fire Chief Robinson stated that there was only one known fireworks issue that the Madison Township Fire Department responded to over the 4<sup>th</sup> of July holiday, which was a structure fire due to improperly discarded fireworks. There were no other EMS calls pertaining to injuries or issues regarding fireworks. Police Chief York reported two individuals were cited for fireworks over the holiday, and to date, 18 fireworks complaint calls had been received.

### NEW BUSINESS:

Administrator Brobst shared a request for a new liquor license from The Family Dollar at 5100 Sedalia Rd in Blacklick Estates. The request is for C1- to carry out beer and C2 - to carry out wine and pre-pkg mixed beverages. Staff recommendation was to request a hearing, should this request go to the voters in this precinct. Administrator Brobst shared that another Expedited Type 2 Annexation Petition was received from 4500 Gender Road to annex to the City of Columbus from unincorporated Madison Township, this property is +/- 1.37 acres.

### PUBLIC COMMENT

There was no public comment.

### DEPARTMENT REPORTS

Fire Chief Robinson requested approval to apply for a Bureau of Workers' Compensation Safety Intervention Grant. The application would cover 75% of the cost of the two pieces of safety-oriented equipment, which is a grant requirement. The equipment purchased by the grant would be a Strongarm, which is a battery-powered tool that serves as a hydraulic forcible entry tool. The second item would be an electronic fan that would be used to ventilate toxic gases or fumes from a structure during a fire or hazardous environment, such as carbon monoxide.

# RECORD OF PROCEEDINGS

No. 002536

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**July 25, 2023**

Police Chief Gary York and Chief Robinson gave an update on the recent Noe-Bixby Road Homicide Trial. Several fire and police personnel testified at the trial, and other personnel from both departments were prepared to testify if necessary. Evidence from the September 30, 2021, incident included body camera footage from police officers, which lead to a guilty verdict.

Chief York reported that Madison Township participated in the central Ohio Law Enforcement Operation Unity "All Hands-on Deck" which maximized police enforcement efforts across agencies, including the Franklin County Sheriff and Special Investigation Unit Detectives. Chief York also reminded everyone that National Night Out was Tuesday, August 1st from 6-8 pm at the Groveport Madison Middle School, North. Chief York shared that the Madison Township Police Department had been featured in the Ohio Collaborative newsletter in recognition of its policies and procedures in five categories meeting or exceeding the State's requirement.

Public Works Superintendent Watkins announced that the Fall tire collection for Township residents including Canal Winchester and Groveport would be on Wednesday, September 13th from 1:00 PM to 7:00 PM at Brobst Park. He also reported that Strawser Paving had completed the edge milling, applied the SAMI, and was scheduled to overlay the roads in Marwick Estates. Superintendent Watkins also stated that the Franklin County Engineers Office was helping in completing the application for the SFY 25 (OPWC) Ohio Public Works Commission grant application that is due September 1. The roads submitted in this year's grant are Glenfield Road, Bonita Place, Atkinson Road, and Bixby Road west of Ebright Road, and crosswalk improvements at Harbor Blvd and Tremaine Road.

## **ADMINISTRATOR**

Administrator Brobst shared information from the Franklin County Engineer regarding a public meeting on Thursday, July 27th at 6 PM at the Asbury Methodist Church regarding the Hott Ditch Drainage Improvement Project. All residents along the project area were mailed information earlier this month from the County.

## **FISCAL OFFICER**

Fiscal Officer Vermeer also reported that the cash balance on the books was \$ 14,956,943.79, broken up into the following funds: Fire \$8,582,097.53, Police \$1,965,177.90, Public Works \$ 900,804.32 and General \$1,844,169.03. The balance remaining was split amongst several smaller, designated funds.

## **PUBLIC COMMENT:**

There was no public comment.

# RECORD OF PROCEEDINGS

No. 002537

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**July 25, 2023**

## **RESOLUTIONS:**

### **159-2023 APPROVE MINUTES REGULAR JUNE 27, 2023**

Trustee Chipps moved to approve the minutes of the regular meeting on June 27, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

### **160-2023 APPROVE MINUTES SPECIAL JULY 7, 2023**

Trustee Chipps moved to approve the minutes of the special meeting on July 7, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

### **161-2023 APPROVE LEAVE OF ABSENCE PT FF A. PRICE (Aug-Oct 2023)**

Trustee Chipps moved to approve a leave of absence for part-time Firefighter H. Aaron Price from August 1, 2023, through October 1, 2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

### **162-2023 APPROVE TUITION REIMBURSEMENT FF ANASTACIO RODRIQUEZ (Co Officer)**

Trustee Chipps moved to approve tuition reimbursement for Firefighter Anastacio Rodriquez of \$533.79 for the fall semester Fire Service Company Officer (3 credits), for his Undergraduate Degree from Columbus State Community College, upon successful completion. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

### **163-2023 APPROVE TUITION REIMBURSE FF ANASTACIO RODRIQUEZ (Cause&Origin)**

Trustee Chipps moved to approve tuition reimbursement for Firefighter Anastacio Rodriquez of \$533.79 for the fall semester Fire Cause & Origin Investigation (3 credits), for his Undergraduate Degree from Columbus State Community College, upon successful completion. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

### **164-2023 APPROVE & AUTHORIZE BWC FIRE SAFETY GRANT FOR EQUIPMENT**

Trustee Chipps moved to approve and authorize the Administrator and Fire Chief to submit a Bureau of Worker's Compensation Safety Grant for the Fire Department for equipment. Exhibit: BWCFIRE07252023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002538

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**July 25, 2023**

**165-2023 APPROVE AUTH OPWC SFY25 APPLICATION GLENFIELD SCH XING**

Trustee Chipps moved to approve and authorize the Administrator to submit an application for the OPWC fund for SFY 25 and to authorize the Chairman of the Board, to enter into any necessary agreements for the program for Glenfield, Bonita, Atkinson, School Crossing at Harbor, and Bixby Roads. Exhibit: OPWCSFY25 GLENFIELD- BONITA-ATKINSON-BIXBY-SCHOOL CROSSING HARBOR. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**166-2023 DECLARE NUISANCE ABATEMENT BY BOARD – VEGETATION**

Trustee Chipps moved to declare the property Exhibit: GRASS07252023, located in Madison Township, Franklin County, Ohio, to be a nuisance, with vegetation, pursuant to O.R.C. §505.87, as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**167-2023 ACCEPT BANK RECONCILIATIONS AND REPORT**

Trustee Chipps moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through June 30, 2023, showing a balance of \$16,252,371.46. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**168-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**169-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**170-2023 APPROVE EXEC SESSION – FIRE AND POLICE**

Trustee Chipps moved to approve Fire and Police executive session for the following purposes:

- Considering employment of a public employee or official
- Considering the compensation of a public employee or official
- Considering discipline of a public employee or official

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002539

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**July 25, 2023**

Trustee Chipps moved to recess for ten minutes and resume in executive session at 6:59 PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 9:04 PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**171-2023 RE-CLASS FIRE LT PRICE TO FT FF INSPECTOR BUREAU JUNE 2023**

Trustee Chipps moved to re-class Fire Lt. Pamela Price to full-time Firefighter Inspector in the Fire Prevention Bureau, effective June 24, 2023, with pay and benefits according to the current Collective Bargaining Contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**172-2023 APPROVE RE-HIRE POLICE OFFICER JASON HUSTON AUGUST 2023**

Trustee Chipps moved to re-hire Police Officer Jason Huston, at lateral Step E, effective August 7, 2023, upon successful completion of a background testing, with pay and privileges according to the current Collective Bargaining Contract. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**173-2023 APPROVE MOU FOP SRO 2023 2024**

Trustee Chipps moved to approve and authorize the Administrator to enter into a Memorandum of Understanding with the Fraternal Order of Police, Capital City Lodge No. 9, regarding Article 11.1 (B) for the School Resource Officer position effective until June 30, 2024. Exhibit: FOPMOUSRO20232024. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

**174-2023 APPROVE & AUTH PURCHASE POLICE 2023 FORD EXPLORER BYERS AUTO**

Trustee Chipps moved to approve and authorize the Administrator and Police Chief to sign documents to purchase a 2023 Ford Explorer from Byers Auto for a state-bid base price of \$41,730.00 plus STS options of \$1,870.00, and non-STs options of \$1,510.88 plus dealer fee of \$459.00, includes delivery and title for a total of purchase price of \$45,569.88. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002540


MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

July 25, 2023

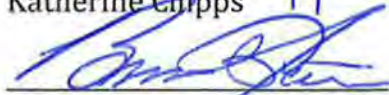
## ADJOURNMENT:

Trustee Chipps moved to adjourn the meeting at 9:07 PM as there was no further business. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.


