

# RECORD OF PROCEEDINGS

000427

Madison Township Trustees 648 Main St. Groveport, Oh.

JANUARY 10, 1996

The Madison Township Board of Trustees met in regular session at 7:00 PM on January 10, 1996. Roll call showed: Present; Mr. White, Mrs. Phillips, and Mr. Garvin.

## **PUBLIC INPUT:**

Warren Motts, of the Motts Military Museum, expressed his gratitude to the trustees for their donation to the museum project. He noted that not only would Madison Township be included on the donor plaque at the museum but a plaque would be placed in the building showing that the Madison Township donation was made in memory of the veterans of Madison Township.

## **TOWNSHIP ENGINEER:**

The township engineer updated the trustees on the following issues:

- 1) R M Brobst Park Grant plan
- 2) Drainage update for Bixby Rd.
- 3) Drainage issue at Stratford Place Subdivision

## **TOWNSHIP DEPARTMENTS:**

The department heads had no additional business to bring before the board than the proposed resolutions.

## **TOWNSHIP ADMINISTRATOR:**

Mr. Brobst discussed the following with the trustees:

- 1) Update on Station 182
- 2) Report on bids for Community Center
- 3) Information on CW Issue II Grant
- 4) Employee insurance update

## **TOWNSHIP CLERK:**

Clerk Adams reported on December 31, 1995 individual fund carry-over amounts, that the computer books had successfully been closed into the new year, and that current cash on hand stood at \$2,425,956.99.

## **RESOLUTIONS:**

### **#001-96 APPROVE BIXBY ROAD DRAINAGE PROJECT**

Mr. White moved to bid the Bixby Road drainage project and authorize the administrator to set a bid opening when the appropriate documents are prepared. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS

000428

Madison Township Trustees 648 Main St. Groveport, Oh.  
JANUARY 10, 1996 (page 2)

## #002-96 APPROVE ADDITIONAL POLICE OFFICER HIRINGS

Mrs. Phillips moved that in light of the current budget conditions and in the interest of increased safety for the area residents to authorize the Police Chief to hire 4 additional Police Officer as soon as possible from current candidates. These appointments shall be with the approval of the Administrator. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #003-96 DEVELOP UNIFORM POLICE DEPT. TESTING PROCEDURES

Mrs. Phillips moved to authorize the Administrator, with input from the Police Chief, to develop a uniform testing procedure for the development of a hiring list to be used for future positions. A draft of this procedure shall be given to the Board for review by the April meeting. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #004-96 AUTHORIZE POLICE MUTUAL AID AGREEMENT

Mrs. Phillips moved to authorize a Mutual Aid agreement with other Police Departments in the area. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #005-96 APPROVE HENKEL RETIREMENT PAY-OUTS

Mr. Garvin moved to approve the Vacation and Comp-time pay-outs for Gene Henkel, furthermore in recognition of exemplary service to the Township, he shall be paid-out at a rate of 50% of his sick leave balance. The Board wishes Gene a happy and healthy retirement and thanks him for his years of service. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #006-96 APPROVE ROAD EMPLOYEE REPLACEMENT

Mr. Garvin moved to authorize the Road Superintendent to hire one Road Department employee from the present hiring list, to fill the current opening. This appointment shall be with the approval of the Administrator. This individual shall receive pay and privileges in accordance with the Road Department handbook. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #007-96 AUTHORIZE ROAD DEPT. VACATION CARRY-OVER

Mr. Garvin moved to authorize Road Department employees to carry-over 1995 vacation time into 1996 as bad weather conditions had not allowed road department employees to use their scheduled hours. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS<sup>000429</sup>

Madison Township Trustees 648 Main St. Groveport, Oh.  
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## #008-96 APPROVE PERSONNEL FILE ADDITIONS LIST

Mr. Garvin moved to accept list of items for personnel files and place them in the appropriate files. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #009-96 PAY BILLS/SIGN PURCHASE ORDERS

Mr. Garvin moved to pay the bills and sign all purchase orders. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #010-96 ACCEPT BANK RECONCILIATION & REPORTS

Mrs. Phillips moved to accept the bank reconciliation and reports of the Clerk through December 31, 1995, as the cash book and the bank balance agree showing \$ 2,519,100.43. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #011-96 APPROVE ENGINEER-1996

Mr. White moved to retain the engineering firm of Hockaden & Associates for the 1996 calendar year. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #012-96 APPOINT LEGAL FIRM-1st QTR, 1996

Mr. White moved to retain the legal firm of Crabbe, Brown, Jones, Potts, and Schmidt for the first quarter of 1996. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #013-96 ACCEPT 1995 ENCUMBERED BALANCES

Mr. White moved to accept encumbered balances as of December 31, 1995 and that the Clerk forward said balances to the Franklin County Auditor. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #014-95 TAX SETTLEMENT ADVANCE REQUESTS

Mr. White moved that the Clerk may at any time during 1996 request an advance of 90% of all monies received on the ensuing tax settlements in the name of Madison Township. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #015-96 AUTHORIZE CLERK TO TRANSFER WITHIN FUNDS

Mr. White moved that the Clerk have authority to transfer monies within any fund other than the general fund and within subcategories of the general fund without individual board resolution during 1996. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS 000430

Madison Township Trustees 618 Main St. Grovesport, Oh.  
JANUARY 10, 1996 (Page 4)

## #016-96 AFFIRM EDWARDS HEARING DECISION

Mr. White moved to affirm the Administrator's decision on the Edwards disciplinary hearing. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #017-96 APPROVE EXECUTIVE SESSION

Mr. White moved to allow executive session as requested by Mr. Brobst for administrative personnel matters. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

Mr. White moved at 8:15 PM to recess for five minutes and resume in executive session as previously approved. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## EXECUTIVE SESSION

Mr. White moved at 10:45 PM to resume in executive session and noted that no decisions or resolutions were made during executive session. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #018-96 PART-TIME POLICE OFFICER HOURLY RATE CHANGE

Mr. White moved per recommendation of Chief Stevens that the hourly rate of part-time police officers be calculated at the A step to coincide with the current union contract as amended from time to time, to be effective January 13, 1995. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #019-96 APPROVE DEPARTMENTAL SHARING OF ADMINISTRATOR'S SALARY

Mr. White moved that beginning January 1, 1996, the salary of the administrator of the township will be shared evenly between the administrative, fire, and police area of the general fund. The previous year's total salary of the administrator will be used for calculation of the current year's appropriations. The amount to be allotted to the police and fire areas of the general fund will be reduced by 33.3% of the salary amount and will be available to use in other areas of the general fund. In the event that the Police (Fund 9) and Fire (Fund 10) funds have a shortfall, the trustees will give great consideration to allowing assistance from the general fund, as the two departments will have shared in the expense of the administrator. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS <sup>000431</sup>

Madison Township Trustees 648 Main St. Groveport, Oh.  
JANUARY 10, 1996 (Page 5)

## #020-96 POSTPONE BAUMANN DISCIPLINARY HEARING

Mr. White moved that due to medical documentation received from Marty Baumann, the disciplinary hearing scheduled for January 10th, 1996, at 6:00 PM will be moved to February 14th, 1996, at 6:00 PM. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.


## #021-96 APPROVE PAY INCREASES-CHRISTENSEN & BLACK

Mr. Garvin moved that Terri Christensen will receive a 5% of base raise to be effective 1/13/96 and Virginia Black's hourly rate will be increased to \$8.50 per hour also effective 1/13/96. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

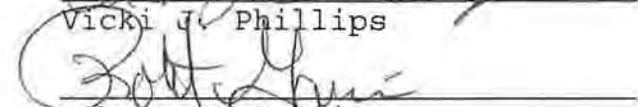
Mr. White moved at 11:20 PM to adjourn the meeting as there was no further business. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### MEETING ADJOURNED


TRUSTEES

  
Dennis L. White

  
Vicki J. Phillips

  
Robert D. Garvin

CLERK/RECORDER

  
Barbara D. Adams

# RECORD OF PROCEEDINGS 000432

Madison Township Trustees 600 Main St. Groveport, Oh.  
**SPECIAL &  
REGULAR MEETING  
FEBRUARY 14, 1996**

The Madison Township Board of Trustees met in special session as previously resolved at 6:00 PM on February 14, 1996. Roll call showed: Present; Mr. White, Mrs. Phillips, and Mr. Garvin.

Mr. White moved the meeting into executive session for fire personnel matters. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **EXECUTIVE SESSION**

Mr. White moved at 7:00 PM to resume in open session at the regular meeting time noting that no decisions or resolutions were made during the special meeting executive session. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

Mrs. Phillips moved to terminate Martin Baumann. The motion died for lack of a second.

### **#022-96 BAUMANN SUSPENSION**

Mr. White moved that Martin Baumann will receive suspension without pay beginning February 15, 1996 and continuing through May 17, 1996. Further, when Mr. Baumann completes his suspension he will return to a 56 hour shift.

### **PUBLIC INPUT:**

No attendees requested to address the trustees.

### **TOWNSHIP ENGINEER:**

The engineer's report included discussion of the following: RM Brobst Park grant plan, Bixby Road drainage update, Stratford Place subdivision drainage issue, and Tremaine Rd. estimates.

### **TOWNSHIP DEPARTMENTS:**

Chad Wilder was sworn in as our newest police officer and was welcomed by the trustees.

