

# RECORD OF PROCEEDINGS

№ 000813

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

January 21, 2004

The Madison Township Trustees met in regular session at 7:00 PM on January 21, 2004 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Jim Hummel, and Mrs. Susan Brobst. Absent: Mr. White. It is noted that Mr. White joined the meeting before the first item of business. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

### **TOWNSHIP ENGINEER:**

Matt Ferris, of E.P. Ferris & Associates, thanked the Board for retaining the firm for the 2004 year. Trustee Hummel expressed appreciation for a job well done.

### **TOWNSHIP DEPARTMENTS:**

Fire Chief Robert Bates, Police Chief Greg Ryan, and Road Superintendent Terry Spangler had no further business to bring before the Board than the resolutions presented.

### **OATH of OFFICE:**

Police Chief Greg Ryan presented Adam Clark to be sworn in as a full-time police officer. Following the oath Officer Clark was welcomed by the elected officials and department heads and congratulated by all those present.

### **TOWNSHIP ADMINISTRATOR:**

Administrator Nanisa Osborn had no additional information than resolutions presented on the agenda.

### **TOWNSHIP CLERK:**

Clerk Barbara Adams noted that cash on hand was \$722,625.93 and requested approval of the 2003 year-end balances.

### **PUBLIC INPUT:**

Bill Mallory, representing the Firefighters, Lieutenants, and Captains, thanked the Trustees for the opportunity to address the Board and requested some time in executive session for a very pressing matter. Trustee Hummel noted that the Board expected to be in executive session for some time regarding already approved matters. Trustees gave their views on the matter. Trustee Hummel will respond in writing on the 22<sup>nd</sup>. An additional meeting will be set if the Trustees feel it is necessary.

### **RESOLUTIONS:**

#### **001-04 ACCEPT MINUTES OF DECEMBER 10, 2003 MEETING**

Mrs. Brobst moved to accept the minutes of the December 10, 2003 as presented. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel, Mrs. Brobst and Mr. White, who then realized he had not attended the December 10, 2003 meeting and changed his vote to an abstention. Motion carried.

# RECORD OF PROCEEDINGS

№ 000814

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

January 21, 2004

## 002-04 APPOINT CHAIRPERSON - 2004

Mrs. Brobst moved to appoint Jim Hummel as Chairperson of the Board of Trustees for 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst: Abstain: Mr. Hummel. Motion carried.

## 003-04 APPOINT VICE-CHAIRPERSON - 2004

Mr. White moved to appoint Susan Brobst as Vice-Chairperson of the Board of Trustees for 2004. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mr. White: Abstain: Mrs. Brobst. Motion carried.

## 004-04 APPOINT LEGAL FIRM - 2004

Mrs. Brobst moved to retain the legal firm of Crabbe, Brown & James for the 2004 calendar year for all matters other than Police and Schottenstein, Zox & Dunn for police matters. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 005-04 APPOINT ENGINEERING FIRM - 2004

Mrs. Brobst moved to retain the engineering firm of E.P. Ferris & Associates for the 2004 calendar year. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 006-04 ACCEPT RESIGNATION OF PART-TIME FF/EMT BEAU DAUBENMIRE

Mrs. Brobst moved to accept the resignation of part-time FF/EMT Beau Daubenmire effective January 1, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 007-04 SET HRLY RATES/WORK HRS/BENEFITS - PT FF/EMT & FF/PARAMEDICS, ETC.

Mrs. Brobst moved to set the hourly rates, hours of work & benefits for part time FF/EMT & FF/Paramedics, etc. and rescind resolution #033-99 effective January 31, 2004

	<u>Starting Hourly Rate</u>	<u>After One Year of Service</u>
Firefighter/EMT-B	\$8.00	\$9.00
Firefighter/Paramedic	\$9.00	\$10.00

Part time Firefighters will be required to work at least 288 hours per year to continue their employment and will be eligible for participation in the Township's Employee Assistance Program. After one year of service part time firefighters will be eligible for up to \$100 per year of uniform allowance held in a bank with our approved uniform supplier. Mr. White seconded the motion. Discussion: Chief Bates noted that it had been several years since the part-time firefighters had had a raise and this also addressed uniforms long term. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000815

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**January 21, 2004**

## **008-04 ADOPT MTFOA MOU**

Mrs. Brobst moved to authorize the Administrator to enter into a Memorandum of Understanding (MOU) between Madison Township and the Madison Township Fire Officers Association which sets the probationary period for newly promoted captains as detailed in the attached MOU. Mr. White seconded the motion. Discussion: Chief Bates believes this worked out to everyone's satisfaction. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **009-04 APPOINT FIRE APPEALS BOARD MEMBERS & SET TERMS OF OFFICE**

Mrs. Brobst moved to appoint the following to the Fire Appeals Board with terms of office as stated:

John Mashburn - Business Representative - February 1, 2004 thru January 31, 2007  
Mark Schirmer - Design Professional architect - February 1, 2004 thru January 31, 2006  
Mark Bowman - Fire Protection Engineer - February 1, 2004 thru January 31, 2005  
Mike Sarver - Industrial Safety Professional - February 1, 2004 thru January 31, 2005  
Tod Weiser - General Contractor - February 1, 2004 thru January 31, 2006

Mr. White seconded the motion. Discussion: Chief Bates noted that this Appeals Board was required in the new fire code and terms must be staggered. Trustee White asked for reasons behind the choices of each member and Chief Bates responded regarding each member noting that the titles were dictated by the fire code and that each one met the requirements of the position and would be serving voluntarily. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **010-04 ACCEPT BID FROM FINLEY FIRE EQUIPMENT FOR VEHICLE MAINTENANCE**