## TRUSTEES:

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

## FISCAL OFFICER

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002541

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

August 8, 2023

The Madison Township Trustees met in special session at 6:00 PM on August 8th, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps and Trustee Bruce Jarvis. Trustee Chipps led those present in the Pledge of Allegiance to open the meeting.

### PURPOSE:

This special meeting had been called for Tuesday, August 8th, 2023, at 6:00PM, and proper notification had been made for the purposes of:

Discussion and possible action on:

Approving nuisance properties

Executive Session for Fire:

Considering employment of a public employee or official

Considering the discipline of a public employee or official

### 175-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS

Trustee Jarvis moved to declare the property located in Exhibit: TRASH08082023, located in Madison Township, Franklin County, Ohio to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

### 176-2023 DECLARE NUISANCE ABATEMENT BY BOARD - VEGETATION

Trustee Jarvis moved to declare the property located in Exhibit: GRASS08082023, located in Madison Township, Franklin County, Ohio to be a nuisance, with vegetation, pursuant to O.R.C. §505.87; as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

### 177-2023 APPROVE EXEC SESSION - FIRE

Trustee Jarvis moved to approve Fire executive session for the following purposes:

Considering employment of a public employee or official

Considering discipline of a public employee or official

Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps, and Trustee Jarvis. Motion carried.



# RECORD OF PROCEEDINGS

No. 002542

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**August 8, 2023**

Trustee Jarvis moved to resume in executive session at 6:04 PM. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps, and Trustee Jarvis. Motion carried.

**\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Jarvis moved to close executive session and resume the meeting in open session at 6:20 PM, noting that no action was taken during executive session. Trustee Chipps seconded the motion and roll call showed: Aye: Trustee Chipps, and Trustee Jarvis. Motion carried.

**ADJOURNMENT:**


Trustee Jarvis moved to adjourn the meeting at 6:21 PM as there was no further business. Trustee Chipps seconded the motion and the roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Motion carried.

**MEETING ADJOURNED**


TRUSTEES:

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

FISCAL OFFICER:

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002543

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

August 22, 2023

The Madison Township Trustees met in regular session at 6:00 pm on August 22, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps and Trustee John Pritchard. Trustee Bruce Jarvis joined the meeting at 6:15. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### **BOARD PRESENTATIONS:**

Police Chief Gary York introduced Pastor Chris Andrews from the Fellowship Baptist Church on Winchester Pike as the new Department Chaplain.

Bethany Sanders, Director of Policy & Strategic Initiatives from the Franklin County Auditor's office shared a PowerPoint presentation and information regarding the property reappraisals that have been completed and will be reflected in the December 2023 tax bills payable in January 2024. She informed the Board that property owners would be receiving a mailer providing their new tentative value and answering general questions.

### **OLD BUSINESS:**

Administrator Brobst reminded the Board that the Township Tire Collection would be Wednesday, September 13th at Brobst Park Athletic side from 1:00PM – 7:00PM.

### **NEW BUSINESS:**

Administrator Brobst informed the Board that a liquor license request had been received from the Rustic Rose Venue LLC 5952 London Lancaster Rd., Groveport (former Old Blue Rooster venue) for a D1 and D5, for consuming beer, wine, pre-packaged mixed drinks on site. In following protocol with a new license, staff recommended requesting a hearing through the Ohio Department of Liquor Control. The Trustees agreed to request a hearing.

Chief Robinson announced that the annual 9/11 Ceremony at Motts Military Museum would start at 8:00AM on Monday, September 11, 2023. The event would be open to the public, and no reservations would be required. He also announced that the Fire Prevention Open House would be held on Sunday, October 8th at Fire Station 181 on South Hamilton Road from 1:00PM- 4:00PM.

### **PUBLIC COMMENT**

Resident Karr'yen Jones addressed the Board about the condition of the American Flag at Brobst Park. She was assured that the flag would be changed the following day. She also inquired about the possibility of putting flashing lights at the crosswalk at Chatterton east of Refugee. Administrator Brobst and Superintendent Watkins said they would reach out to Truro Township about the crosswalk.

# RECORD OF PROCEEDINGS

No. 002544

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**August 22, 2023**

## **DEPARTMENT REPORTS**

Police Chief York shared a body-camera video and presented information from the Groveport Madison vs Canal Winchester football game on Friday, August 18th at the Canal Winchester Stadium. TV stations 4, 6, and 10 aired the story and did follow-up interviews with Chief York for additional information. Debriefing and follow-up meetings were held with all those involved. The Board thanked the Madison Township Officers, Fairfield and Franklin County Deputies, Groveport Duty Cars, Groveport-Madison and Canal Winchester school officials, and several bystanders for their quick actions.

## **FISCAL OFFICER**

Fiscal Officer Vermeer reported that the cash balance on the books was \$ 20,305,745.14, broken up into the following funds: Fire \$12,468,624.30, Police \$2,909,263.89, Public Works \$ 955,040.35 and General \$2,093,493.44. The balance remaining was split amongst several smaller, designated funds.

## **PUBLIC COMMENT:**

There was no public comment.

## **RESOLUTIONS:**

### **178-2023 APPROVE MINUTES REGULAR JULY 25, 2023**

Trustee Chipps moved to approve the minutes of the regular meeting on July 25, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **179-2023 APPROVE MINUTES SPECIAL AUGUST 8, 2023**

Trustee Chipps moved to approve the minutes of the special meeting on August 8, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Chipps and Trustee Jarvis. Trustee Pritchard abstained. Motion carried.

### **180-2023 APPROVE TUITION REIMBURSE - FF MICHAEL MILLER -Data Models & Eval**

Trustee Chipps moved to approve tuition reimbursement for Firefighter Michael Miller in the amount of \$3,128.76 for the Fall Semester in Data, Models & Evaluation (4 credits), for his Graduate Degree through The Ohio State University, upon successful completion. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **181-2023 APPROVE TUITION REIMBURSEMENT - FF MICHAEL MILLER - Perf Mgt**

Trustee Chipps moved to approve tuition reimbursement for Firefighter Michael Miller in the amount of \$2,346.57 for the Fall Semester in Performance Management (3 credits), for his Graduate Degree through The Ohio State University, upon successful completion. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002545

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**August 22, 2023**

**182-2023 APPROVE TUITION REIMBURSEMENT NICK TILLER (Police & Society)**

Trustee Chipps moved to approve tuition reimbursement for Police Sgt. Nick Tiller for \$912.00 for the fall semester Police and Society (3 credits), for his Undergraduate Degree from Ohio University, upon successful completion. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**183-2023 APPROVE POLICE EQUIP PURCHASE FOR CRUISER (BYERS INTERCEPTOR)**

Trustee Pritchard moved to approve Exhibit: EQUIPEST35482/08222023, for the purchase of equipment for the police cruiser from Parr Public Safety Equipment at a cost of \$15,932.16. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Jarvis. Trustee Chipps abstained. Motion carried.