Jim Stidd, our newest Road Department employee, was also introduced and welcomed to the township.

### **TOWNSHIP ADMINISTRATOR:**

Mr. Brobst updated trustees on Station 182 and reported on the Community Center bids.

### **TOWNSHIP CLERK:**

Clerk Adams noted that cash on hand was \$1,994,138.98 and requested that the permanent appropriations meeting be set. Township auction plans were also discussed.

# RECORD OF PROCEEDINGS 000433

Madison Township Trustees 648 Main St. Groveport, Oh.

FEBRUARY 14, 1996 (Page 2)

## NEW BUSINESS:

Tim Sherman discussed the Rickenbacker Area Partnership Project and related plans with the trustees, as well as, needed approvals for the PUCO grant.

Mr. White was wished Happy Birthday at this Valentine's Day meeting!

## RESOLUTIONS:

### #023-96 APPROVE MINUTES

Mrs. Phillips moved to accept the minutes of the 11/28/95, 12/13/95, 12/29/95, and 1/10/96 meetings as presented. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### #024-96 APPROVE COMPUTER SYSTEM BID PROCESS

Mrs. Phillips moved to authorize the Administrator to advertise for sealed bids for the purchase of computer equipment for use by the Fire Department and set the bid opening for 12 noon on March 11, 1996. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### #025-96 APPROVE MINIMUM MANPOWER/MEMORANDUM OF UNDERSTANDING

Mr. White moved to authorize the administrator to approve the Memorandum of Understanding regarding the minimum manpower assignment. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### #026-96 APPROVE BUILDING USE PERMIT

Mrs. Phillips moved to approve "Affidavit Permitting Use Of Building" and further; set policy that this documentation shall be signed before said use is started. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### #027-96 AUTHORIZE MUNICIPAL LEASE CONTRACT - STATION 182

Mrs. Phillips moved to authorize the Administrator to execute a Municipal Lease agreement with LaSalle National Bank for the construction of Fire Station 182. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### #028-96 AUTHORIZE FRANKLIN COUNTY SHERIFF COMMUNICATIONS-1996

Mrs. Phillips moved to approve a Communications Contract with the Franklin Co. Sheriff's Office for radio service at the same per call rate as 1995. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS 000434

Madison Township Trustees 648 Main St. Groveport, Oh.

FEBRUARY 14, 1996 (Page 3)

## #029-96 AUTHORIZE CHAD WILDER - POLICE APPOINTMENT

Mrs. Phillips moved that upon the recommendation of the Chief and the review of the Administrator to approve the appointment of Chad Wilder to the Madison Township Police Department with an effective date of February 10, 1996. Officer Wilder will receive pay and privileges in accordance with the current collective bargaining contract. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #030-96 AUTHORIZE TOWING CONTRACTS - 1996

Mrs. Phillips moved that as the following have abided by the terms of the contract language and provided acceptable proof of insurance to authorize, at the same rate as 1995, Towing Contracts with : Andy's Garage, Lutz's Towing, Eastland Shell, and Don's Garage. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #031-96 ALLOW EXECUTIVE SESSION - POLICE PERSONNEL

Mrs. Phillips moved to allow executive session for police personnel matters. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #032-96 AUTHORIZE CEMETERY MOWING CONTRACT

Mr. Garvin moved to authorize the Administrator to execute a contract for the mowing of the Township cemeteries for 1996 with Hardin Lawn Care for \$170.00 per mowing. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #033-96 AUTHORIZE ROAD EMPLOYEE HIRING - STIDD

Mr. Garvin moved to approve the appointment of James Stidd to the Madison Township Road Department with an effective date of January 17, 1996. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #034-96 AUTHORIZE TREMAINE BID PROCESS

Mr. Garvin moved to authorize the Administrator the let bids for the repair of pavement and curb on Tremaine Rd. an set bid opening for 12 noon on March 13, 1996. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #035-96 PAY BILLS/SIGN PURCHASE ORDERS

Mr. Garvin moved to pay the bills and sign all purchase orders. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #036-96 SET PERMANENT APPROPRIATIONS MEETING

Mr. Garvin moved to set the 1996 appropriations meeting at 6:00 PM, March 6. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.



# RECORD OF PROCEEDINGS 000435

Madison Township Trustees 648 Main St. Groveport, Oh.

FEBRUARY 14, 1996 (Page 4)

## #037-96 EXECUTE CSPC LIGHTING CONTRACTS

Mrs. Phillips moved to authorize the Administrator to execute the Lighting Contract with Columbus Southern Power Company for the street lighting districts of Madison Township. The term of this agreement shall be from March 1, 1996 to February 28, 2001. Mr. Garvin seconded the motion and roll call showed: Aye, Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #038-95 EXECUTE COMMUNITY CENTER CONTRACTS

Mrs. Phillips moved to authorize the Administrator to execute contracts for the Community Center for the low bidders as they have met all bidding specifications and have been recommended by the architects. Those contractors are as follows:

General - Weithman Bros.	\$459,650
Plumbing - Marco Plumbing	34,900
HVAC - Air Experts, Inc.	52,683
Elec. - RL Reisinger Co.	<u>72,810</u>
TOTAL	620,043

Mr. Garvin seconded the motion and roll call showed: Aye, Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #039-96 EXECUTE MUNICIPAL LEASE AGREEMENT - COMMUNITY CTR

Mrs. Phillips moved to authorize the Administrator to execute a Municipal Lease agreement with Koch Financial Corp. for the construction of the Community Center. Mr. Garvin seconded the motion and roll call showed: Aye, Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #040-96 APPROVE PURCHASE ORDER POLICY

Mrs. Phillips moved to set Township purchasing policy to include the Purchase Requisition form and all purchases of \$750.00 or more be approved by the Administrator and a Purchase Order Number issued before purchases are made. Mr. Garvin seconded the motion and roll call showed: Aye, Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #041-95 APPROVE "MADISON TOWNSHIP EMPLOYEE'S PARK"

Mrs. Phillips moved that the property on College St. be known as Madison Township Employee's Park. This park shall be developed in memory of and honor to the men and women who have served the residents of Madison Township since 1810: further; authorize the Administrator to apply for an Issue I Grant for the development of said park. Mr. Garvin seconded the motion and roll call showed: Aye, Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #042-95 EXECUTE MVL AUDIT CONTRACT

Mrs. Phillips moved to authorize the Administrator to execute a contract with Denham Pride to provide audit services of Ohio BMV records in relation to License Tax. Mr. Garvin seconded the motion and roll call showed: Aye, Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS 000436

Madison Township Trustees 648 Main St. Groveport, Oh.

FEBRUARY 14, 1996 (Page 5)

**#043-95 APPROVE PARK & REC GRANT - RICKENBACKER PARTNER PROJECT**  
Mr. White moved to approve a Park and Recreation grant of \$2500.00 to the Rickenbacker Area Partnership Project. Mr. Garvin seconded the motion and roll call showed: Aye, Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

**#044-96 APPROVE PUCO RAGER ROAD IMPROVEMENTS**  
Mr. Garvin moved to approve the Rager Road safety improvements and expenditures for the PUCO - Grant for Railroad Safety Improvements including additional expenses on the project which may occur up to \$5000.00. Mr. White seconded the motion and roll call showed: Aye, Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

Mr. White moved to recess the meeting for five minutes and resume in executive session at 7:45 PM for previously approved matters. Mr. Garvin seconded the motion and roll call showed: Aye, Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.


## EXECUTIVE SESSION

Mr. White moved at 8:10 PM to resume the meeting in open session noting that no decisions or resolutions had been made during executive session. Mr. Garvin seconded the motion and roll call showed: Aye, Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

Mr. White moved at 8:10 PM to adjourn the meeting as there was no further business. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## MEETING ADJOURNED

TRUSTEES

  
Dennis L. White

  
Vicki J. Phillips

  
Robert D. Garvin

CLERK/RECORDER

  
Barbara D. Adams

# RECORD OF PROCEEDINGS 000437

Madison Township Trustees 648 Main St. Groveport, Oh.

## SPECIAL MEETING

March 6, 1996

The Madison Township Board of Trustees met in special session at 6:00 PM on March 6, 1996 as previously resolved. Roll call showed the following trustees present: Mr. White, Mrs. Phillips, and Mr. Garvin. Clerk Adams reviewed proposed permanent appropriations with the trustees and Mr. Brobst also provided information pertaining to the same.

### RESOLUTIONS:

#### #045-96 APPROVE PERMANENT/AMEND TEMPORARY APPROPRIATIONS

Mrs. Phillips moved to amend temporary appropriations for 1996 by a reduction of \$ 60.00 in the Lighting Assessment Fund, Line 7-A-1 and a reduction of \$248,745.50 in the Police Fund, Line 9-A-6, and further; provide for current expenses and other expenditures of the Madison Township Board of Trustees, Franklin, County, Ohio, during fiscal year ending December 31, 1996, the sum totaling \$ 8,299,932,13, as listed in the extended minutes be and the same are hereby permanently appropriated for the several purposes for which expenditures are to be made for and during said fiscal year upon receipt of the original first amended certificate signed by the Franklin County Budget Commission. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

#### #046-96 APPROVE FIRE STATION #182 LEASE/PURCHASE AGREEMENT

Mr. White moved to adopt the resolution authorizing the execution and delivery of a property lease/purchase agreement, and related instruments and determining other matters in connection therewith regarding Station #182, Gender Road, exactly as stated in the extended minutes of the Township. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

Mr. White moved as there was no further business to adjourn the meeting at 8:44 PM. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

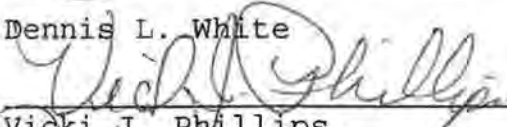
### MEETING ADJOURNED


TRUSTEES

CLERK/RECORDER

  
Dennis L. White

  
Barbara D. Adams

  
Vicki J. Phillips

  
Robert D. Garvin

# RECORD OF PROCEEDINGS 000438

Madison Township Trustees 648 Main St. Groveport, Oh.