Mrs. Brobst moved to accept the bid and award the contract to Finley Fire Equipment for vehicle maintenance and authorize the Administrator to execute the contract for the same. Mr. White seconded the motion. Discussion: Chief Bates noted that Finley was the only bidder and the contract entailed anything from preventative maintenance to breakdowns. He noted that Faslube was qualified to do preventative maintenance on the Medics. This contract was for large repairs that must be done by a "certified" shop. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **011-04 ACCEPT BID FROM GATES SPORTS SHOPPE FOR DEPT UNIFORMS**

Mrs. Brobst moved to accept the bid and award the contract to Gates Sports Shoppe for department uniforms and authorize the Administrator to execute the contract for the same. Mr. White seconded the motion. Discussion: Chief Bates noted that Gates was the only bidder and is the current supplier but had recently changed their name. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **012-04 ADVERTISE/ACCEPT BIDS-HEAVY DUTY PICKUP TRUCK/SNOW PLOW**

Mrs. Brobst moved to authorize the Administrator to advertise and accept bids for the purchase of a heavy duty ¾ ton 4-wheel drive pickup truck complete with snow plow and set a bid opening date of February 20, 2004 at 12 Noon at the Madison Township Community Center. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000816

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**13-04 ADVERTISE/ACCEPT BIDS-CONVENTIONAL TRUCK CHASSIS/ADDITIONAL**  
 Mrs. Brobst moved to authorize the Administrator to advertise and accept bids for the purchase of a conventional truck chassis complete with dump body, hoist, central hydraulic system, snow plow and salt spreader and set a bid opening date of February 20, 2004 at 12 Noon at the Madison Township Community Center. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

**014-04 SET BASE SALARY-NON-EXEMPT, NON-BARGAINING STAFF - ALL DEPTS**  
 Mrs. Brobst moved that on the recommendation of the Administrator to set the base salary for all non-exempt, non-bargaining staff for all departments effective January 3, 2004 as listed:

<u>Position</u>	<u>2004 Rate of Pay</u>	<u>Position</u>	<u>2004 Rate of Pay</u>
Fire Dept Office Manager	\$15.67	Police Maint. Worker	\$14.05
Police Records Clerk	14.05	Admin. Executive Asst.	14.60
Police Admin. Asst.	13.95	Acct. Asst.	13.20
PT Court Liaison	14.70		

Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

**015-04 SET PAY RATES & INCENTIVE PROGRAMS - ROAD & PARKS DEPT**

Mrs. Brobst moved to set the rates of pay and performance incentive program for the Road & Parks Departments effective January 3, 2004 as listed:

Road/Park Dept:

<u>Position</u>	<u>2004 Rate of Pay</u>
Probationary MT. ....	\$12.95
MT1. ....	13.53
MT2. ....	14.15
MT3. ....	14.79
MT4. ....	15.47
MT5. ....	16.18
MT6. ....	16.93
Road Foreman. ....	19.51
Road Superintendent. ....	23.19

Effective January 3, 2004 the incentive program shall include the following:

Incentive Program is a performance-based program, which allows employees of the Road & Parks Departments strive to be more productive and efficient for the Township. The program will award annual incentive payments based on the following: Performance Evaluations, Usage of Sick Leave & Late for Duty

<u>AREA OF MERIT</u>	<u>EXCELLENT OR 0 DAYS</u>	<u>ABOVE AVERAGE OF 1 DAY</u>	<u>AVERAGE OR 2 DAYS</u>
Performance Evaluations	6 P.S.	5 P.S.	2 P.S.
Sick leave	5 P.S.	4 P.S.	2 P.S.
Late for duty	5 P.S.	4 P.S.	2 P.S.
	16	13	6



# RECORD OF PROCEEDINGS

№ 000817

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

January 21, 2004

## **(Resolution #015-04 – Continued)**

Road/Park Incentive (Once a Year-the last pay period in November):

16-14 P.S. . . . . . 5.1%

13-10 P.S. . . . . . 4.1%

10-7 P.S. . . . . . 2.2%

6-0 P.S. . . . . . None

Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **016-04 SET THE SALARY & BENEFITS - POLICE CHIEF**

Mrs. Brobst moved that on the recommendation of the Administrator to set the salary benefits for the Police Chief as detailed in the attached resolution effective January 3, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **017-04 SET SALARIES/BENEFITS - ELECTED OFFICIALS**

Mrs. Brobst moved to set salaries for The Trustees at the statutory limit by the Ohio Revised Code and for the Clerk effective with the new term on April 1, 2004 at the statutory limit allowed by the Ohio Revised Code and with the health care benefit package as established for all non-bargaining employees of the Township. Mr. White seconded the motion. Discussion: Administrator Osborn responded when asked by Trustee Hummel that the salaries were per the ORC and guided by cost of living. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **018-04 AMEND/RESTATE OHIO POLICE AND FIRE PENSION FUND RESOLUTION**

Mrs. Brobst moved to amend and restate the resolution of the Board of Trustees to pick up portions of the mandatory contributions on behalf of the employees to the Ohio Police and Fire Pension Fund as detailed in the attached resolution. Mr. White seconded the motion. Discussion: Administrator Osborn addressed Trustee White in noting that the IRS was requiring the new language and that OPFPF must have each member entity adopt the language. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **019-04 APPROVE CLOUT (COALITION OF LARGE OHIO TOWNSHIPS) MEMBER DUES**

Mrs. Brobst moved to participate as members of the Coalition of Large Ohio Urban Townships (CLOUT) an association formed as a part of the Ohio Township Association for the improvement of Township government. Mr. White seconded the motion. Discussion: Administrator Osborn addressed Trustee Hummel noting that this organization should be of benefit for larger urban townships looking for legislation on the state level. She also noted that the annual dues were \$200.00. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **020-04 APPROVE EXECUTIVE SESSION - ADMINISTRATION/POLICE/FIRE PERSONNEL**

Mrs. Brobst moved at the request of the Administrator to approve executive session for personnel matters. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000818