**184-2023 DECLARE SURPLUS & DESIGNATE POLICE MISC FOR DESTRUCTION**

Trustee Chipps moved to declare the list of items from Police Exhibit: PDMISCDESTRUCT08222023 dated August 22, 2023, as surplus and designate for destruction. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**185-2023 DECLARE POLICE ITEMS SURPLUS -DISPOSE OF TRASH**

Trustee Chipps moved to declare the Police Department list, Exhibit: PDOFFICEMISC08222023, dated August 22, 2023, as surplus, and designate as trash for the dumpster. The Board finds this property to be unneeded, obsolete, or unfit for use by the Township, and the value is less than \$2500.00. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**186-2023 DECLARE NUISANCE ABATEMENT BY BOARD - VEGETATION**

Trustee Chipps moved to declare the property Exhibit: GRASS08222023, located in Madison Township, Franklin County, Ohio, to be a nuisance, with vegetation, pursuant to O.R.C. §505.87, as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**187-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH08222023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002546

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**August 22, 2023**

## **188-2023 ACCEPT BANK RECONCILIATIONS AND REPORT**

Trustee Chipps moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through July 31, 2023, showing a balance of \$15,114,136.59. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **189-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **190-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **191-2023 APPROVE EXEC SESSION – ADMINISTRATION, PUBLIC WORKS, POLICE & FIRE**

Trustee Chipps moved to approve Administration, Public Works, Police and Fire executive session for the following purposes:

- Considering employment of a public employee or official
- Considering the compensation of a public employee or official
- Considering the discipline of a public employee or official

Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 7:19 PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 9:04 PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002547

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**August 22, 2023**

## **192-2023 APPROVE CHARGES FIRE LT TAYLOR**

Trustee Chipps moved that pursuant to Ohio Revised Code §505.38 and §§733.35 – 733.39, the Madison Township Board of Trustees authorizes and directs the filing of written charges by Administrator, Susan Brobst, against Rashid Taylor alleging guilt in the performance of his official duty, of bribery, misfeasance, malfeasance, nonfeasance, misconduct in office, gross neglect of duty, gross immorality, or habitual drunkenness resulting in violation of Township policies. The charges shall be heard at the Board's next regular meeting on September 26, 2023, at 6:00 p.m. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **193-2023 HIRE PUBLIC WORKS MAINTENANCE TECH 1 SHAWN THORNTON AUG 23, 2023**

Trustee Chipps moved to hire Public Works Maintenance Tech 1 Shawn Thornton, effective August 23, 2023, upon successful completion of a background check, medical physical, drug, and alcohol testing, at a starting pay of \$21.50 per hour. A (CDL) Commercial Driver's License A must be obtained within 6 months of the hire date, once obtained the base hourly rate will be \$22.50. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **194-2023 APPROVE TO HIRE PT FF**

Trustee Chipps moved to approve and hire the following part-time firefighters, listed below, effective September 20, 2023. This is not a seniority-based list. These positions are not eligible for employer health care coverage, vision, dental, life insurance, vacation, sick, or holiday pay. Further, their status will not change unless the Board takes official action and informs them otherwise.

David Beach EMT-Basic  
John DeLeon EMT-Basic  
Nicholas Murdock EMT-Basic  
Isaiah Wilson EMT-Basic  
Brennan Dick EMT-Paramedic  
James Kuno EMT-Paramedic  
Christopher Kuroski EMT-Paramedic

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002548


MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**August 22, 2023**

**ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 9:07 PM as there was no further business. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.


**TRUSTEES:**

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

**FISCAL OFFICER**

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002549

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## **REGULAR MEETING September 26th, 2023**

The Madison Township Trustees met in regular session at 6:00 pm on September 26<sup>th</sup>, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps, Trustee Bruce Jarvis, and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### **BOARD PRESENTATIONS:**

Police Chief York presented Sarah Devonshire with her 5-year service award, and Fire Chief Robinson presented Lieutenant Darrin Decker with his 15-year award. The Trustees and all present congratulated both and thanked them for their service.

Police Chief York and Commander Boyd presented Madison Township Officers Schwotzer, Mallory, Deskins, Blake, Jackson, Hummel, Sergeants Tiller and Gamblin, and Fairfield County Deputy Baughman, along with Groveport Madison staff Sam Gamertsfelder and Jeff Altman, along with a private citizen Thad Helber, certificates of appreciation for their team effort, partnership, and assistance to the police. On August 18, 2023, at the football game between Canal Winchester and Groveport Madison in which three juveniles and one adult were arrested and three fully automatic guns were recovered, this group of individuals acted quickly and professionally to keep the students, staff, and spectators safe. Senator Michele Reynolds also attended the meeting to recognize the individuals above with a proclamation and words of appreciation. The Trustees extended their appreciation to everyone involved.

Groveport Madison Director of Business Services Chris Reed shared information regarding the purchase of the building at 4500 S. Hamilton Road, (old AEP building) which is housing Cruiser Accel, and before the end of the school year will house the bus fleet. He stated that the building was a perfect fit for the district and that no tax dollars were used for its purchase.

The final presentation included Madison Wisniewski from the Franklin County Soil and Water Conservation District addressing the Board regarding Storm Water Awareness Week, October 1-7. Nathan Ralph from Franklin County Public Health reminded everyone to check and make sure septic systems were working correctly, and to call with any questions or concerns.

### **OLD BUSINESS:**

Administrator Brobst reported the tire drive results of 415 total; 269 unincorporated, 76 Groveport, 24 Canal Winchester, and 46 others. Police Chief York reminded everyone that the hands-free cell phone law enforcement would begin on October 6th. Drivers under 18 years of age would be restricted from using their devices in any way. Drivers 18 years and older would be restricted to hands-free non-emergency calls that would only be made or received via speakerphone, earpiece, wireless headset, electronic watch, or connecting the phone to a vehicle.



# RECORD OF PROCEEDINGS

No. 002550

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**September 26, 2023**

## **NEW BUSINESS:**

Administrator Brobst reported that the Township had received three additional requests for parcels using the Expedited Type 2 Annexation petition, totaling 10.967+/-acres to annex to the City of Columbus, 5071-5091 & 5105 Ebright Road.

Police Chief York announced that Madison Township would be holding Trick or Treat on Tuesday, October 31, 2023, from 5:30 p.m. to 7:00 p.m.

## **PUBLIC COMMENT**

Three residents from Wingate Road addressed the Board regarding the excessive traffic and speeding on their street. The Board thanked them for sharing their concerns and agreed to investigate the problem for solutions.

## **DEPARTMENT REPORTS**

Fire Chief Robinson expressed appreciation for all those who attended the 9/11 Remembrance Ceremony that was held at Motts Military Museum, Inc. He also thanked everyone who had participated in making the event a success. Chief Robinson also recognized Fire Department personnel for volunteering their time to paint an A7D Corsair II Fighter Jet at Motts Military Museum, Inc. on September 21st.

Police Chief York reported that there were two resolutions on the agenda regarding body worn cameras. The first was for the purchase of 22 Body Worn Cameras, including licenses and accessories to replace the current equipment which is no longer supported, for the total cost of \$83,356.56. The Axon program allowed for a 5-year payment program and delivery would be within six weeks. He stated that this purchase would qualify for an OCJS State of Ohio reimbursement grant, and the second resolution would allow the Chief to apply for the grant.