## REGULAR MEETING MARCH 13, 1996

The Madison Township Board of Trustees met in regular session at 7:00 PM on March 13, 1996. Roll call showed: Present; Mrs. Phillips and Mr. Garvin: Absent; Mr. White.

### **PUBLIC INPUT:**

No attendees wished to address the trustees.

### **TOWNSHIP ENGINEER:**

The engineer elaborated on the RM Brobst Park Issue I project, estimates on Clearwater Reconstruction, and the Tremaine project.

### **TOWNSHIP ADMINISTRATOR:**

Mr. Brobst discussed Station 182 progress, Community Center changes, health insurance options, and zoning problems.

### **TOWNSHIP CLERK:**

Clerk Adams reported that the first RE Tax settlement had been received and current cash on hand is \$3,406,239.83.

### **NEW BUSINESS:**

Mrs. Phillips noted that the 5th annual Easter Egg Hunt will be held at 2:00 PM on April 6, 1996 at R M Brobst Park.

### **RESOLUTIONS:**

#### **#047-96 APPROVE MARCH MINUTES**

Mrs. Phillips moved to accept the minutes of the February 14, 1996 meeting as presented. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

#### **#048-96 ACCEPT BUCKEYE PAVING CONTRACT - ISSUE I**

Mr. Garvin moved to approve the Buckeye Paving bid for the Issue I paving project for \$68,150.50 which includes the base and alternate options. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

#### **#049-96 ACCEPT GREENSCAPES CONTRACT - ISSUE I**

Mr. Garvin moved to approve the Greenscapes bid for Issue I landscaping project for \$5300.00. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

#### **#050-96 ACCEPT FIRE COMPUTER EQUIPMENT CONTRACT**

Mrs. Phillips moved to accept the GLC Systems of Columbus low bid for computer equipment of \$14,211.00 which met all township specs. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS

№ 000439

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

MARCH 13, 1996 (Page 2)

## **#051-96 APPROVE SIZEMORE PAY ADJUSTMENT**

Mrs. Phillips moved to approve, upon the recommendation of Chief Stevens, a \$.50 per hour pay adjustment (increase) for Terri Sizemore effective February 24, 1996. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## **#052-96 APPROVE CLEARWATER BID PROCESS**

Mr. Garvin moved to authorize the Administrator to let bids for the improvement of Clearwater Rd. and set the bid opening for 12 noon on April 10, 1996. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## **#053-96 APPROVE DECKER CONSTRUCTION CONTRACT - TREMAINE**

Mrs. Phillips moved to accept the Decker Construction contract for Tremaine Road in the amount of \$35,980.00. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## **#054-96 ACCEPT PERSONNEL FILE ADDITION LIST**

Mr. Garvin moved to accept list of items for personnel files and place them in the appropriate files. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## **#055-96 PAY BILLS/SIGN PURCHASE ORDERS**

Mr. Garvin moved to pay the bills and sign all purchase orders. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## **#056-96 ACCEPT JANUARY BANK RECONCILIATION**

Mr. Garvin moved to accept the bank reconciliation and reports of the Clerk through January 31, 1996, as the cash book and the bank balance agree showing \$ 2,139,496.30. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## **#057-96 SET TOWNSHIP AUCTION DATE**

Mrs. Phillips moved to set May 11, 1996 at 10:30 AM as the date and time for the next Public Auction for surplus items and to approve the advertising of same. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## **#058-96 APPROVE EXECUTIVE SESSION- LEGAL & FIRE PERSONNEL**

Mrs. Phillips moved to allow executive session as requested by Mr. Brobst for legal and fire personnel matters. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS

№ 000440

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

MARCH 13, 1996 (Page 3)

Mrs. Phillips moved to recess for five minutes and resume in executive session at 7:40 PM as previously approved. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## EXECUTIVE SESSION

Mrs. Phillips moved at 8:35 PM to resume in open session and noted that no decisions or resolutions were made during executive session. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

### #059-96 ACCEPT 1995 ANNUAL FINANCIAL STATEMENT

Mrs. Phillips moved to approve the 1995 Annual Financial Statement prepared by the Clerk and forward same to the State Auditor's Office. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

### #060-96 APPROVE SEIPEL DISCIPLINARY ACTION

Mrs. Phillips moved to affirm the Administrator's recommendation in regards to disciplinary action for FF Matthew Seipel. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

Mrs. Phillips moved as there was no further business to adjourn the meeting at 8:45 PM. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## MEETING ADJOURNED

### TRUSTEES

*Not in attendance*

Dennis L. White

*Vicki J. Phillips*  
Vicki J. Phillips

*Robert D. Garvin*  
Robert D. Garvin

### CLERK/RECORDER

*Barbara D. Adams*  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000441

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

APRIL 10, 1996

The Madison Township Board of Trustees met in regular session at 7:00 PM on April 10, 1996. Roll call showed the following trustees present: Mr. White, Mrs. Phillips, and Mr. Garvin. Accounting Assistant, Terri Christensen, served as recorder in the absence of Clerk Adams.

### PUBLIC INPUT:

No residents wished to address the Board of Trustees.

Residents Stephanie Brobst, Lorie Dolder, and Lisa Sauto were introduced and presented the R. M. Brobst award by Chief Larry Flowers and the D. L. Rowe award by Chief Stevens for their volunteer work with CASA during the arson fires in the township. These special residents were commended and thanked for their hard volunteer work.

### TOWNSHIP ENGINEER:

The engineer's report included discussion of both the Eastwick Road drainage situation and Clearwater Road.

### TOWNSHIP DEPARTMENTS:

Chief Flowers presented overheads and discussed the new EMS Response System.

### TOWNSHIP ADMINISTRATOR:

Mr. Brobst reported on the progress of Brobst Park and the scheduled ODOT meeting which he and Ms. Osborne of the Village of Groveport will be attending regarding S.R. 33.

### TOWNSHIP CLERK:

Terri Christensen reported for Clerk Adams that cash on hand stood at \$3,027,842,38.

### OLD BUSINESS:

Mrs. Phillips reported on the Easter Egg hunt noting that 165 children participated and that it had been a great success.

### RESOLUTIONS:

#### #061-96 APPROVE MINUTES

Mrs. Phillips moved to approve the minutes of the March 13, 1996 meeting as presented. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

#### #062-96 HIRE RANDY LEWIS - POLICE DEPARTMENT

Mr. Garvin moved that upon the recommendation of Chief Stevens and the review of the Administrator, to approve the appointment of Randy Lewis to the Madison Township Police Department with

# RECORD OF PROCEEDINGS

№ 000442

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

April 10, 1996

an effective date of April 20, 1996. Officer Lewis will receive pay and privileges in accordance with the current collective bargaining contract. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#063-96 APPROVE CLEARWATER RD. CONTRACT**

Mr. Garvin moved to authorize the Administrator to execute a contract with Columbus Asphalt Co. for \$129,887.90 (low bid) to repave and repair curb on Clearwater Road per recommendation of the engineer. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#064-96 APPROVE PERSONNEL FILE ADDITION LIST**

Mrs. Phillips moved to accept the list of items for personnel files and place them in the appropriate files. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#065-96 PAY BILLS/SIGN PURCHASE ORDERS**

Mrs. Phillips moved to pay the bills and sign the purchase orders. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#066-96 ACCEPT BANK RECONCILIATION**

Mrs. Phillips moved to accept the bank reconciliation and reports of the Clerk through March 31, 1996 as the cash book and bank balance agree showing \$3,151,956.94. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#067-96 APPROVE RISK MANAGEMENT POLICY**

Mr. Garvin moved to approve the Madison Township Risk Management Policy as presented, and further; it shall become effective immediately. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#068-96 APPROVE AUCTION LIST**

Mr. Garvin moved to approve the auction list as presented for the May 11, 1996 auction of surplus items. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#069-96 APPROVE SHERMAN PAY-OUTS**

Mr. Garvin moved to approve sick leave, comp-time, and vacation pay-outs for Tim Sherman effective April 10, 1996. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.



# RECORD OF PROCEEDINGS

№ 000443

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

April 10, 1996

## #070-96 APPROVE EYERMAN PAY-OUTS

Mr. Garvin moved to approve sick leave, comp-time, and vacation pay-outs for Norma Eyerman effective April 10, 1996. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## #071-96 APPROVE EXECUTIVE SESSION

Mr. Garvin moved to allow executive session as requested by Mr. Brobst for personnel matters, recess for five minutes, and resume the meeting in executive session at 7:45 PM. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.