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

January 21, 2004

## **021-04 ACCEPT BANK RECONCILIATION & REPORTS**

Mrs. Brobst moved to accept the bank reconciliation and reports of the Clerk through December 31, 2003 as the cashbook and the bank balance agree showing a balance of \$1,098,965.59. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **022-04 ACCEPT THE 2003 ENCUMBERED BALANCES**

Mrs. Brobst moved to accept encumbered balances as of December 31, 2003 and that the Clerk forward said balances to the Franklin County Auditor. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **023-04 APPROVE TAX SETTLEMENT ADVANCE REQUESTS**

Mrs. Brobst moved that the Clerk may at any time during 2004 request an advance of 90% of the monies received on the ensuing tax settlements in the name of Madison Township. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **024-04 PAY BILLS, SIGN PURCHASE ORDERS & REVIEW TRANSFERS**

Mrs. Brobst moved to pay bills, sign all purchase orders and review transfers. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **025-04 APPROVE PERSONNEL FILE ADDITIONS LIST**

Mrs. Brobst moved to accept list of items for personnel files and place in the appropriate files. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

Mrs. Brobst moved to recess for five minutes and resume in executive session at 7:40 PM. Mr. White seconded and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **EXECUTIVE SESSION**

Mrs. Brobst moved to resume the meeting in open session at 9:28 PM noting that no action was taken during executive session. Mr. White seconded and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **026-04 FORMALLY CHARGE OFFICER – SET HEARING NEXT REGULAR BOARD MTG**

Mrs. Brobst moved to formally charge Police Sergeant Randall S. Lewis as in the extended resolution and set the hearing at the next regular meeting of the Board on February 18<sup>th</sup>, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst: Abstain: Mr. Hummel. Motion carried.

# RECORD OF PROCEEDINGS

№ 000819

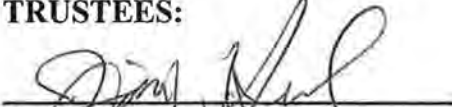
MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO


January 21, 2004

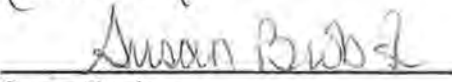
Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 9:30 PM. Mr. White seconded and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## MEETING ADJOURNED


### TRUSTEES:

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

### CLERK or RECORDER:

  
\_\_\_\_\_  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000820

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

February 18, 2004

The Madison Township Trustees met in regular session at 7:00 PM on February 18, 2004 at the Madison Township Community Center. Roll call showed the following trustees: Present: Mr. Dennis White and Mrs. Susan Brobst; Absent: Mr. Hummel. Mrs. Brobst led those present in the Pledge of Allegiance to open the meeting. It was noted that Mr. Hummel had broken his ankle and would not be able to attend the meeting.

### TOWNSHIP ENGINEER:

Mrs. Brobst noted that E.P. Ferris & Associates, Township Engineers, had no further information to share with the Board at this time.

### TOWNSHIP DEPARTMENTS:

Fire Chief Robert Bates noted that of the 16 architectural requests sent out, 12 had been received. Police Chief Greg Ryan and Road Superintendent Terry Spangler had no further business to bring before the Board than the resolutions presented.

### TOWNSHIP CLERK:

Clerk Barbara Adams noted that cash on hand was \$2,781,422.78. This amount includes the recent advance received toward the real estate tax settlement.

### NEW BUSINESS:

Following the resolution to hire the new administrator, Mrs. Brobst introduced Wayne Warner to those present stating that he was retired from the Ohio State Highway Patrol and most recently had served as an administrator for Genoa Township. Administrator Warner was welcomed by all those present.

### PUBLIC INPUT:

No attendees at the meeting wished to address the Board.

### RESOLUTIONS:

#### 027-04 ACCEPT MINUTES OF JANUARY 21, 2004 MEETING

Mr. White moved to accept the minutes of the January 21, 2004 as presented. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

#### 028-04 SET SPECIAL MEETING FOR PREDISCIPLINARY HEARING

Mr. White moved to set a special meeting for March 4, 2004 at 9:00 AM for the purpose of a pre-disciplinary hearing. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

#### 029-04 EXECUTIVE SESSION - FIRE PERSONNEL MATTERS

Mr. White moved at the request of the Fire Chief to approve executive session for fire department personnel, Matt Seipel and William Mallory, to discuss personnel matters of the Fire Department. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.



# RECORD OF PROCEEDINGS

№ 000821

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

February 18, 2004

## **030-04 EXECUTIVE SESSION - POLICE PERSONNEL MATTERS**

Mr. White moved at the request of the Police Chief to approve executive session for Police personnel matters. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **031-04 ADOPT ROAD DEPARTMENT POLICIES AND PROCEDURES**

Mr. White moved to adopt the Madison Township Road Department Policies and Procedures as exhibited for the safe operation of equipment and personnel in the department. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **032-04 ESTABLISH A "NO PARKING" ZONE - ASBURY ELEMENTARY SCHOOL**

Mr. White moved to establish a "No Parking" zone on Harbor Blvd. in front of Asbury Elementary School between the entrance and exit driveways for 230 feet between the hours of 3:00 - 4:00 P.M. school days only. This "No Parking" area is being established at the request of the Groveport Madison schools for child safety. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **033-04 ADOPT JOB DESCRIP. - ADMINISTRATOR, POLICE/FIRE CHIEFS, ROAD SUPER.**

Mr. White moved to adopt job descriptions for the following positions: Township Administrator, Police Chief, Fire Chief and Road Superintendent. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **034-04 ADOPT POLICIES-NATL POLLUTANT DISCHG. ILLUMINATION SYS. PHASE II**

Mr. White moved to adopt resolution accepting policies for good housekeeping and pollution prevention for the National Pollutant Discharge Illumination System Phase II permit program as in the exhibit. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **035-04 PURCHASE NEW TELEPHONE SYSTEM - BELL HAUN**