Chief York also announced that a Women's Self-Defense Class would be held on Saturday, October 21st, from 9 a.m. to 12 noon. The class would be held at the Madison Township Community Center and would be free.

Public Works Superintendent Watkins reported that the pilot project for speed calming in front of Dunloe Elementary (both intersections) had been nearly completed. He stated that a significant portion of this project had been done in-house by the Public Works staff. The cost for both intersections was just over \$11,500, The quote for the project to be outsourced was over \$31,000 for one intersection.

## **ADMINISTRATOR**

Administrator Brobst stated there was a resolution on the agenda to extend the current Rumpke Recycling Contract for another year. Recycles would continue to be picked up by the current hauler, Local Waste Service. Administrator Brobst also recommended that the Citizen Advisory Committee

# RECORD OF PROCEEDINGS

No. 002551

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**September 26, 2023**

be reconvened, and that anyone interested contact the office at 614-836-5308 or email [sbrobst@madisontownship.org](mailto:sbrobst@madisontownship.org). Initial discussion after electing a new chair would include other speed-calming options being considered, and information on the SWACO recycling cart program, which was discussed prior to COVID. Details will be finalized later. The Board agreed to ask for other residents that may be interested.

## **FISCAL OFFICER**

Fiscal Officer Vermeer also reported that the cash balance on the books was \$ 18,983,176.37 broken up into the following funds: Fire \$11,439,765.96, Police \$2,608,617.45, Public Works \$ 957,671.14 and General \$2,092,597.01. The balance remaining was split amongst several smaller, designated funds.

## **PUBLIC COMMENT:**

There was no public comment.

## **RESOLUTIONS:**

### **195-2023 APPROVE MINUTES REGULAR AUGUST 22, 2023**

Trustee Chipps moved to approve the minutes of the regular meeting on August 22, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **196-2023 ACCEPT RESIGNATION PT FF PATRICK LUNDY**

Trustee Chipps moved to accept the resignation of part-time Firefighter Patrick Lundy effective September 26, 2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **197-2023 DECLARE UNSECURE PROPERTY - 5227 HARBOR**

Trustee Chipps moved to declare the property at 5227 Harbor, Columbus Ohio, 43232, Madison Township, Franklin County, Ohio, unsecured and direct the Fire Marshal to take appropriate action. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **198-2023 AUTHORIZE DUI COUNTYWIDE TASK FORCE CONTRACT - 2024**

Trustee Chipps moved to approve and authorize the DUI Countywide Task Force contract between Franklin County Sheriff's Office and Madison Township Police Department for the contract period October 1, 2023, through September 30, 2024. Exhibit: DUI20232024. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002552

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**September 26, 2023**

## **199-2023 APPROVE & SUBMIT (OCJS) POLICE GRANT FOR BODY-WORN CAMERAS**

Trustee Chipps moved to approve and authorize the Police Chief to sign and submit the application for the 2023 Criminal Justice Service Grant (OCJS) in the amount of \$83,356.56 for the purpose of Law Enforcement body-worn cameras. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **200-2023 APPROVE POLICE BODY-WORN CAMERA PURCHASE- AXON**

Trustee Chipps moved to approve and authorize the Administrator and Police Chief to purchase body-worn cameras, batteries, licensing, and accessories, per Exhibit: AXONBODYWORN09262023, not to exceed \$83,356.56, with annual payments over a maximum of five years. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **201-2023 APPROVE 1-YR EXTENSION RUMPKE RECYCLING CONTRACT 2024**

Trustee Chipps moved to approve and authorize the Administrator to enter into a one-year extension (2024) to the Rumpke recycling contract. Exhibit: RECYCLE20192020 & RESOLUTION 158-19. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **202-2023 DECLARE NUISANCE ABATEMENT BY BOARD – VEGETATION**

Trustee Chipps moved to declare the property Exhibit: GRASS09262023, located in Madison Township, Franklin County, Ohio, to be a nuisance, with vegetation, pursuant to O.R.C. §505.87, as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **203-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH09262023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **204-2023 BANKING AGREEMENT - THE VINTON COUNTY BANK**

Trustee Chipps moved to enter into a banking agreement with The Vinton County National Bank, dba Canal Banking Center, for the period of October 1, 2023, through September 30, 2028. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002553

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**September 26, 2023**

## **205-2023 ACCEPT AMOUNTS AND RATES - 2024**

Trustee Chipps moved to accept the amounts and rates determined by the Budget Commission for 2024, authorize necessary tax levies, and certify them to the Franklin County Auditor as in the extended resolution. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **206-2023 ACCEPT BANK RECONCILIATIONS AND REPORT**

Trustee Chipps moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through August 31, 2023, showing a balance of \$19,840,345.50. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **207-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **208-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **209-2023 APPROVE EXEC SESSION – ADMINISTRATION, PUBLIC WORKS, POLICE & FIRE**

Trustee Chipps moved to approve the Administration, Public Works, Police, and Fire executive session for the following purposes:

- Considering employment of a public employee or official
- Considering the compensation of a public employee or official
- Considering the discipline of a public employee or official

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 7:49 PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

**\*\*\* EXECUTIVE SESSION \*\*\***

# RECORD OF PROCEEDINGS

No. 002554

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**September 26, 2023**

Trustee Chipps moved to close executive session and resume the meeting in open session at 10:44PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **210-2023 ACCEPT AND AUTHORIZE RETIREMENT SETTLEMENT**

Trustee Chipps moved to accept the retirement of Fire Lieutenant Rashid Taylor effective September 26, 2023, and authorize Administrator Susan Brobst to execute the Retirement Agreement between Mr. Taylor and the Board of Trustees. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.


## **211-2023 AMEND RESOLUTION 194-2023**

Trustee Chipps moved to amend resolution 194-2023 (Pt FF hires) to read Jonathan DeLeon and Christopher Kurowski. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 10:46PM as there was no further business. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.


### **TRUSTEES:**

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

### **FISCAL OFFICER**

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002555

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

October 24, 2023

The Madison Township Trustees met in regular session at 6:00 pm on October 24th, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps and Trustee John Pritchard. Trustee Bruce Jarvis was absent. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### BOARD PRESENTATIONS:

Chief Training Officer Josh Ruetsch was presented his 20-year service award from Fire Chief Robinson. The Board congratulated CTO Ruetsch and thanked him for his service.

Retired Firefighter and Firefighter 4 Kids volunteer John Jones shared that new unwrapped toys would be collected at all fire stations between the day after Thanksgiving and Christmas Day. He also stated that sign-ups for those who wish to shop for a toy for their child (newborn to 12 years) could do so at Fire Station 183 on November 24th – 27th from 9:00AM to 11:30AM and 12:30PM-3:00PM, and November 28-30 from 11:00AM-7:00PM. Fire Chief Robinson presented John Jones with a Certificate of Recognition and Appreciation for his dedication to the Firefighter 4 Kids program, which he started volunteering for in 1987.

Groveport Madison Superintendent Jamie Grube addressed the Board about the upcoming levy, and introduced the new treasurer, Adam Cullier. Treasurer Cullier provided the Board with several handouts, and emphasized the fact that this was a renewal levy, and would not increase taxes. Libby Gray, representing the Groveport Madison Schools Levy Campaign, asked the Board for their support.

### OLD BUSINESS:

Police Chief York reminded everyone that the Township would hold Trick or Treat on Tuesday, October 31st, from 5:30PM-7:30PM.