### EXECUTIVE SESSION

Mr. White moved to resume the meeting in open session at 9:45 PM noting that no decisions or resolutions had been made during executive session. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

Mr. White moved to adjourn the meeting at 9:45 PM as there was no further business. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### MEETING ADJOURNED

TRUSTEES

  
Dennis L. White

  
Vicki J. Phillips

  
Robert D. Garvin

CLERK/RECORDER

  
Terri E. Christensen

# RECORD OF PROCEEDINGS

№ 000444

REGULAR MEETING  
MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO  
MAY 8, 1996

*The Madison Township Board of Trustees met in regular session at 7:00 PM on May 8, 1996. Roll call showed the following trustees present: Mr. White, Mrs. Phillips, and Mr. Garvin.*

## **PUBLIC INPUT:**

*No residents wished to address the Board of Trustees.*

*Phil Laurien, Franklin County Development Director, gave an informative presentation of the proposed Franklin County zoning changes.*

## **TOWNSHIP ENGINEER:**

*The engineer discussed the following issues with the trustees: Brobst Park, Clearwater Rd., Eastwick Rd., and Tremaine Rd.*

## **TOWNSHIP DEPARTMENTS:**

*Capt. Arms represented the Fire Department in the absence of Chief Flowers. Department heads had no further discussion than the resolutions presented.*

## **TOWNSHIP ADMINISTRATOR:**

*Mr. Brobst reported on the following issues: Zoning, Community Center, Ebright, Bixby and Rager, Southeast Intergovernmental Group, Community Block Grants, Stratford Place, and Fire Station 182.*

## **TOWNSHIP CLERK:**

*Clerk Adams discussed the Crimestopper's resolution with Chief Stevens, which will stand for the specified percentage of auction proceeds.*

## **RESOLUTIONS:**

### **#072-96 APPROVE MINUTES**

*Mr. Garvin moved to accept the minutes of the March 6 and April 10, 1996 meetings as presented. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

# RECORD OF PROCEEDINGS

№ 000445

May 8, 1996

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## **#073-96 APPROVE FIRE FOAM SUPPLY VAN SALE**

*Mr. Garvin moved to approve the transfer of the former Foam Supply Van to the Fairfield Co. EMA for the sum of \$1.00. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

## **#074-96 ACCEPT LIST OF PERSONNEL FILE ADDITIONS**

*Mrs. Phillips moved to accept list of items for personnel files and place them in the appropriate files. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

## **#075-96 PAY BILLS/SIGN PURCHASE ORDERS**

*Mrs. Phillips moved to pay the bills and sign all purchase orders. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

## **#076-96 AFFIRM BLOCK GRANT SUPPORT & PARTICIPATION**

*Mr. Garvin moved to affirm Madison Township's continued support and participation in the Community Development Block Grant (CDBG) program for the term ending March 31, 2000. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

## **#077-96 APPROVE EXECUTIVE SESSION**

*Mr. Garvin moved to allow executive session requested by Mr. Brobst for administrative personnel matters. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

## **#078-96 AUTHORIZE NATURE WORKS GRANT PROCESS**

*Mr. Garvin moved to authorize the Administrator to complete and file a Nature Works Grant for Brobst Park. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

## **#079-96 RECOGNIZE DAVID CORNET RETIREMENT**

*Mr. Garvin moved to approve a resolution of recognition and best wishes for David B. Cornet on his retirement from Columbus Southern Power. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

*Mr. White moved to recess for five minutes and resume in executive session as previously approved at 8:15 PM. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

# RECORD OF PROCEEDINGS

№ 000446

May 8, 1996

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## EXECUTIVE SESSION

*Mr. White moved to resume in open session at 9:20 PM noting that no decisions or resolutions were made during executive session. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

### **#080-96 ADVERTISE - SECRETARY/RECEPTIONIST**

*Mr. White moved to authorize the administrator to advertise for resumes for the position of secretary/receptionist. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

### **#081-96 EXECUTE HEALTH INSURANCE CHANGE DOCUMENTS**

*Mrs. Phillips moved to authorize the Administrator to execute any necessary documents to change health insurance effective July 1, 1996 with the understanding that memorandums of understanding have been signed by both bargaining units. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.*

*Mr. White moved as there was no further business to adjourn the meeting at 9:25 PM. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin.*

MEETING ADJOURNED

TRUSTEES

  
Dennis L. White

  
Vicki J. Phillips

  
Robert D. Garvin

CLERK/RECORDER

  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000447

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

JUNE 12, 1996

The Madison Township Trustees met in regular session on June 12, 1996 at 7:00 PM. Roll call showed the following trustees present: Mr. White and Mrs. Phillips and absent: Mr. Garvin.

### **SPECIAL PRESENTATION:**

Captain Bryan presented new employee, Jason Remy, for introduction and oath of office. Trustees welcomed Officer Remy to the township.

### **PUBLIC INPUT:**

Zachary Scott, resident of the township, requested assistance in the problem of speeding traffic in the Wingate Road area and suggested speed bumps be placed in problem areas. Township officials explained the Franklin County Prosecutor's opinion against speed bumps but promised assistance in other ways.

### **TOWNSHIP ENGINEER:**

Township engineer discussed items in his report, as well as, Harriett Subdivision, Marwick Estates, and Station 182 sanitary sewer complications.

### **TOWNSHIP DEPARTMENTS:**

Captain Bryan represented the police department at the meeting in the absence of Chief Stevens. Departments had no additional items of business than proposed resolutions.

### **TOWNSHIP ADMINISTRATOR:**

Mr. Brobst discussed the following items: Rickenbacker roadway expansion needs in relation to recent ODOT decisions, Rickenbacker annexation possibilities, and ongoing Blacklick Estates ditch maintenance problems and possible remedies.

### **TOWNSHIP CLERK:**

Clerk Adams reported that cash on hand is \$2,264,016.86. Estimated budgets from the departments have been requested by June 21st to facilitate preparation of the proposed 1997 budget for the next meeting.

### **RESOLUTIONS:**

#### **#082-96 ACCEPT MEETING MINUTES**

Mrs. Phillips moved to accept the minutes of the May 08, 1996 meeting as presented. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

# RECORD OF PROCEEDINGS

№ 000448

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

JUNE 12, 1996 (Page 2)

## **#083-96 HIRE OSBORNE - FIRE DEPARTMENT**

Mrs. Phillips moved to confirm the appointment of Jason Osborne as a full-time Firefighter/EMT-P with a hire date of June 15th. FF Osborne will receive all pay and privileges in accordance with the current collective bargaining contract. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## **#084-96 APPROVE VACANCY REPLACEMENT - FIRE DEPARTMENT**

Mrs. Phillips moved to approve the hiring of one additional Firefighter/EMT-P to fill the current opening. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## **#085-96 HIRE REMY - POLICE DEPARTMENT**

Mrs. Phillips moved to confirm the appointment of Jason Remy as a full-time police officer with a hire date of May 18th. Off. Remy will receive pay and privileges in accordance with the current collective bargaining contract. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## **#086-96 ACCEPT PERSONNEL FILE ADDITIONS**

Mrs. Phillips moved to accept list of items for personnel files and place them in the appropriate files. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## **#087-96 PAY BILLS/SIGN PURCHASE ORDERS**

Mrs. Phillips moved to pay the bills and sign all purchase orders. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## **#088-96 ACCEPT BANK RECONCILIATION & REPORTS OF CLERK**

Mrs. Phillips moved to accept the bank reconciliation and reports of the Clerk through May 31, 1996 as the cash book and the bank balance agree showing \$2,361,392.66. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## **#089-96 SET PUBLIC HEARING - 1997 BUDGET**

Mrs. Phillips moved to hold a public hearing for the 1997 Budget at 7:15 PM on July 10, 1996 during the regularly scheduled meeting. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

# RECORD OF PROCEEDINGS

№ 000449

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

JUNE 12, 1996 (Page 3)

## #090-96 ACCEPT EYERMAN RESIGNATION

Mrs. Phillips moved to accept the resignation of Norma Eyerman, Town Hall Director effective March 22, 1996. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## #091-96 ALLOW EXECUTIVE SESSION - ADMIN/FIRE PERSONNEL

Mrs. Phillips moved to allow executive session for personnel matters per request of Administrator Brobst and Chief Flowers. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

Mr. White moved to recess for five minutes at 7:45 PM and resume in executive session as previously approved. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## EXECUTIVE SESSION

Mr. White moved at 9:20 PM to resume in open session noting that no decisions or resolutions were made in executive session. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## #092-96 APPROVE FIRE DEPARTMENT POSITION POSTING

Mrs. Phillips moved per recommendation of Chief Flowers to post the position of Training Captain to be filled by reassignment. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## #093-96 PROMOTION - FIRE LT. STELTZER

Mr. White moved per recommendation of Chief Flowers to promote FF Rick Steltzer to the rank of Lieutenant effective July 27, 1996. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## #094-96 APPROVE FF/PARAMEDIC HIRING

Mrs. Phillips moved to authorize Chief Flowers to hire two full-time FF/Paramedics from the hiring list currently in process. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

## #095-96 CONTRACT FOR TOWNSHIP NEWSLETTER PUBLICATION

Mr. White moved to contract with Market Research and Communications for preparation of the quarterly township newsletter beginning immediately at a cost of \$500 plus expenses per issue. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

# RECORD OF PROCEEDINGS

№ 000450

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO


JUNE 12, 1996 (Page 4)


Mr. White moved to adjourn the meeting at 9:25 PM as there was no further business. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White and Mrs. Phillips. Motion carried.