Mr. White moved to authorize the Administrator to accept the bid through the State Cooperative Program for a new telephone system from Bell Haun in the amount of \$39,936.05 and proceed with the installation process. Mrs. Brobst seconded the motion. Discussion: Chief Bates elaborated on the need for the telephone system and answered questions regarding the same. Roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **036-04 EXTEND CONTRACT FOR ADDITIONAL 3 YEAR - WASTE MANAGEMENT**

Mr. White moved at the request of the Administrator Osborn to extend for an additional 3 year period the contract with Waste Management for the trash franchise hauling agreement at a monthly customer rate of \$11.22 effective June 1, 2004 through May 31, 2007. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000822

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

February 18, 2004

## **037-04 ACCEPT RESIGNATION OF CHARLES LINTON**

Mr. White moved to accept the resignation of Charles Linton, temporary part-time Parks & Rec person, effective February 2, 2004. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **038-04 ACCEPT RESIGNATION OF NANISA OSBORN**

Mr. White moved to accept with great regrets the resignation of Nanisa Osborn, Township Administrator, effective February 22, 2004. Mrs. Brobst seconded the motion. Discussion: Clerk Adams acknowledged Nanisa Osborn's great knowledge and expressed appreciation of her helpfulness and willingness to share her knowledge. Mrs. Brobst said that the township would soon realize what they were losing in Ms. Osborn. Roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **039-04 ACCEPT BANK RECONCILIATION & REPORTS**

Mr. White moved to accept the bank reconciliation and reports of the Clerk through January 31, 2004 as the cash book and the bank balance agree showing a balance of \$559,806.10. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **040-04 ACCEPT ANNUAL 2003 FINANCIAL STATEMENT**

Mr. White moved to accept the annual financial statement ending December 31, 2003 and forward to the State Auditor's Office. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **041-04 PAY BILLS, SIGN PURCHASE ORDERS & REVIEW TRANSFERS**

Mr. White moved to pay bills, sign all purchase orders and review transfers. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **042-04 APPROVE PERSONNEL FILE ADDITIONS LIST**

Mr. White moved to accept list of items for personnel files and place in the appropriate files. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## **043-04 HIRE WAYNE WARNER AS TOWNSHIP ADMINISTRATOR**

Mr. White moved to hire Wayne Warner as Township Administrator effective February 23, 2004 upon successful completion of pre-employment physical and drug screening and authorize the Chairman to enter into an employment agreement with Mr. Warner to be approved by the Board. Mrs. Brobst seconded the motion. Discussion: Mr. White asked for clarification and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

Mr. White moved to recess for five minutes and resume in executive session at 7:20 PM. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

**EXECUTIVE SESSION**

# RECORD OF PROCEEDINGS

№ 000823

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**February 18, 2004**

Mr. White moved to resume the meeting in open session at 9:42 PM noting that no action was taken during executive session. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## RESOLUTIONS:

### **044-04 ACCEPT DISCIPLINARY ACTION – BREWER/SMITHERMAN**

Mr. White moved to accept Fire Chief Bates recommendation of January 26, 2004 regarding disciplinary action for FF Brewer and FF Smitherman. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

Mr. White moved as there was no further business to adjourn the meeting at 9:43 PM. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## MEETING ADJOURNED

### TRUSTEES:

*Not in Attendance*

\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

### CLERK or RECORDER:

  
\_\_\_\_\_  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000824

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

March 4, 2004

(Recessed and reconvened on March 5, 2004)

The Madison Township Trustees met in special session at 9:00 AM on March 4, 2004 at the Madison Township Community Center for the purpose of a hearing in the written charges against Police Sergeant Randall S. Lewis. The hearing was originally scheduled for February 18, 2004 but extended until this date at the request of the defendant's attorney. Chief Ryan called the roll showing the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

### RESOLUTIONS:

Mrs. Brobst moved to go into executive session for police personnel matters at 9:04 AM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### EXECUTIVE SESSION

Mr. White moved to resume the meeting in open session at 2:07 PM noting that no action was taken during executive session. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

Mr. White moved to recess the meeting until 9:00 AM on the following day, March 5, 2004. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### MEETING RECESS

Mrs. Brobst moved to reconvene the March 4, 2004 special meeting at 9:06 AM on March 5, 2004 and go into executive session for police personnel matters. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### EXECUTIVE SESSION

Mr. White moved to resume the meeting in open session at 10:50 AM noting that no action was taken during executive session. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### 045-04 AUTHORIZE CHAIRMAN TO PUT HEARING FINDINGS IN WRITING - LEWIS

Mr. White moved that the chairman have the authority to put the Board of Trustees' findings regarding the Randall Lewis hearing in writing. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.



# RECORD OF PROCEEDINGS

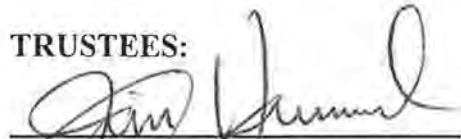
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MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO


**March 4, 2004**

Mr. White moved as there was no further business to adjourn the meeting at 10:52 AM. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.


**TRUSTEES:**

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

**CLERK or RECORDER:**

  
\_\_\_\_\_  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000826

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

March 17, 2004

The Madison Township Trustees met in regular session at 7:00 PM on March 17, 2004 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

### TOWNSHIP ENGINEER:

As there was no additional report from Matt Ferris, of E.P. Ferris & Associates, the Board had not requested his attendance.

### TOWNSHIP DEPARTMENTS:

Fire Chief Robert Bates explained that the "Proof of Loss" form for the October 2002 Winchester Pike crash had been reviewed by legal counsel. As well, all of Chief Bates' own concerns had been addressed. Police Chief Greg Ryan commented on the successful conclusion of the 270 Highway Shooter. He noted that the Township had been involved in a couple of the investigations and commended the Franklin County Sheriff's Office for their work in the matter. Road Superintendent Terry Spangler reported that all had gone well with only a few minor items in the Tuesday snowstorms.