Administrator Brobst followed up regarding the speed study request for both dead-ends of London Lancaster Road. The Franklin County Engineer's office and the Ohio Department of Transportation reviewed the information and agreed to lower the speed limit to 40 mph in each roadway area. Signs had been posted.

### NEW BUSINESS:

Administrator Brobst stated that a transfer of ownership liquor license request has been received from the Ohio Department of Liquor Control. This only allows objections on the new owner holding the license; it does not affect any of the licenses themselves. The Board agreed with the staff recommendation of no objections.

Fire Chief Robinson announced that Santa and Mrs. Clause will visit the Township on Saturday, December 2nd, during the annual Township parade in Blacklick Estates, which begins at 1:00PM.

# RECORD OF PROCEEDINGS

No. 002556

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**October 24, 2023**

The parade would travel the same path as in past years, and goodie bags for each youth would be handed out along the route.

## **PUBLIC COMMENT**

There was no public comment.

## **DEPARTMENT REPORTS**

There were no departmental reports.

## **ADMINISTRATOR**

Administrator Brobst shared that the reorganizational meeting of the Citizen Advisory Committee would be held on Wednesday, November 1st at 6:30PM at the Community Center, and stated that anyone interested in joining the committee should share their name, and email address with the office or come that evening.

## **FISCAL OFFICER**

Fiscal Officer Vermeer reported that the cash balance on the books was \$ 18,535,868.17 broken up into the following funds: Fire \$11,125,454.24, Police \$2,314,209.05, Public Works \$ 1,009,850.94 and General \$2,202,442.96. The balance remaining was split amongst several smaller, designated funds.

## **PUBLIC COMMENT:**

There was no public comment.

## **RESOLUTIONS:**

### **212-2023 APPROVE MINUTES REGULAR SEPTEMBER 26, 2023**

Trustee Chipps moved to approve the minutes of the regular meeting on September 26, 2023, as presented. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **213-2023 ACCEPT RESIGNATION PT FF CHASE MOELLER**

Trustee Chipps moved to accept the resignation of part-time Firefighter Chase Moeller, effective October 9, 2023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **214-2023 APPROVE LEAVE OF ABSENCE PT FF DICK UNTIL DECEMBER 7, 2023.**

Trustee Chipps moved to approve a leave of absence for part-time Firefighter Brennan Dick from October 3, 2023, to December 7, 2023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002557

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**October 24, 2023**

**215-2023 AMEND RES.#136-2023 FALLER RETURN TO PT DUTY EARLY**

Trustee Chipps moved to amend Resolution #136-2023 to allow part-time Firefighter Sheldon Faller to return early from his leave of absence on October 24, 2023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**216-2023 DECLARE UNSECURE PROPERTY - 3875 ARMADA**

Trustee Chipps moved to declare the property at 3875 Armada, Columbus, Ohio, 43232, Madison Township, Franklin County, Ohio, unsecured and direct the Fire Marshal to take appropriate action. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**217-2023 AWARD SCBA EQUIPMENT BID FIRE DEPT**

Trustee Chipps moved to award the 2023 Self-Contained Breathing Apparatus (SCBA) bid to Atlantic Emergency Solutions in the amount not to exceed \$90,961.57. Exhibit: SCBA10242023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**218-2023 APPROVE & AUTH PURCH FIRE BAT CH 2023 CHEVY TAHOE FR BYERS AUTO**

Trustee Chipps moved to approve and authorize the Administrator and Fire Chief to sign documents to purchase a 2023 Chevrolet 4WD Police Package (CK10706) Tahoe from Byers Auto for a state-bid base price of \$51,450.00, plus non-STS options of \$1731.00, plus title and license Fees of \$35.00, and a GM Bid Assist Discount of (\$5,241.00), including delivery, title, and tags for a total purchase price of \$47,975.00. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**219-2023 ACCEPT AWARD FOR FIRE BWC SAFETY GRANT (RES#164-2023)**

Trustee Chipps moved to accept the award of \$9,435.65 for the Fire Department Bureau of Worker's Compensation Safety Grant. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**220-2023 AMEND RES.#164-2023 FOR ADDITIONAL FIRE AND PW SAFETY EQUIP BWC**

Trustee Chipps moved to amend Resolution #164-2023 to request additional fire safety equipment for Station 183, and to request Public Works safety equipment with the remainder of the monies available. Exhibit: BWCFIREPW10242023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.



# RECORD OF PROCEEDINGS

No. 002558

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**October 24, 2023**

## **221-2023 APPROVE & AUTHORIZE MOU FR CO ODJFS CHILD ABUSE & NEGLECT 2024**

Trustee Chipps moved to approve and authorize the Administrator to sign the Memorandum of Understanding between Franklin County Commissioners, the Ohio Department of Job and Family Services, and Madison Township for a contract period. Exhibit: DJFSCHILDABUSEMOU10242023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **222-2023 DECLARE SURPLUS PD BD WN CAMERAS & SELL TO EASTLAND PD ACADEMY**

Trustee Chipps moved to declare the list of items dated October 24, 2023, Police Exhibit: BODYCAMERAS10242023, as surplus and to be sold to Eastland Career Center Police Academy for \$1.00 and authorize the Police Chief to sign all documents. The Board finds this property to be unneeded, obsolete, or unfit for use by the Township, and the value is less than \$2500.00 each. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **223-2023 DECLARE SURPLUS & DESIGNATE PW EQUIP- GOVDEALS.COM**

Trustee Chipps moved to declare the list of items from Public Works Exhibit: PWVEHICLESGOV10242023 dated October 24, 2023, as surplus and designate for auction on GovDeals.com. Further, the 1999 GMC 7H4 54-foot Hi-Ranger Bucket Truck will have a reserve of \$5,000. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **224-2023 APPROVE SERVICE AGREEMENT SNOW ICE REMOVAL CANAL WINCHESTER**

Trustee Chipps moved to approve and authorize the Administrator to sign the service agreement between the City of Canal Winchester and Madison Township for snow and ice removal services for the 2023-2024 season. Exhibit: SNOWICECW20232024. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **225-2023 APPROVE SERVICE AGREEMENT SNOW & ICE REMOVAL CITY**

Trustee Chipps moved to authorize the Administrator to sign the service agreement between the City of Columbus and Madison Township for snow and ice removal services for the 2023-2024 season, Exhibit: SNOWICECOL20232024. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002559

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**October 24, 2023**

## **226-2023 SET EMPLOYER FUNDING FOR HRA/HSA - 2026 THRU 2032**

Trustee Chipps moved to offer a high deductible health plan and set the Health Savings Account (HSA) and Medicare-eligible Health Reimbursement Account (HRA) funding levels for the following years:

Year	Single	Family
2026	600.00	1,200.00
2027	500.00	1,000.00
2028	400.00	800.00
2029	300.00	600.00
2030	200.00	400.00
2031	100.00	200.00
2032	0	0

The Health Reimbursement Account is funded effective January 1, and the Health Savings Account will be payable in two installments effective January 1 and July 1 each year, provided the employee is still in active status on those dates. Employees hired after either of these dates will be eligible for pro-rated funding. Qualified employees may participate in the wellness incentive program each year. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **227-2023 APP & AUTH ADMIN TO SUBMIT FY25/26 CAPITAL PROJ - PARK DRAINAGE**

Trustee Chipps moved to approve and authorize the Administrator to submit an application and supporting documents regarding the Brobst Park Drainage Improvements for the FY25/26 Capital Budget Project. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **228-2023 DECLARE NUISANCE ABATEMENT BY BOARD - VEGETATION**