**MEETING ADJOURNED**

**TRUSTEES**

**CLERK/RECORDER**

  
\_\_\_\_\_  
Mr. Dennis L. White

  
\_\_\_\_\_  
Mrs. Barbara D. Adams

  
\_\_\_\_\_  
Mrs. Vicki J. Phillips

*Not in attendance*  
\_\_\_\_\_  
Mr. Robert D. Garvin



# RECORD OF PROCEEDINGS

№ 000451

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## **REGULAR MEETING**

**JULY 10, 1996**

*The Madison Township Trustees met in regular session on July 10, 1996 at 7:00 PM. Roll Call showed the following trustees present: Mr. Garvin and Mrs. Phillips; Absent: Mr. White.*

### **SPECIAL PRESENTATION:**

*Captain Steve Arms presented new employee Jason Osborne for introduction and oath of office. He also presented FF Rick Stelzer for promotion to lieutenant and oath of office. Trustees welcomed and congratulated both men.*

### **PUBLIC INPUT:**

*Mrs. Barker addressed the trustees regarding Ebright Road traffic problems, Chief Stevens and trustees remarked and general discussion ensued.*

### **TOWNSHIP ENGINEER:**

*Township engineer summarized his written report. Mr. Garvin noted that Tremaine looked real good.*

### **TOWNSHIP DEPARTMENTS:**

*Departments had no further business than resolutions presented for approval.*

### **TOWNSHIP ADMINISTRATOR:**

*No additional information was presented than the Administrator's written report.*

### **TOWNSHIP CLERK:**

*Mrs. Phillips opened the 1997 proposed annual budget hearing as advertised. Clerk Adams presented the 1997 proposed budget and explained the same. Mrs. Phillips asked for questions and comments, of which there were none.*

### **RESOLUTIONS:**

#### **#096-96 ACCEPT MEETING MINUTES**

*Mrs. Phillips moved to accept the minutes of the June 12, 1996 meeting as presented. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

# RECORD OF PROCEEDINGS

№ 000452

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**JULY 10, 1996 (Page 2)**

**#097-96 PROMOTION TO LIEUTENANT/RICK STELZER - FIRE DEPARTMENT**

*Mrs. Phillips moved to confirm the appointment of Rick Stelzer as a Lieutenant with an effective date of July 27th. Lt. Stelzer will receive all pay and privileges in accordance with the current collective bargaining contract. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

**#098-96 RECLASSIFY TO FULLTIME/PATRICK HARRIS - FIRE DEPARTMENT**

*Mrs. Phillips moved to approve the reclassification of Patrick Harris from part-time to full-time FF/EMT-P with an effective date of July 14th. FF Harris will receive pay and privileges in accordance with the current collective bargaining contract. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

**#099-96 APPROVE RAISE/OFFICE MANAGER - FIRE DEPARTMENT**

*Mrs. Phillips moved to, on the recommendation of the Chief, to approve the two-year step raise for Dianna Wears (Office Manager). This will set base salary at \$25,000 and will be effective the first full pay of July. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

**#100-96 ACCEPT DISABILITY APPROVAL/PERS WILLIAM MOORE - POLICE DEPT**

*Mrs. Phillips moved to accept notification from PERS on the disability retirement of William Moore and set his final date of employment for June 30th. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

**#101-96 APPROVE ROAD DEPARTMENT PROMOTIONS**

*Mr. Garvin moved to approve the following promotions in the Road Department:*

<i>Jim Stidd</i>	<i>Laborer I</i>
<i>Walter Wagner</i>	<i>Laborer III</i>
<i>Dave Weaver</i>	<i>Operator III</i>

*These promotions shall take effect with the first full pay period of July. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

**#102-96 ACCEPT PAY SCALE FOR 1997 AND 1998 - ROAD DEPARTMENT**

*Mr. Garvin moved to accept the recommendation of the Administrator in regards to 1997 and 1998 pay scale for the Road Department. That recommendation shall be as follows:*

*1997 - 10% increase with 6% in base and 4% in incentive pay*

*1998 - 10% increase with 5% in Base and 5% in incentive pay*

*These increases shall take effect the first full pay period of January of each named year. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

# RECORD OF PROCEEDINGS

№ 000453

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**JULY 10, 1996 (Page 3)**

## **#103-96 ACCEPT PERSONNEL FILE ADDITIONS**

*Mrs. Phillips moved to accept list of items for personnel files and place them in the appropriate files. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

## **#104-96 PAY BILLS/SIGN PURCHASE ORDERS**

*Mrs. Phillips moved to pay the bills and sign all purchase orders. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

## **#105-96 ACCEPT 1997 ANNUAL BUDGET**

*Mrs. Phillips moved to approve the proposed annual budget prepared by the clerk for the calendar year 1997 and forward same to the Franklin County Budget Commission. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

## **#106-96 ACCEPT ODOT MEMORANDUM OF UNDERSTANDING - 33 & EBRIGHT**

*Mr. Garvin moved to approve a Memorandum of Understanding with ODOT in regards to the traffic light at Ebright/33. With wording as follows:*

- . ODOT agrees to design and construct a traffic signal at the intersection of US 33 & Ebright Road in accordance with all applicable rules and regulations and the Ohio Manual of Uniform Traffic Control Devices.*
- . The traffic signal will provide for full movements from Ebright Road to US 33. Neither the signal or a roadway project will permit left turns from US 33 to Ebright Road. No left turns from US 33 to Ebright Road will be permitted at this intersection for the duration of the temporary signal.*
- . "No Left Turn" signs on US 33 will be erected in conjunction with the signal project.*
- . ODOT agrees to maintain that signal and any signs, pavement markings or other items required to continue the function of the signal.*
- . ODOT shall have complete control over the operation and timing of the signal phases and their duration.*
- . The Village and Township acknowledge that the signal is temporary and will be removed as part of any US 33 project which is intended to make US 33 a limited access freeway and they agree further that the determination of when the signal will be removed shall be made by ODOT.*

# RECORD OF PROCEEDINGS

№ 000454

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**JULY 10, 1996 (Page 4)**

- . The Village, should it annex the intersection or any portion of the intersection, will relinquish maintenance and operation of the signal to ODOT for the life of the signal and will not obstruct any attempts by ODOT to remove the signal at the end of its life as determined by a US freeway project.*
- . The traffic signal and related improvements shall not be erected until both the Groveport Village Council and the Madison Township Board of Trustees have approved the appropriate consent legislation which agrees to all the terms and conditions set forth in this Memorandum of Understanding.*

*Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

*Mrs. Phillips moved to adjourn the meeting at 7:35 PM as there was no further business. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.*

**MEETING ADJOURNED**

**TRUSTEES**


**CLERK/RECORDER**

*Not in attendance*


*Mr. Dennis L. White*



*Mrs. Barbara D. Adams*



*Mrs. Vicki J. Phillips*



*Mr. Robert D. Garvin*

# RECORD OF PROCEEDINGS

№ 000455

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

AUGUST 14, 1996

The Madison Township Trustees met in regular session on August 14, 1996 at 7:00 PM. Roll call showed the following trustees present: Mr. Garvin and Mr. White and absent: Mrs. Phillips

### SPECIAL PRESENTATION:

Chief Stevens presented new employees Jim Glasure and Troy Gillenwater for introduction and oath of office. Trustees welcomed the Officers to the township.

### TOWNSHIP ENGINEER:

Township engineer representative, Dan Haire, discussed items in his report and presented the plans for the Marwick Drainage project.

### TOWNSHIP DEPARTMENTS:

Departments had no additional items of business other than proposed resolutions.

### TOWNSHIP ADMINISTRATOR:

Mr. Brobst reported on the progress of the traffic light situation at 33 & Ebright. Mr. Brobst also requested executive session for personnel and legal matters.

### RESOLUTIONS:

#### #107-96 HIRE ULLOM - FIRE DEPARTMENT

Mr. Garvin moved to confirm the appointment of Mike Ullom as a full-time Firefighter/EMT-P with a hire date of August 24, 1996. FF Ullom will receive all pay and privileges in accordance with the current collective bargaining contract. Mr. White seconded the motion and roll call showed: Aye; Mr. Garvin and Mr. White. Motion carried

#### #108-96 HIRE BALLENGER - FIRE DEPARTMENT

Mr. Garvin moved to confirm the appointment of Mark Ballenger as a full-time Firefighter/EMT-P/Inspector with a hire date of August 24, 1996. FF Ballenger will receive all pay and privileges in accordance with the current collective bargaining contract. Mr. White seconded the motion and roll call showed: Aye; Mr. Garvin and Mr. White. Motion carried.

#### #109-96 AUTHORIZE PURCHASE OF LIFEPAC 11

Mr. Garvin moved that for the needed operation of the EMS service and residents safety to, in accordance with ORC 505.08, declare an emergency and authorize the purchase of a Lifepac 11 from Physio Control for \$15,500. Mr. White seconded the motion and roll call showed: Aye; Mr. Garvin and Mr. White. Motion carried.