### TOWNSHIP ADMINISTRATOR:

Administrator Wayne Warner had no further business than items on the agenda this evening. Mr. Hummel noted that this was Mr. Warner's first active meeting as administrator.

### TOWNSHIP CLERK:

Clerk Barbara Adams noted that cash on hand was \$2,824,650.37.

### PUBLIC INPUT:

No meeting attendees wished to address the Board.

### RESOLUTIONS:

#### 046-04 ACCEPT MINUTES OF FEBRUARY 18, 2004 REGULAR MEETING

Mrs. Brobst moved to accept the minutes of the February 18<sup>th</sup>, 2004 regular meeting as presented. Mr. White seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst, Abstain: Mr. Hummel. Motion carried.

#### 047-04 ACCEPT MINUTES OF THE MARCH 4/5, 2004 SPECIAL MEETING

Mrs. Brobst moved to accept the minutes of the March 4/5 special 2004 meeting as presented. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000827

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**March 17, 2004**

## **048-04 ACCEPT CONTRACT – ADMINISTRATOR WAYNE WARNER**

Mrs. Brobst moved to accept Wayne Warner as the Township Administrator under the Administrator's Employment Agreement. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **049-04 APPROVE "PROOF OF LOSS" FORM FIRE DEPT TRUCK CLAIM # 156-8727-LG.**

Mrs. Brobst moved to authorize the Chairman of the Board of Trustees to sign the "Proof of Loss" form relating to the Fire Department Truck Claim # 156-8727-LG. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **050-04 ADOPT "BADGE ONE" AWARD POLICY**

Mrs. Brobst moved to adopt the "Badge One" Award policy, which recognizes the knowledge and experience that comes with years of dedicated service to the Madison Township Fire Department. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **051-04 ACCEPT RESIGNATION OF OFFICER RICHARD D. LIPPOLIS**

Mrs. Brobst moved to accept with regrets the resignation of Officer Richard D. Lippolis effective March 28, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **052-04 AMEND RESOLUTION #026-04**

Mrs. Brobst moved to amend #026-04 extended resolution deleting the words "without pay". Further let the minutes show that the stated hearing was not held on February 18, 2004 as originally scheduled in the resolution, due to a request for extension by the defendant's attorney. The hearing was scheduled and held on March 4, 2004 at 9:00 AM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **053-04 ACCEPT BID-ROAD DEPT HEAVY DUTY 3/4 TON 4-WHL DRIVE PICKUP TRUCK**

Mrs. Brobst moved to accept the bid from The Bobb Chevrolet Company in the amount of \$23,669.00 for the purchase of a heavy duty 3/4 ton 4-wheel drive pickup truck complete with snow plow and authorize the Administrator to execute contract for the same. (Bids: Bobb Chevrolet \$23,669.00; Taylor Chevrolet \$23,995.00; bob McDorman Chevrolet \$24,579.00). Mr. White seconded the motion. Discussion: The bid process was discussed. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000828

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**March 17, 2004**

## **054-04 ACCEPT BID - ROAD DEPT TRUCK CHASSIS COMPLETE WITH ADDITIONS**

Mrs. Brobst moved to accept the bid from The Bobb Chevrolet Company in the amount of \$41,990.00 for the purchase of a conventional truck chassis complete with dump body, hoist, central hydraulic system, snow plow and salt spreader and authorize the Administrator to execute contract for the same. (Bids: Bobb Chevrolet \$41,990.00; Taylor Chevrolet \$43,625.00; Bobb McDorman Chevrolet \$43,828.00). Mr. White seconded the motion. Discussion: Clerk Adams asked about delivery scheduling for cash flow reasons. Mr. Spangler will look into the matter. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **055-04 AMEND PARKING LOT LEASE NO. 0010 - COLUMBUS SOUTHERN POWER CO.**

Mrs. Brobst moved to authorize the Township Administrator to enter into an Amendment to Lease No. 0010 between Madison Township and Columbus Southern Power Company to extend the lease from November 1, 2003 through October 31, 2008 at the rental rate of \$770.00 annually for the real property commonly know as the Community Center Parking Lot Annex. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **056-04 APPROVE WEAPONS POLICY**

Mrs. Brobst moved to approve the Weapons Policy relating to the possession and control of weapons, which will apply to all employees of Madison Township effective upon the passage of this resolution. Mr. White seconded the motion. Discussion: Mr. White addressed several concerns. Lengthy discussion ensued satisfying concerns and noting legal counsel had approved and all three departments had discussed this policy and were comfortable with it. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **057-04 TABLED - TRAVEL POLICY APPROVAL**

Mrs. Brobst moved to approve the revised Township Travel Policy to set guidelines for the expenditure of Township funds on job-related travel effective upon passage of this resolution. Mr. White seconded the motion. Discussion: Chief Ryan noted concern over some old language, which had accidentally been included. Mr. White moved to amend the resolution to table the travel policy approval till the next meeting. Mrs. Brobst seconded and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **058-04 APPROVE INTERNAL EMPLOYEE COMPLAINT POLICY**

Mrs. Brobst moved to approve the Internal Employee complaint Policy to establish uniform practice for receipt of internal employee complaints, not otherwise grieveable under a union contract effective upon the passage of this resolution. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **059-04 APPROVE EXEC SESSION-ADMINISTRATION/FIRE PERSONNEL MATTERS**

Mrs. Brobst moved at the request of the Administrator to approve executive session for administration and fire personnel matters. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.