Trustee Chipps moved to declare the property Exhibit: GRASS10242023, located in Madison Township, Franklin County, Ohio, to be a nuisance, with vegetation, pursuant to O.R.C. §505.87, as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **229-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH10242023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002560

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**October 24, 2023**

## **230-2023 ACCEPT BANK RECONCILIATIONS AND REPORT**

Trustee Chipps moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through September 30, 2023, showing a balance of \$19,051,997.78. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **231-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **232-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **233-2023 APPROVE EXEC SESSION - ADMINISTRATION, PUBLIC WORKS, POLICE & FIRE**

Trustee Chipps moved to approve the Administration, Public Works, Police, and Fire executive session for the following purposes:

Considering employment of a public employee or official  
Considering the compensation of a public employee or official

Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 6:48 PM. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

### **\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 7:35 PM, noting that no action was taken during executive session. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

## **234-2023 APPROVE NON-UNION, NON-PROBATIONARY, FULL/ PT BASE PAY RATES**

Trustee Chipps moved to approve the pay rates in Exhibit: PAY10242023, effective October 14, 2023. All other terms and conditions of any individual employment agreement will remain in effect. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

# RECORD OF PROCEEDINGS

No. 002561

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**October 24, 2023**

**235-2023 RECLASS FF MICHAEL BONDRA TO LT EFFECTIVE OCTOBER 28, 2023**

Trustee Chipps moved to reclassify Firefighter Michael Bondra to Lieutenant, effective October 28, 2023, with pay and privileges according to the current Collective Bargaining Contract. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

**236-2023 RECLASS PT FF ZACHARY MYERS TO FF FT EFFECTIVE NOV 25, 2023**

Trustee Chipps moved to reclass Firefighter Zachary Myers from part-time to full-time effective November 25, 2023, starting at Step 3, upon successful completion of a medical physical, drug and alcohol testing, and background check, with pay and privileges according to the current Collective Bargaining Contract. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.


**ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 7:36PM as there was no further business. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Chipps. Motion carried.

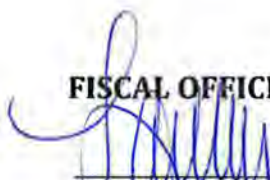
**TRUSTEES:**

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

**FISCAL OFFICER**

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002562

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

November 28, 2023

The Madison Township Trustees met in regular session at 6:00 pm on November 28<sup>th</sup>, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps, Trustee Bruce Jarvis, and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### OLD BUSINESS:

Fire Chief Robinson reminded the Board that the Santa Parade would be Saturday, December 2<sup>nd</sup> in Blacklick Estates.

### NEW BUSINESS:

There was no new business.

### PUBLIC COMMENT

There was no public comment.

### DEPARTMENT REPORTS

Fire Chief Robinson touched on several items that were on the agenda. He stated that there was a resolution on the agenda to apply for a BWC grant (FEEEG) for firefighting gloves and hoods. He also reported that there were resolutions to purchase three new Lucas devices and new Mobile Data Computers. Chief Robinson also provided details on the bathroom remodel at Station 181, and the purchase of the emergency lighting and radio package for the newly purchased Battalion Chief car.

Police Chief York reported that all sworn officers had transitioned successfully to the new Axon body-worn cameras. He reminded the Board that the Township had applied for a grant to cover the cost of the cameras, but had not heard anything yet.

Public Works Superintendent Watkins informed the Board that salt prices had increased for this snow-ice season, but was hopeful that the winter would be a mild one. He also stated that the Public Works department had spent extensive time cleaning up several properties in Blacklick Estates.

### ADMINISTRATOR

Administrator Brobst shared that the Citizen Advisory Committee was looking for additional members, and that the next meeting would be November 29<sup>th</sup> at 6:30PM at the Community Center for anyone interested. She reported the 2023 Brobst Park statistics, which were 104 reservations at the two shelters (37 residents and 67 non-residents). She also stated that there was a resolution on the agenda for a new contract period of 2024-2026 through Franklin County Public Health for services through VDCI, at a price increase of \$2,675.09 per year.

# RECORD OF PROCEEDINGS

No. 002563

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**November 28, 2023**

## **FISCAL OFFICER**

Fiscal Officer Vermeer also reported that the cash balance on the books was \$ 15,998,644.39 broken up into the following funds: Fire \$2,177,309.96, Police 1,893,077.61, Public Works \$ 748,509.56 and General \$2,177,309.96. The balance remaining was split amongst several smaller, designated funds.

## **PUBLIC COMMENT:**

There was no public comment.

## **RESOLUTIONS:**

### **237-2023 APPROVE MINUTES REGULAR October 24, 2023**

Trustee Chipps moved to approve the minutes of the regular meeting on October 24, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **238-2023 SET 2024 MEETINGS**

Trustee Chipps moved to set the reorganizational meeting for the Madison Township Board of Trustees on Tuesday, January 2nd, 2024, at 6 pm and the regular 2024 meetings per the exhibit: 2024REGBDMTG at 6 pm, at the Madison Township Administration Building, 4575 Madison Lane, Groveport, Ohio 43125. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **239-2023 AMEND RES # 214-2023 DICK RETURN TO PT DUTY EARLY**

Trustee Chipps moved to amend Resolution #214-2023 to allow part-time Firefighter Brennan Dick to return early from his leave of absence on November 20, 2023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **240-2023 ACCEPT RETIREMENT FT FIRE INSPECTOR JEFF FASONE**

Trustee Chipps moved to accept the retirement of full-time Fire Inspector Jeff Fasone, effective January 5, 2024, at 5:00 p.m. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **241-2023 APPROVE & AUTHORIZE FIRE FEEEG GRANT APPLICATION**

Trustee Chipps moved to approve and authorize the Fire Chief to sign documents and submit a grant application for the (FEEEG) Firefighter Exposure to Environmental Elements Grant not to exceed \$15,000.00 (our responsibility would be \$3,000.00.) per Exhibit: FEEEG11282023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002564

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**November 28, 2023**

## **242-2023 APPROVE AND AUTHORIZE PURCHASE OF (3) LUCAS DEVICES FIRE**

Trustee Chipps moved to approve the purchase from Stryker, of three LUCAS Devices, at a cost of \$33,940.44, which includes a trade-in of the current units, with a discount of \$9,000.00, and a discount of an additional \$6,000.00 if ordered prior to December 15, 2023. Exhibit: FIRELUCAS11282023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **243-2023 APPROVE PURCHASE PARR SAFETY & EQUIP FIRE MDC**

Trustee Jarvis moved to approve the purchase from Parr Safety Equipment for new Mobile Data Computers at a price not to exceed \$51,442.10. Exhibit: FIREMDC.PARR11282023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Pritchard and Trustee Jarvis. Trustee Chipps abstained. Motion carried.

## **244-2023 APPROVE PURCHASE B&C COMMUNICATIONS LIGHT PKG FIRE BC TAHOE**

Trustee Chipps moved to approve the purchase from B&C Communications for the Tahoe light package per Exhibit: FIRETAHOELIGHTSB&C11282023, at a cost of \$15,434.97. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **245-2023 APPROVE ELEVATED INTEGRITY CONSTRUCTION SERVICES FIRE 181 BA**

Trustee Chipps moved to approve and authorize the Administrator and Fire Chief to enter into an agreement with Elevated Integrity Construction Services, LLC, for an amount not to exceed \$29,296.00 for the Station 181-bathroom remodel. Exhibit: FIREINTEGRITYBATH11282023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **246-2023 APPROVE & SIGN CONTRACT BD FR CO GENERAL HEALTH DISTRICT & VDCI**

Trustee Chipps moved to accept and authorize the Administrator to sign the contract with the Board of Franklin County General Health District for mosquito management services from VDCI Mosquito Services at a cost of \$10,664.86 per year from January 1, 2024, thru December 31, 2026. Exhibit: MOSVDCI2024202611282023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **247-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH11282023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002565

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**November 28, 2023**

## **248-2023 ACCEPT BANK RECONCILIATIONS AND REPORT**

Trustee Chipps moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through October 31, 2023, showing a balance of \$17,912,064.49. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **249-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **250-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **251-2023 APPROVE EXEC SESSION - ADMINISTRATION, PUBLIC WORKS, POLICE & FIRE**

Trustee Chipps moved to approve the Administration, Public Works, Police, and Fire executive session for the following purposes:

Considering employment of a public employee or official  
Considering the compensation of a public employee or official

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 7:49 PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 9:34PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.