# RECORD OF PROCEEDINGS

№ 000456

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

August 14, 1996 (Page 2)

## **#110-96 AUTHORIZE BIDDING PROCESS FOR ADDITIONAL LIFEPAK 11**

Mr. Garvin moved to authorize the bidding process for the purchase of an additional Lifepac 11 and set the bid opening for 12 noon September 11, 1996. Mr. White seconded the motion and roll call showed: Aye; Mr. Garvin and Mr. White. Motion carried.

## **#111-96 AUTHORIZE BIDDING PROCESS FOR EMS VEHICLE**

Mr. Garvin moved to authorize the bidding process for the purchase of an EMS vehicle and set the bid opening for 12 noon September 11, 1996. Mr. White seconded the motion and roll call showed: Aye; Mr. Garvin and Mr. White. Motion carried.

## **#112-96 HIRE GLASURE - POLICE DEPARTMENT**

Mr. Garvin moved to confirm the appointment of James H. Glasure as a full-time officer with a hire date July 27, 1996. Officer Glasure will receive pay and privileges in accordance with the current collective bargaining contract. Mr. White seconded the motion and roll call showed: Aye; Mr. Garvin and Mr. White. Motion carried.

## **#113-96 HIRE GILLENWATER - POLICE DEPARTMENT**

Mr. Garvin moved to confirm the appointment of Troy Gillenwater as a reserve officer with a hire date of July 27, 1996. Mr. White seconded the motion and roll call showed: Aye; Mr. Garvin and Mr. White. Motion carried.

At this point in the meeting Trustee Vicki Phillips arrived. It was 7:25 PM.

## **#114-96 ACCEPT PERSONNEL FILE ADDITIONS**

Mr. Garvin moved to accept list of items for personnel files and place them in the appropriate files. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. Garvin, Mr. White and Mrs. Phillips. Motion carried.

## **#115-96 PAY BILLS/SIGN PURCHASE ORDERS**

Mrs. Phillips moved to pay the bills and sign all purchase orders. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. Garvin, Mr. White and Mrs. Phillips. Motion carried.

## **#116-96 ALLOW EXECUTIVE SESSION - ADMIN/PERSONNEL AND LEGAL**

Mr. White moved to allow executive session for personnel and legal matters per request of Administrator Brobst. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mr. Garvin and Mrs. Phillips. Motion carried.

Mr. White moved to recess for five minutes at 7:45 PM and resume in executive session as previously approved. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mr. Garvin and Mrs. Phillips. Motion carried.

# RECORD OF PROCEEDINGS

№ 000457

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

August 14, 1996 (Page 3)

## EXECUTIVE SESSION

Mr. White moved at 9:20 PM to resume in open session noting that no decisions or resolutions were made in executive session. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mr. Garvin and Mrs. Phillips. Motion carried.

### #117-96 APPROVE RAISE/ACCOUNTING ASSISTANT

Mr. White moved to increase the base pay of accounting assistant Terri Christensen to \$25,000.00 beginning with the first full pay period in July. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mr. Garvin and Mrs. Phillips. Motion carried.

### #118-96 AUTHORIZE TRANSFER OF GENERAL FUND APPROPRIATIONS

Mr. White moved to authorize the Clerk to transfer appropriations between general fund sections to facilitate payment of road department projects and expenses and community center construction expenses. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### #119-96 AUTHORIZE 1997-1998 ASSESSMENTS

Mrs. Phillips moved that the Clerk certify all lighting and mowing assessments for 1997-1998 to the County Auditor's office. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

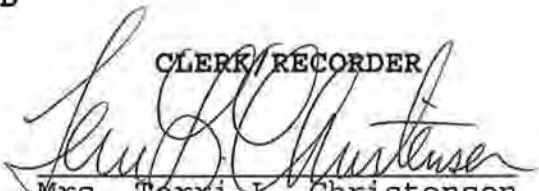
Mr. White moved to adjourn the meeting at 9:30 PM as there was no further business. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mr. Garvin and Mrs. Phillips. Motion carried.

## MEETING ADJOURNED

TRUSTEES

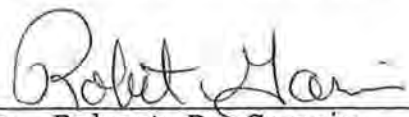
  
Mr. Dennis L. White

CLERK/RECORDER

  
Mrs. Terri L. Christensen

*Not in attendance*

Mrs. Vicki J. Phillips

  
Mr. Robert D. Garvin

# RECORD OF PROCEEDINGS

№ 000458

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING SEPTEMBER 11, 1996

The Madison Township Board of Trustees met in regular session at 7:00 PM on September 11, 1996. Roll call showed the following trustees: Present; Mrs. Phillips and Mr. Garvin, Absent; Mr. White.

### **PUBLIC INPUT:**

No residents wished to address the Board.

### **TOWNSHIP ENGINEER:**

The engineer has reviewed the Braden drainage complaint (Loeffler Rd.) and will contact the resident regarding solutions.

### **TOWNSHIP DEPARTMENTS:**

Chief Flowers reported on the progress of the October 5th activities. The Chief and Mr. Brobst discussed the new fire house sanitary sewer installation delay.

### **TOWNSHIP ADMINISTRATOR:**

Mr. Brobst stated that the traffic light at Ebright and 33 should be installed by the end of September. He also discussed the Village of Groveport request for co-operative grant application for the senior transportation program.

### **TOWNSHIP CLERK:**

Clerk Adams reported that cash on hand was \$2,699,925.39. She also reported on receipt of the amounts and rates resolution from the budget commission.

### **RESOLUTIONS:**

#### **#120-96 ACCEPT MINUTES/PREVIOUS MEETING(S)**

Mrs. Phillips moved to accept the minutes of the July 10 and August 14, 1996 meetings as presented. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

#### **#121-96 AUTHORIZE SURPLUS FIRE ITEMS TRANSFER**

Mrs. Phillips moved to authorize the transfer of surplus items, consisting of a 90 foot communication tower and radio recorder for the sum of \$1.00 to the National Weather Service. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

#### **#122-96 AUTHORIZE FIRE MEMORANDUM OF UNDERSTANDING**

Mrs. Phillips moved to authorize the Administrator to execute a Memorandum of Understanding in regards to Section 23 of the current bargaining contract. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.



# RECORD OF PROCEEDINGS

№ 000459

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

SEPTEMBER 11, 1996 (Page 2)

**#123-96 APPOINT RESERVE POLICE OFFICER THOMAS**

Mrs. Phillips moved per recommendation of Chief Stevens to appoint Ron Thomas as an unpaid Reserve Police Officer, having received his Peace Officer Certification necessary to facilitate his position as an arson investigator. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

**#124-96 ACCEPT LIFEPAC 11 BID**

Mrs. Phillips moved to accept the bid of \$ 14,824.20 from Physio-Control (only bid) for the purchase of a Lifepac 11. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

**#125-96 APPROVE CO-OPERATIVE PARTICIPATION/GROVEPORT-BLOCK GRANT**

Mrs. Phillips moved to approve participation with the Village of Groveport in application for a block grant to continue service of the senior transportation program. Further, direct funds from the Township may not be necessary, but an occasional vehicle driver may be requested. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

**#126-96 ACCEPT PERSONNEL FILE ADDITIONS**

Mr. Garvin moved to accept list of items for personnel files and place them in the appropriate files. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

**#127-96 PAY BILLS/SIGN PURCHASE ORDERS**

Mr. Garvin moved to pay the bills and sign all purchase orders. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

**#128-96 ACCEPT BANK RECONCILIATION**

Mr. Garvin moved to accept the bank reconciliation and reports of the Clerk through July 31, 1996 as the cash book and the bank balance agree showing \$ 1,665,590.46. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

**#129-96 ACCEPT 1997 AMOUNTS AND RATES**

Mr. Garvin moved to approve and sign the annual resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor exactly as listed in the extended minutes following Clerk Adams' review of the rates. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS

№ 000460

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

SEPTEMBER 11, 1996 (Page 3)

## #130-96 AUTHORIZE ISSUE II APPLICATION

Mr. Garvin moved to authorize the Administrator to file the appropriate applications for Round 11 of the O.P.W.C. Issue II Program. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## #131-96 ALLOW EXECUTIVE SESSION - ADMINISTRATIVE PERSONNEL

Mrs. Phillips moved to allow executive session for administrative personnel matters as requested by Administrator Brobst. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

Mrs. Phillips moved at 7:24 PM to recess for five minutes and resume in executive session as previously approved. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## EXECUTIVE SESSION

Mrs. Phillips moved to resume in open session at 8:30 PM noting that no decisions or resolutions were made during executive session. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

Mrs. Phillips moved to adjourn the meeting at 8:31 PM as there was no further business. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin. Motion carried.

## MEETING ADJOURNED

*Not in attendance*  
\_\_\_\_\_  
Trustee, Dennis L. White  
*Vicki J. Phillips*  
\_\_\_\_\_  
Trustee, Vicki J. Phillips

*Robert D. Garvin*  
\_\_\_\_\_  
Trustee, Robert D. Garvin  
*Barbara D. Adams*  
\_\_\_\_\_  
Clerk, Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000461

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**OCTOBER 9, 1996**

The Madison Township Board of Trustees met in regular session at 7:00 PM on October 9, 1996 at the new Madison Township Community Center. Roll call showed the following trustees present: Mr. White, Mrs. Phillips, and Mr. Garvin.