# RECORD OF PROCEEDINGS

№ 000829

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**March 17, 2004**

## **060-04 APPROVE PERMANENT APPROPRIATIONS - 2004**

Mrs. Brobst moved to provide for the current expenses and other expenditures of said Madison Township Board of Trustees, Franklin County, Ohio, and approve at the Fund Level during the fiscal year ending December 31, 2004, the sums totaling \$9,398,645.00 as to be listed in the financial exhibits, be and the same are hereby permanently appropriated for the several purposes for which expenditure are to be made for and during said fiscal year. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **061-04 ACCEPT BANK RECONCILIATION & REPORTS**

Mrs. Brobst moved to accept the bank reconciliation and reports of the Clerk through February 29, 2004 as the cashbook and the bank balance agree showing a balance of \$ 2,944,132.53. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **062-04 PAY BILLS, SIGN PURCHASE ORDERS & REVIEW TRANSFERS**

Mrs. Brobst moved to pay bills, sign all purchase orders and review transfers. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **063-04 APPROVE PERSONNEL FILE ADDITIONS LIST**

Mrs. Brobst moved to accept list of items for personnel files and place in the appropriate files. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

Mrs. Brobst moved to recess for five minutes and resume in executive session at 7:35 PM. Mr. White seconded and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **EXECUTIVE SESSION**

Mrs. Brobst moved to resume the meeting in open session at 8:13 PM noting that no action was taken during executive session. Mr. White seconded and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

Mr. Hummel noted that he had put the findings for the Randall Lewis disciplinary hearing in writing as directed by the Board.

## **064-04 ACCEPT FINDINGS – LEWIS DISCIPLINARY HEARING**

Mr. White moved to accept the Chairman's findings in regard to the disciplinary hearing involving Randall Lewis. Mr. Brobst seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000830

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**March 17, 2004**

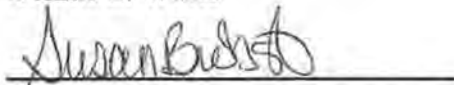
Mrs. Brobst moved as there was no further business to adjourn the meeting at 8:15 PM. Mr. White seconded and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

**MEETING ADJOURNED**

**TRUSTEES:**

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

**CLERK or RECORDER:**

  
\_\_\_\_\_  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000831

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

APRIL 21, 2004

The Madison Township Trustees met in regular session at 7:00 PM on April 21, 2004 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Dennis White and Mrs. Susan Brobst: Absent: Mr. Jim Hummel. Mrs. Brobst led those present in the Pledge of Allegiance to open the meeting.

### **BUSINESS of the BOARD:**

Nora Hiland, of Franklin County Soil & Water, gave a presentation on the NDPES permitting system, updated the Board as to where the process currently stood and included current, as well as future, goals that must be met. Mr. Spangler has already purchased storm drain markers, which are to be placed in 2004, rather than during the 2005 originally planned deadline. Records of all community involvement and education should be kept and submitted to Ms. Hiland each year for inclusion in the joint group report. Examples of these would be community education on the website, this year's involvement in the Home & Garden Show booth, or Hazardous Waste drop-off weekends.

### **TOWNSHIP ENGINEER:**

As there was no additional information from Matt Ferris, of E.P. Ferris & Associates, the Board did not request his attendance at the meeting.

### **TOWNSHIP DEPARTMENTS:**

Fire Chief Robert Bates thanked the Board for their support of education within the fire department and commented on the excellent Ohio Fire Executives Program attended. He noted that the county had approved the department's terrorism grant application to replace the foam trailer. The state approval is expected within 45 days. Chief Bates added that it was again time for inspection of the fire department by the insurance services office. This inspection will be held the week of June 14<sup>th</sup>. Police Chief Greg Ryan and Road Superintendent Terry Spangler had no additional information to bring before the Board than resolutions on the agenda.

### **TOWNSHIP ADMINISTRATOR:**

Administrator Wayne Warner had no additional items to bring before the Board this evening.

### **TOWNSHIP CLERK:**

Clerk Barbara Adams noted that cash on hand was \$1,893,853.48.

### **PUBLIC INPUT:**

Township resident Sharon Rudolph, 3178 Fontaine, addressed the Board regarding continual drug related problems in the Blacklick Estates area. It was discussed that our safety services do a great job with the dollars they have and the manpower that can provide. Lengthy discussion ensued including various ideas. Chief Ryan will gather some information requested by Ms. Rudolph. Newspapers present were asked to address the issue in their articles. Trustee Brobst thanked Ms. Rudolph for bringing the issue to greater attention with the Board.

# RECORD OF PROCEEDINGS

№ 000832

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

APRIL 21, 2004

## RESOLUTIONS:

### **065-04 ACCEPT MINUTES OF MARCH 17, 2004 MEETING**

Mr. White moved to accept the minutes of the March 17, 2004 meeting as presented. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **066-04 HIRE KEITH MALLORY AS A FULL-TIME POLICE OFFICER**

Mr. White moved to hire Keith Mallory as a full time Police Officer effective May 8, 2004 with pay and privileges in accordance with the current bargaining unit contract upon the successful completion of all background investigations, testing, and pre-employment physical. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **067-04 AUTHORIZE CONTRACT - SGT. JAMES GLASURE AS ACTING CAPTAIN**

Mr. White moved to authorize the Administrator to enter into a contract with Sgt. James Glasure as Acting Captain with Madison Township Police Department effective May 8, 2004. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **068-04 RE-HIRE CHUCK LINTON - ROAD & PARKS DEPARTMENTS**

Mr. White moved to re-hire Chuck Linton for part-time work with the Road & Parks Departments, effective April 7, 2004 at a pay rate of \$11.37 per hour. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **069-04 APPROVE REVISED TRAVEL POLICY**

Mr. White moved to approve the revised Travel Policy that was tabled at the March 17, 2004 meeting. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **070-04 SET DATE AND TIME FOR TOWNSHIP ANNUAL SURPLUS AUCTION**

Mr. White moved to set the date and time for the Township's annual surplus auction for June 12, 2004 at 10:00 AM at the Madison Township Road Department located at 4585 Madison Lane, Groveport, Ohio. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **071-04 APPROVE LIST OF AUCTION ITEMS**

Mr. White moved to approve the list presented by fire, police, road and administration of surplus items to be sold at auction on June 12, 2004. Mrs. Brobst seconded the motion. Discussion: Mr. Warner noted that all invited entities were participating in the auction. Roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **072-04 APPROVE EXECUTIVE SESSION - ADMINISTRATION PERSONNEL MATTER**

Mr. White moved at the request of the Administrator to approve executive session for administration personnel matters. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.