# RECORD OF PROCEEDINGS

No. 002566

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**November 28, 2023**

## **252-2023 APPROVE LEAVE DONATION PROGRAM (FIRE) THROUGH DECEMBER 6, 2024**

Trustee Chipps moved to approve the Leave Donation Policy for the Fire Department with an effective date of December 9<sup>th</sup>, 2023 through December 6<sup>th</sup>, 2024, per Exhibit: FIRETIMEDONATION01128203. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 9:35PM as there was no further business. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.


### **TRUSTEES:**

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

### **FISCAL OFFICER**

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002567

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

December 5th

The Madison Township Trustees met in special session at 5:30 PM on December 5th, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps, Trustee Bruce Jarvis, and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### PURPOSE:

This special meeting had been called for December 5<sup>th</sup>, 2023 at 5:30PM, and proper notification had been made for the purposes of:

Discussion and possible action on:

Approving nuisance properties

Executive Session for Fire, Police, Public Works, and Administration:

Considering employment of a public employee or official  
Considering the discipline of a public employee or official

### 253-2023 DECLARE NUISANCE ABATEMENT BY BOARD – TRASH & DEBRIS

Trustee Chipps moved to declare the property located in Exhibit: TRASH12052023, located in Madison Township, Franklin County, Ohio to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolutions 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

### 254-2023 APPROVE EXEC SESSION – FIRE, POLICE, PUBLIC WORKS, AND ADMIN

Trustee Chipps moved to approve Fire, Police, Public Works, and Administration executive session for the following purposes:

Considering employment of a public employee or official  
Considering discipline of a public employee or official

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

Trustee Chipps moved to resume in executive session at 5:32 PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

\*\*\* EXECUTIVE SESSION \*\*\*

# RECORD OF PROCEEDINGS

No. 002568

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**December 5, 2023**

Trustee Chipps moved to close executive session and resume the meeting in open session at 7:47 PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## ADJOURNMENT:


Trustee Chipps moved to adjourn the meeting at 7:47 PM as there was no further business. Trustee Jarvis seconded the motion and the roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.

## MEETING ADJOURNED

TRUSTEES:

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

FISCAL OFFICER:

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer

# RECORD OF PROCEEDINGS

No. 002569

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

December 12, 2023

The Madison Township Trustees met in regular session at 6:00 pm on December 12th, 2023, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps, Trustee Bruce Jarvis, and Trustee John Pritchard. Trustee Pritchard led those present in the Pledge of Allegiance to open the meeting.

### PRESENTATIONS:

Fire Battalion Chief Bott received his 20-year service award. Police Chief York shared a video in which Officers Yocum and Manson were called to a dispute with a teenager and a knife. The Officers were commended for their level-headed professional approach to the issue that resulted in the teen dropping the knife and no one being hurt. The video will be used as a training tool for the department.

### OLD BUSINESS:

Administrator Brobst informed the Board that she had been informed that two of the Liquor Permit requests from earlier this year were ready for the next step. After discussion with the Police Chief, the recommendation was to withdraw the requests for a hearing and to continue to monitor the businesses for their annual review.

### NEW BUSINESS:

Administrator Brobst reported that Community Development Block Grants would be available for new sidewalks and sidewalk repairs. Public Works Superintendent Watkins and Administrator Brobst contacted the Groveport Madison Administration to help provide information so that a multi-phase/year sidewalk repair program application could be submitted, at no cost to the township or school district. More information will be shared before there will be a request for a future resolution. She reported that the CDBG also offered funds to help construct sidewalks in existing neighborhoods that meet the requirements. She stated that the County Engineer believed that the Wingate, Walburn, and Trenton area would qualify for such a grant. If awarded, the Township would be responsible for the cost of the design. The grant would pay for the bid process and construction of the sidewalks. Staff recommended that the Board submit a request to the County Engineer to determine the scope and fee cost for the design. Once the information is received, the Board will determine to move forward or not.

### PUBLIC COMMENT

Resident Andrew Nimely addressed the Board and congratulated Trustee Bruce Jarvis on his win in this past election.

### DEPARTMENT REPORTS

Fire Chief Robinson reported that 1000 goodie bags were distributed by Santa's helpers at the parade in Blacklick Estates and the Heritage Park event in Groveport. He thanked the many

# RECORD OF PROCEEDINGS

No. 002570

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## **December 12, 2023**

partners that helped make the event possible.

Police Chief York congratulated Officer Todhunter for being awarded the MADD (Mothers Against Drunk Drivers) "Top Cop" award. Chief York also reported that there was a resolution on the agenda to purchase Axon Fleet in-car cameras. The Axon Fleet cameras would replace the current system, which would be at its end of life in January 2025. Chief York also reported that the department would be applying for the OCJS grant to purchase Flock cameras for the Township.

## **ADMINISTRATOR**

Administrator Brobst requested permission to submit a letter asking the Franklin County Drainage Engineer Robertson to include the Brobst Park Improvement drainage project Phase 1 with their General Drainage Maintenance Contract in 2024. She also stated that there was a resolution on the agenda to allow the Board to show their support for Jackson Township Fiscal Officer Grossman to represent the Franklin County Township Association on the SWACO Board through 2025. Administrator Brobst also stated that in keeping with the Auditor's annual year-end required resolutions, no additional meetings should be necessary in 2023.

## **FISCAL OFFICER**

Fiscal Officer Vermeer reported that the cash balance on the books was \$ 15, 517,844.08 broken up into the following funds: Fire \$9,134,461.44, Police \$1,847,099.50, Public Works \$ 773,472.41 and General \$2,287,661.59. The balance remaining was split amongst several smaller, designated funds.

## **255-2023 PUBLIC BUDGET MEETING**

Trustee Chipps moved to open the 2024 Public Budget meeting for discussion and possible resolutions. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

Fiscal Officer Vermeer reported that the Township funds remained healthy and thanked the Administrator and Department heads for being fiscally responsible. She stated there was a resolution on the agenda to approve the temporary budget for 2024. Each Department Head shared a few highlights of their projects for 2024.

Trustee Chipps moved to close the 2024 Public Budget meeting, with no action taken. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **PUBLIC COMMENT:**

There was no public comment.