## **PUBLIC INPUT:**

Mayor Lee Gray of Pickerington spoke to the trustees in depth regarding pending annexations and requested support from Madison Township.

## **TOWNSHIP ENGINEER:**

Report was submitted and no additional information was discussed. Hockaden & Associates' staff was commended for their Issue II planning for Madison Township.

## **TOWNSHIP DEPARTMENTS:**

Police Chief Stevens had no other business to bring before the Board of Trustees than the proposed resolutions. Road Superintendent Spangler noted that the road department has started replacing curbs in the Blacklick Estates area with priority going to the most damaged curbs. Fire Chief Flowers reminded all of the blood drive at Station 181 the following day from 1:00-7:00 PM.

## **TOWNSHIP ADMINISTRATOR:**

Administrator Brobst and the trustees discussed Workers' Compensation administrators, the Alum Creek Dr. service drive issue, and possibilities of Rumpke weekend complaint response. Other Rumpke ideas were discussed, including designation of a week in April and in November as clean-up weeks.

## **TOWNSHIP CLERK:**

Clerk Adams had no additional business to discuss than the proposed resolutions.

## **OLD BUSINESS:**

Mr. Garvin thanked all of those employees and elected officials who helped with the the Roast Beef Dinner the previous week-end.

# RECORD OF PROCEEDINGS

№ 000462

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**OCTOBER 9, 1996**

## **RESOLUTIONS:**

### **#132-96 APPROVE PREVIOUS MEETING MINUTES**

Mrs. Phillips moved to accept the minutes of the September 11, 1996 meeting as presented. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### **#133-96 PICKERINGTON ANNEXATION RECOMMENDATION**

Mr. White moved to authorize the Administrator to draft a paper in support of the annexation of 202.70 acres of Madison Township to the City of Pickerington and in opposition of 140.27 acres of Madison Township to the City of Columbus. This paper shall outline the prevailing facts and concerns, and be approved by the board before distribution. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### **#134-96 ACCEPT ULLOM RESIGNATION/AUTHORIZE HIRING**

Mr. Garvin moved to accept with regrets the resignation of Mike Ullom as a full time FF/EMP effective October 11, 1996 and authorize the filling of this vacancy from the current list. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### **#135-96 TRANSFER LIFE PAC 5 TO VIOLET TOWNSHIP**

Mr. Garvin moved to transfer a surplus item, being a Life Pac 5, to the Violet Township Fire Dept. for \$500.00. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### **#136-96 APPROVE POLICE EXECUTIVE SESSION - PERSONNEL**

Mrs. Phillips moved to allow executive session as requested by Chief Stevens for personnel matters. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### **#137-96 APPROVE 96/97 WINTER SALT CONTRACTING**

Mr. Garvin moved to authorize the Administrator to contract for 400 ton of salt for snow and ice from the Franklin County Engineers Office. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS

№ 000463

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**OCTOBER 9, 1996**

## **#138-96 APPROVE FALL CLEAN-UP**

Mrs. Phillips moved to set the fall community clean-up for November 7th and 8th. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#139-96 ACCEPT PERSONNEL FILE ADDITIONS LIST**

Mrs. Phillips moved to accept list of items for personnel files and place them in the appropriate files. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#140-96 PAY BILLS/SIGN PURCHASE ORDERS**

Mrs. Phillips moved to pay the bill and sign all purchase orders. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#141-96 ACCEPT BANK RECONCILIATION**

Mrs. Phillips moved to accept the bank reconciliation and reports of the Clerk through August 31, 1996 as the cash book and the bank balance agree showing \$2,670,015.98. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#142-96 CONTRACT WITH GATES, MCDONALD & CO - WORKERS' COMP**

Mrs. Phillips moved to authorize the Administrator upon his recommendation to execute a contract with Gates, McDonald & Company for Worker's Compensation Services at an annual rate of \$3980.00. Mr. Garvin seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin: Abstain; Mr. White. Motion carried.

Mr. White moved at approximately 7:45 PM to take a five minute recess and resume in executive session as previously approved. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

**EXECUTIVE SESSION**

# RECORD OF PROCEEDINGS

№ 000464

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**OCTOBER 9, 1996**

Mr. White moves at 9:55 PM to resume in open session noting that no decisions or resolutions were made during executive session. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **#143-96 SPECIAL MEETING SET OCTOBER 26 - 10 AM**

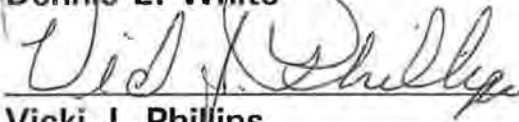
Mr. Garvin moved to set a special meeting for 10:00 AM on October 26, 1996 at the new community center for residents of Stratford Place to visit with Madison Township officials and department heads to learn more about the local government in which they live. In addition, any necessary regular business will be conducted at the meeting. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

Mr. White moved as there was no further business to adjourn the meeting at 10:00 PM. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **MEETING ADJOURNED**


**TRUSTEES**

  
Dennis L. White

  
Vicki J. Phillips

  
Robert D. Garvin

**CLERK/RECORDER**

  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000465

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

SPECIAL MEETING  
OCTOBER 26, 1996

The Madison Township Board of Trustees met in special session as previously resolved at 10 AM on Saturday, October 26, 1996 at the Madison Township Community Center for the purpose of township government introduction to new residents of the Stratford Place subdivision and any other current business. Roll call showed the following trustees present: Mr. White, Mrs. Phillips, and Mr. Garvin.

Trustees, Clerk, Administrator, Chief Flowers, Chief Stevens, and Superintendent Spangler spoke to residents. Open discussion ensued. This first government educational meeting for new residents was a success.

## #144-96 AUTHORIZE EMS VEHICLE PURCHASE

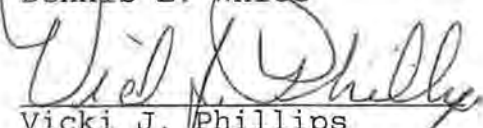
Mr. Garvin moved per recommendation of Chief Flowers to authorize purchase of an EMS vehicle from Horton Emergency Vehicles for \$118,783.00, noting that this was the only bid received. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

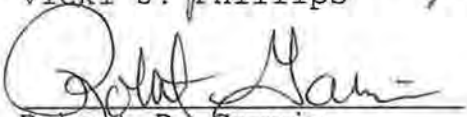
Mr. White moved as there was no further business to adjourn the meeting at PM. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## MEETING ADJOURNED

TRUSTEES

  
Dennis L. White

  
Vicki J. Phillips

  
Robert D. Garvin

CLERK/REPORTER

  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000466

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING November 13, 1996

The Madison Township Board of Trustees met in regular session at 7:00 PM on November 13, 1996 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. White, Mrs. Phillips, and Mr. Garvin.

### **PUBLIC INPUT:**

Kim Clements addressed the Board regarding a donation for the Groveport Madison After Prom planned for this year. Trustees will review the financial picture at year-end planning and respond at that time.

Mr. Richard Epps addressed the Board regarding stripe problems at Noe Bixby & Winchester Pike.

### **TOWNSHIP DEPARTMENTS:**

Chief Flowers noted that the Fire Department would participate in the Gender Road Kroger's one year anniversary celebration and reminded all of the December 1st Gender Road Fire Station dedication. Captain Dale Bryan represented the Police Department and Dave Weaver stood in for the Road Department. There was no other business than proposed resolutions to bring before the Board of Trustees.

### **TOWNSHIP ADMINISTRATOR:**

Administrator Brobst reported the traffic light at Ebright & 33 was operating at noon on November 12, 1996. He also gave an update on the Pickerington annexation. The usage of the Community Center was discussed. Administrator Brobst also reported that he and the Road Superintendent Spangler will be working on a hiring list. Madison Township was recently given the Solid Waste Award for Excellence.

Stratford Place has been officially designated as a Township roadway now. The speed and no parking signs have been placed and painting will be completed when weather permits. Road signs are not in yet and a street lighting plan has been completed.

### **TOWNSHIP CLERK:**

Clerk Adams reported cash on hand was \$3,019,198.86

### **RESOLUTIONS:**

#### **145-96 ACCEPT MINUTES OF PREVIOUS MEETING**

Mrs. Phillips moved to accept the minutes of the October 9, 1996 meeting as presented. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin.



# RECORD OF PROCEEDINGS

№ 000467

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

November 13, 1996 (Page 2)

**146-96 APPOINT DAVID RADER FULL-TIME FF/EMT-P**

Mr. Garvin. moved to confirm the appointment of David Rader as a full-time FF/EMT-P with an employment date of November 4, 1996. FF Rader will receive pay and privileges in accordance with the current Bargaining Agreement. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin.

**147-96 APPOINT GLEN SCHLUB AND ALLEN ANDERSON PARTTIME FF/EMT-P**

Mr. Garvin moved to confirm the appointment of Glen Schlub and Allen Anderson as Parttime FF/EMT-P. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin.

**148-96 STRATFORD PLACE SPEED LIMITS ESTABLISHED**

Mrs. Phillips moved to establish a 25 MPH speed limit for the streets in the Stratford Place subdivision. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin.