# RECORD OF PROCEEDINGS

№ 000833

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

APRIL 21, 2004

## 073-04 ACCEPT BANK RECONCILIATION & REPORTS

Mr. White moved to accept the bank reconciliation and reports of the Clerk through March 31, 2004 as the cashbook and the bank balance agree showing a balance of \$ 2,259,787.84. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## 074-04 PAY BILLS, SIGN PURCHASE ORDERS & REVIEW TRANSFERS

Mr. White moved to pay bills, sign all purchase orders and review transfers. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## 075-04 APPROVE PERSONNEL FILE ADDITIONS LIST

Mr. White moved to accept list of items for personnel files and place in the appropriate files. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

Mr. White moved to recess for five minutes and resume in executive session at 7:50 PM. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## EXECUTIVE SESSION

Mr. White moved to resume the meeting in open session at 8:27 PM noting that no action was taken during executive session. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

Mr. White moved as there was no further business to adjourn the meeting at 8:27 PM. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## MEETING ADJOURNED

### TRUSTEES:

Not In Attendance

Jim Hummel

Dennis L. White

Susan Brobst

### CLERK or RECORDER:



Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000834

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

May 19, 2004

The Madison Township Trustees met in regular session at 7:00 PM on May 19, 2004 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

### **OATH of OFFICE:**

Police Chief Greg Ryan presented Keith Mallory for oath of office as a full-time police officer. Following the oath, Officer Mallory was greeted by the elected officials and department heads and welcomed by all present.

### **TOWNSHIP ENGINEER:**

As there were no additional items to report, the Board did not request the presence of Matt Ferris, of E.P. Ferris & Associates.

### **TOWNSHIP DEPARTMENTS:**

Fire Chief Robert Bates presented Edward B. Dildine with the newly established "Badge One" commendation presented to the most senior non-officer firefighter. FF Dildine will have 25 years with Madison Township on May 21<sup>st</sup>. His son, fellow firefighter Edward D. Dildine, pinned the badge on his father. All present congratulated FF Dildine.

Chief Bates also announced that tours of both stations would be conducted immediately following the meeting to assess needs at each station. All present, including the media, were invited. Police Chief Greg Ryan and Road Superintendent Terry Spangler had no additional items to bring before the Board than resolutions presented. Trustees discussed the growing weed problems in the township, which are in greater numbers than previous years at this time. Trustee Brobst noted that Donna Hamler had already begun the process on 47 lots needing attention.

### **TOWNSHIP ADMINISTRATOR:**

Administrator Wayne Warner had no additional information to bring before the Board.

### **TOWNSHIP CLERK:**

Clerk Barbara Adams noted that cash on hand was \$1,541,317.94.

### **NEW BUSINESS:**

Bob Miller, of the Groveport Youth Athletic Association, had asked to speak with the Board regarding a request to use Brobst Park for youth football but was not in attendance.

# RECORD OF PROCEEDINGS

№ 000835

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**May 19, 2004**

## **PUBLIC INPUT:**

Thomas Rinehart, of 3513 Noe-Bixby, representing himself, his mother, and neighbors, addressed the Board regarding a growing problem of mass rental homes. They are especially concerned with one owner, Richard Winnestaffer and his associated companies, owning about 25% of Blacklick Estates. Mr. Rinehart sited safety hazards, properties in poor condition, renting to those who cannot afford the rent causing a large amount of evictions, and the fact that the area is not zoned as a rental community. Trustees thanked Mr. Rinehart for his preparation of information. Although they cannot dictate to whom a homeowner sells, the Board will look into the problem and respond to Mr. Rinehart in writing.

## **RESOLUTIONS:**

### **076-04 ACCEPT MINUTES OF APRIL 21, 2004 MEETING**

Mrs. Brobst moved to accept the minutes of the April 21, 2004 meeting as presented. Mr. White seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst, Abstain: Mr. Hummel. Motion carried.

### **077-04 APPROVE MUTUAL AID CONTRACT WITH PICKAWAY COUNTY**

Mrs. Brobst moved to approve the Mutual Aid Contract with Pickaway County. Mr. White seconded the motion. Discussion: General discussion ensued. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **078-04 HIRE PART-TIME ROAD DEPT WORKER - LARRY YINGER**

Mrs. Brobst moved to hire Larry Yinger as part-time Road Dept. worker with an hourly rate of \$11.37 effective May 10, 2004. Mr. White seconded the motion. Discussion: It was noted that this would be a permanent part-time position. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **079-04 ASSESS PROPERTY - MOWING**

Mrs. Brobst moved to assess the following property that was mowed by Madison Township as necessary under the ORC:

3317 Latonia Ct (180/004173) . . . . . \$300.00

Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **080-04 REVISE RES # 018-04 - OHIO POLICE & FIRE PENSION FUND**

Mrs. Brobst moved to approve revised Resolution #018-04 of the Board of Trustees to pick up portions of the mandatory contributions on behalf of the employees to the Ohio Police and Fire Pension Fund as detailed in the attached resolution. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000836

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

May 19, 2004

## 081-04 ACCEPT BANK RECONCILIATION & REPORTS

Mrs. Brobst moved to accept the bank reconciliation and reports of the Clerk through April 30, 2004 as the cashbook and the bank balance agree showing a balance of \$2,067,578.78. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 082-04 PAY BILLS, SIGN PURCHASE ORDERS & REVIEW TRANSFERS

Mrs. Brobst moved to pay bills, sign all purchase orders and review transfers. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 083-04 APPROVE PERSONNEL FILE ADDITIONS LIST

Mrs. Brobst moved to accept list of items for personnel files and place in the appropriate files. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

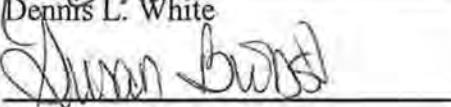
Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 7:21 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

MEETING ADJOURNED

TRUSTEES:

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

CLERK or RECORDER:

  
\_\_\_\_\_  
Barbara D. Adams



# RECORD OF PROCEEDINGS

№ 000837

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

June 16, 2004

The Madison Township Trustees met in regular session at 7:00 PM on June 16, 2004 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

### **BUSINESS of the BOARD:**

Paul Rosile, Assistant Health Commissioner with the Franklin County Board of Health, explained future 10 year requirements for sewage discharge through the NPDES Phase II program. Discussion ensued.