# RECORD OF PROCEEDINGS

No. 002571

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**December 12, 2023**

## **RESOLUTIONS:**

### **256-2023 APPROVE MINUTES REGULAR NOVEMBER 28, 2023**

Trustee Chipps moved to approve the minutes of the regular meeting on November 28, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **257-2023 APPROVE MINUTES SPECIAL DECEMBER 5, 2023**

Trustee Chipps moved to approve the minutes of the special meeting on December 5, 2023, as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **258-2023 ACCEPT AWARD FIRE & PW BWC SAFETY GRANT (RES#220-2023)**

Trustee Chipps moved to accept the award of 26,591.06 for the Fire and Public Works Bureau of Worker's Compensation Safety Grant. Exhibit: BWCFIREPW12122023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **259-2023 AUTHORIZE EASTERDAY'S CLEANING SERVICE LLC AGREEMENT**

Trustee Chipps moved to authorize the Administrator to enter into an agreement with Easterday's Cleaning Service LLC for the Police Department building cleaning services through December 31, 2024, not to exceed \$9,400.00. Exhibit: PDCLEAN2024. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **260-2023 APPROVE SUBMIT OH LAW ENFORCE BODY ARMOR PROG GRANT - 2023/2024**

Trustee Chipps moved to approve and authorize the Police Chief to sign and submit the Ohio Law Enforcement Body Armor Program Grant application for reimbursement of funds during 2023 and 2024. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **261-2023 APPROVE & SUBMIT POLICE OCJS FLOCK GRANT - DUE JAN 5, 2024**

Trustee Chipps moved to approve and authorize the Police Chief to sign and submit the application for the 2024 Criminal Justice Service Grant for Law Enforcement technology. Exhibit: PDOCJSFLOCK12122023. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **262-2023 APPROVE POLICE FLEET (in-car) CAMERA PURCHASE - AXON**

Trustee Chipps moved to approve and authorize the Administrator and Police Chief to purchase fleet (in-car) cameras, batteries, licensing, and accessories, per Exhibit: AXONFLEETCAMERAS12122023, not to exceed \$172,471.80, with annual payments over a maximum of five years. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002572

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**December 12, 2023**

## **263-2023 APPROVE TOWING CONTRACTS - 2024**

Trustee Chipps moved to approve the towing contracts with Eastland Towing, Long's Towing, and Broad & James Towing for the period of January 1, 2024, through December 31, 2024, and authorize the Administrator and Police Chief to sign said contracts. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **264-2023 APPROVE SWACO BD OF TRUSTEES REP - RONALD GROSSMAN**

Trustee Chipps moved to approve the nomination of Ronald Grossman from Jackson Township to serve as the representative of Franklin County Townships on the SWACO Board of Trustees for a two (2) year term ending December 31, 2025. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **265-2023 DECLARE NUISANCE ABATEMENT BY BOARD - TRASH & DEBRIS**

Trustee Chipps moved to declare the property in Exhibit: TRASH12122023, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **266-2023 APPR SPLIT FO TRUSTEES & ADMIN STAFF SALARY BTWN GEN FIRE POLICE**

Trustee Chipps moved to approve for 2024 the splitting by the percentage of the salary for each of the following: the Fiscal Officer, each Trustee, Administrator, and Administrative Office Manager, between the General, Fire, and Police Funds. The Fiscal Officer and Trustees will be paid at the annual salary method and compensated monthly. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **267-2023 APPROVE SPLITTING TRUSTEE SALARY IN 2024**

Trustee Chipps moved that the percentage split for the Trustees be General 50%; Fire 42%; Police 8% in accordance with Section 505.24(C) and 507.09 (C) of the Ohio Revised Code. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **268-2023 APPROVE SPLIT MULTI-DEPT BUILDING GROUNDS POSITION**

Trustee Chipps moved to approve for 2024 the splitting by the percentage of the salary for the Multi-Department Building and Grounds position between the General, Public Works, and Police Funds. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002573

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**December 12, 2023**

## **269-2023 AUTHORIZE 2024 ELECTED OFFICIALS AS SIGNATORIES**

Trustee Chipps moved to authorize the 2024 Elected Officials as signatories on all Madison Township bank accounts, excluding the Police Law Enforcement Trust Fund, effective January 1, 2024. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **270-2023 APPROVE NON-UNION, FULL & PART-TIME BASE PAY RATES**

Trustee Chipps moved that the pay rates and health care/life benefits package for non-bargaining employees will remain the same on January 1, 2024, as they will be on December 31, 2023. All current employees on December 31, 2023, are considered re-hired effective January 1, 2024. All other terms and conditions of any individual employment agreements will remain the same. Exhibits: RATES20232024 and EMPLOYEES20232024. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **271-2023 SET SALARIES/BENEFITS FOR ELECTED OFFICIALS**

Trustee Chipps moved to set salaries for the Trustees and the Fiscal Officer at the statutory limit of the Ohio Revised Code effective January 1, 2024, and with the health care/life benefits package as established for all non-bargaining employees of the Township. Trustee and Fiscal Officer compensation will be paid on a monthly basis. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **272-2023 APPROVE USE OF DISHONESTY & FAITHFUL PERFORMANCE OF DUTY POLICY**

Trustee Chipps moved to approve the OTARMA coverage document as employee dishonesty and faithful performance of duty policy in lieu of surety bonds for various positions within the township, including but not limited to the following: Trustee, Fiscal Officer, Public Works Superintendent, Constable, Fire Chief, Police Chief, and Administrator, pursuant to Ohio Revised Code §3.061. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **273-2023 APPROVE TEMPORARY APPROPRIATIONS-2024**

Trustee Chipps moved to approve the current expenses and other expenditures at the "Fund: Department: Personal Services and Fund: Department: Other" of the Madison Township Board of Trustees, Franklin County, Ohio, during the fiscal year ending December 31, 2024, the sums totaling \$22,479,921.00 as listed in the extended minutes be and the same are hereby temporarily appropriated for the several purposes for which expenditures are to be made for said fiscal year. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.



# RECORD OF PROCEEDINGS

No. 002574

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**December 12, 2023**

## **274-2023 ACCEPT BANK RECONCILIATIONS AND REPORT**

Trustee Chipps moved to accept the bank reconciliations and reports of the Fiscal Officer, as the cash journal and the bank balances agree through November 30, 2023, showing a balance of \$16,174,134.48. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **275-2023 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Chipps moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **276-2023 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Chipps moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **277-2023 APPROVE EXEC SESSION – ADMINISTRATION, FIRE**

Trustee Chipps moved to approve the Administration and Fire executive session for the following purposes:

Considering employment of a public employee or official  
Considering the compensation of a public employee or official

Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

Trustee Chipps moved to recess for ten minutes and resume in executive session at 7:30 PM. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

### **\*\*\* EXECUTIVE SESSION \*\*\***

Trustee Chipps moved to close executive session and resume the meeting in open session at 9:17 PM, noting that no action was taken during executive session. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

## **278-2023 APPROVE AMENDED RESOL #204-2019**

Trustee Chipps moved to approve the amended resolution 204-2019 as presented. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

# RECORD OF PROCEEDINGS

No. 002575

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**December 12, 2023**

## **279-2023 APPROVE NON-UNION, NON-PROBATION, FULL & PT BASE PAY RATES**

Trustee Chipps moved to approve the pay rates in Exhibit: PAY12122023, effective as designated. All other terms and conditions of any individual employment agreement will remain the same. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps, and Trustee Jarvis. Motion carried.

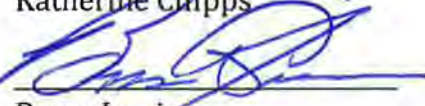
## **ADJOURNMENT:**

Trustee Chipps moved to adjourn the meeting at 9:18 PM as there was no further business. Trustee Jarvis seconded the motion and roll call showed: Aye: Trustee Pritchard, Trustee Chipps and Trustee Jarvis. Motion carried.


### **TRUSTEES:**

  
\_\_\_\_\_  
John Pritchard

  
\_\_\_\_\_  
Katherine Chipps

  
\_\_\_\_\_  
Bruce Jarvis

### **FISCAL OFFICER**

  
\_\_\_\_\_  
Laurie Vermeer, Fiscal Officer