**149-96 ACCEPT PERSONNEL FILE ADDITION LIST**

Mrs. Phillips moved to accept list of items for personnel files and place them in the appropriate files. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

**150-96 PAY BILLS AND SIGN PURCHASE ORDERS**

Mrs. Phillips moved to pay the bills and sign all purchase orders. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

**151-96 ACCEPT BANK RECONCILIATION**

Mrs. Phillips moved to accept the bank reconciliation and reports of the Clerk through October 31, 1996 as the cash book and the bank balance agree showing \$2,589,849.14. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

**152-96 APPROVE RESOLUTION HONORING PROSECUTOR MICHAEL MILLER**

Mr. Garvin moved to adopt a resolution honoring Prosecutor Michael Miller, who is retiring. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

**153-96 QUICK CLAIM DEED FOR TOWN HALL**

Mr. Garvin moved to authorize the administrator to execute a quick Claim Deed for the Town Hall to the Village of Groveport. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS

№ 000468

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

November 13, 1996 (Page 3)

## 154-96 YEAR END MEETING

Mrs. Phillips moved to set the year end meeting for December 28, 1996 at 10:00 AM at the Community Center. Mr. Garvin seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

Mr. Garvin moved to adjourn the meeting at 7:42 PM as there was no further business. Mrs. Phillips seconded the motion and roll call showed; Aye; Mr. White, Mrs. Phillips, and Mr. Garvin.

## MEETING ADJOURNED

TRUSTEES



Dennis L. White




Vicki J. Phillips



Robert D. Garvin

CLERK/REPORTER



Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000469

## MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO REGULAR MEETING

**December 11, 1996**

The Madison Township Trustees met in regular session at 7:00 PM on December 11, 1996. Roll call showed the following trustees present at 7:00 PM: Mr. White and Mr. Garvin. Mrs. Phillips joined the meeting at 7:35 PM.

George Kinney of the Franklin County Development Department and Tim Richardson of MORPC spoke with the Board regarding possible participation in a program to provide a comprehensive plan for Madison Township. The Township will draft a letter of interest regarding the plan.

Warren Motts thanked trustees for their past donation to the Motts Military Museum, updated residents on the status of the museum, and requested any additional funding that the township could provide.

Dr. David Cottrell and Ann Brown of the Franklin County Education Service Center presented a video and information on preparing a public relations tape for Madison Township.

### **ENGINEER'S REPORT:**

The engineer's office had no further information than in their written report.

### **ADMINISTRATOR'S REPORT:**

Mr. Brobst updated the trustee's regarding Stratford Place, annexation issues, insurance bidding, park & recreation issues, Care Call system, and the beaver dam problems

### **CLERK'S REPORT:**

Clerk Adams reported that cash on hand was \$2,666,514.98.

### **DEPARTMENT REPORTS:**

Chief Flowers thanked all who helped in the fire department participation of the Gender Road Kroger Anniversary in November.

### **RESOLUTIONS:**

#### **155-96 ACCEPT MINUTES OF PREVIOUS MEETINGS**

Mr. Garvin moved to accept the minutes of the October 26, 1996 and November 13, 1996 meetings as presented. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mr. Garvin.

#### **156-96 AUTHORIZE LETTER OF INTENT TO MORPC**

Mr. Garvin moved to prepare a letter showing the Township's interest in participating in the Comprehensive Plan program through MORPC/Franklin County for an estimated fee of \$7800.00, per trustees not to exceed \$8000.00. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS

№ 000470

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

December 11, 1996

## **157-96 CONTRACT WITH FCESC**

Mr. Garvin moved to contract with Franklin County Education Service Center to prepare a public presentation video tape, setting a limit of \$6000.00. Mrs. Phillips seconded the motion and roll call showed: Aye; Mrs. Phillips and Mr. Garvin: Abstain; Mr. White. Motion carried.

## **158-96 ACCEPT RETIREMENT LETTER - RODNEY WILES**

Mr. Garvin moved to accept with regrets the retirement letter from Sgt. Rodney Wiles with an effective date of March 7, 1996. Mr. White seconded the motion and roll call showed: Aye; Mr. White and Mr. Garvin: Nay; Mrs. Phillips.

## **159-96 AUTHORIZE REIMBURSE FOR PURCHASE OF MILITARY TIME - WILES**

Mr. White moved to authorize the reimbursement of \$4,500.00 to Sgt. Rodney Wiles for the purchase of one year of military credit with the Public Employees Retirement System and the immediate payment of sick leave as calculated in the current contract to facilitate his early retirement. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips and Mr. Garvin.

## **160-96 AUTHORIZE PAYMENT OF VACATION CARRYOVER BALANCES - POLICE**

Mr. Garvin moved to authorize the payment of vacation carryover balances for Charles Stevens, Dale Bryan, James Galvin, Donald Skinner and Terri Sizemore in order to bring personnel into compliance with vacation carryover restrictions pursuant to their respective contracts. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips and Mr. Garvin.

## **161-96 TERMINATE EMPLOYMENT OF RONALD EDWARDS**

Mr. Garvin moved to terminate the employment of Officer Ronald Edwards, effective October 31, 1996, who has accepted a disability retirement with the Public Employees Retirement System effective November 1, 1996, as acknowledged in his letter to the Board. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips and Mr. Garvin.

## **162-96 ACCEPT TOWING CONTRACTS**

Mr. Garvin moved to accept the contracts from the following companies to provide towing for the Madison Township Police Dept. for the period 12/11/96 to 12/31/97:

> Andy's Garage > Lotz Towing > Long's Towing > Eastland Shell. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips and Mr. Garvin.

## **163-96 POLICE PERSONNEL EXECUTIVE SESSION**

Mr. Garvin moved per request of Chief Stevens to allow executive session for personnel matters. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS

№ 000471

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

December 11, 1996

## **164-96 APPROVE PROMOTION OF DAVID WEAVER AND MIKE STEBELTON**

Mrs. Phillips moved to approve the promotion of David Weaver to Foreman II and Mike Stebelton to Operator II effective December 14, 1996. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips and Mr. Garvin. Motion carried.

## **165-96 ADVERTISE TO ESTABLISH ROAD DEPARTMENT HIRING LIST**

Mrs. Phillips moved to advertise for resume's to begin the process of establishing a hiring list for the Road Department. This advertisement should start as soon as possible and have a deadline of 5:00 P.M. January 17, 1997. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips and Mr. Garvin. Motion carried.

## **166-96 GENERAL INSURANCE PROPOSALS**

Mr. White moved to send out requests for general insurance proposals. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **167-96 ACCEPT PERSONNEL FILE ADDITION LIST**

Mrs. Phillips moved to accept list of items for personnel files and place in the appropriate files. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips and Mr. Garvin. Motion carried.

## **168-96 PAY BILLS AND SIGN PURCHASE ORDERS**

Mrs. Phillips moved to pay bills and sign all purchase orders. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips and Mr. Garvin. Motion carried.

## **169-96 ACCEPT BANK RECONCILIATION**

Mrs. Phillips moved to accept the bank reconciliation and reports for the Clerk through October 31, 1996 as the cash book and the bank balance agree showing \$3,233,305.36. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips and Mr. Garvin. Motion carried.

Mr. White moved to recess for five minutes and resume in executive session at 8:15 PM as previously approved. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

### **EXECUTIVE SESSION**

Mr. White moved to resume the meeting in open session at 8:50 PM noting that no decisions or resolutions were made in executive session. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

# RECORD OF PROCEEDINGS

№ 000472

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**December 11, 1996**

## **170-96 CANCEL YEAR-END MEETING**

Mr. White moved to cancel the year-end special meeting previously resolved to schedule and notify local newspapers of same. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **171-96 SET 1997 TEMPORARY APPROPRIATIONS**

Mr. Garvin moved to provide for current expenses and other expenditures of the Madison Township Board of Trustees, Franklin County, Ohio, during fiscal year, ending December 31, 1997, the sums totaling \$5,500,000.00, as listed in the extended minutes be and the same are hereby temporarily appropriated for the several purposes for which expenditures are to be made for and during said fiscal year. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **172-96 1997 SALARIES**

Mrs. Phillips moved that all Madison Township employees salaries on January 1, 1997 remain as they will be on December 31, 1996, excluding those raised by bargaining unit agreement. Mr. White seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **173-96 ELECTED OFFICIAL SALARY/BENEFITS**

Mrs. Phillips moved that for the 1997 year the salaries of the trustees and clerk be set at the statutory limit of the ORC and benefits will include township's group insurance policies coinciding with other employees of Madison Township. Mr. White seconded the motion and roll call showed: Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **174-96 INTENTION TO REDUCE APPROPRIATIONS**

Mrs. Phillips moved that the minutes should note, it is the intention of the trustees and clerk to keep appropriations below level of funds received for 1996 and funds carried into 1996 on January 1. Further, monies received in 1996 in several individual funds will most likely be below amounts estimated by the Franklin County Auditor. The township accounting system will not allow permanent appropriations to be changed, therefore permanent appropriations will not be amended but cash spent during 1996 will remain below the total of funds carried into 1996 and funds received in 1996. Mr. Garvin seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.

## **175-96 SET SPECIAL MEETING**

Mr. Garvin moved to set a special meeting at 5:30 PM prior to the January 8, 1997 regular meeting in order to review ideas for the promotional video. Mrs. Phillips seconded the motion and roll call showed: Aye; Mr. White, Mrs. Phillips, and Mr. Garvin. Motion carried.