### **TOWNSHIP ENGINEER:**

As there were no additional items to report, the Board did not request the presence of engineer Matt Ferris, of E.P. Ferris & Associates.

### **TOWNSHIP DEPARTMENTS:**

Fire Chief Robert Bates noted the fire department was still in the midst of the expected Insurance Services audit of the department. He also shared that the department had conducted a safety village last week in conjunction with Columbus at Sedalia Elementary School and would be conducting one this Saturday with the Groveport Police Department for grades K through 5. He will also be posting the fire educator's position. Mr. Hummel asked about the use of the Fire Safety house. Chief Bates noted that John Jones had several classes scheduled there in the next couple of weeks and it will be highlighted in the fall during Fire Prevention Week. It is not used as much during this time of the year when school is not in session. He also explained the amendment to the International Property Code to be approved and the effective date of January 21<sup>st</sup> for the MTFOA Memorandum of Understanding. Chief Bates also reported the status of specs on the new fire truck, where they stand with review, and that financing information had been submitted this week.

Police Chief Greg Ryan and Road Superintendent Terry Spangler had no additional information to bring before the Board than resolutions presented for approval. Mr. Hummel noted that Mr. Spangler's department was very busy these days, with Mr. Spangler adding that they were busy with rain, mosquitoes, and grass.

### **TOWNSHIP ADMINISTRATOR:**

Administrator Wayne Warner noted that the surplus auction went well. He also reported football practices begin in July for the first time at Brobst Park, with games beginning in August. He will be monitoring the general football situation and in particular the parking situation at the park.

### **TOWNSHIP CLERK:**

Clerk Barbara Adams noted that cash on hand was \$1,037,475.75. She also reported draft sales and expenses for the June 12, 2004 auction. The total sales figure for all entities was \$12,233.50. Auction tallies will be reviewed before finalizing.

# RECORD OF PROCEEDINGS

№ 000838

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**June 16, 2004**

## **OLD BUSINESS:**

Mr. Warner noted that the mowing assessments to be approved at this meeting were calculated at \$200.00 per hour as in the past. He clarified that the maintenance code would be \$300.00 per hour for future mowing. He and Mr. Spangler believe this may help deter some of the mowing necessary by Madison Township.

## **NEW BUSINESS:**

The Board of Trustees requested that Mr. Warner work to set up a mid-year update meeting during daytime hours to review the status of the planned activities and expenses for this year. The planning meeting at the beginning of the year was very successful and the Board feels that it would be helpful to review each department's current status.

## **PUBLIC INPUT:**

Fire Captain Steve Arms expressed his appreciation for the acknowledgement of his 25 years of service on the outside sign recently. He said that it meant a great deal to him.

## **RESOLUTIONS:**

### **084-04 ACCEPT MINUTES OF MAY 19, 2004 MEETING**

Mrs. Brobst moved to accept the minutes of the May 19, 2004 meeting as presented. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **085-04 APPROVE INTERNATIONAL PROPERTY MAINTENANCE CODE**

Mrs. Brobst moved to approve the amendment to the International Property Maintenance Code as attached. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **086-04 APPROVE MTFOA/MOU -VACANCIES & PROBATIONARY PERIODS**

Mrs. Brobst moved to approve the MTFOA Memorandum of Understanding according to Article 03, Section 12 as attached with an effective date of January 21, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **087-04 APPROVE EXECUTIVE SESSION - FIRE PERSONNEL MATTERS**

Mrs. Brobst moved at the request of the Fire Chief to approve executive session for fire personnel matters at the end of the meeting. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **088-04 AUTHORIZE SALE OF POLICE VEHICLE TO VILLAGE OF BRICE**

Mrs. Brobst moved to authorize the Police Department to sell a 2001 Crown Victoria cruiser (VIN#9150) to the Village of Brice for \$4000.00. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000839

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

June 16, 2004

## 089-04 APPROVE EXECUTIVE SESSION – ADMIN. PERSONNEL MATTERS

Mrs. Brobst moved at the request of the Administrator to approve executive session for administration personnel matters. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 090-04 ACCEPT BANK RECONCILIATION & REPORTS

Mrs. Brobst moved to accept the bank reconciliation and reports of the Clerk through May 31, 2004 as the cashbook and the bank balance agree showing a balance of \$1,541,774.80. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 091-04 PAY BILLS, SIGN PURCHASE ORDERS & REVIEW TRANSFERS

Mrs. Brobst moved to pay bills, sign all purchase orders and review inter-fund transfers. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 092-04 APPROVE PERSONNEL FILE ADDITIONS LIST

Mrs. Brobst moved to accept list of items for personnel files and place in the appropriate files. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 093-04 APPROVE PROPERTY ASSESSMENTS - MOWING

Mrs. Brobst moved to assess the following properties that were mowed by the Madison Township totaling \$5100.00:

·	3317 Latonia Ct	(180/004173).....	\$300.00 - 2 <sup>nd</sup> time (5/20/04)
·	3317 Latonia Ct.	(180/004173).....	\$300.00 - 3 <sup>rd</sup> time (6/08/04)
·	5400 Wendover Dr	(180/004354).....	\$400.00
·	3676 Rodell Rd.	(180/003132) .....	\$200.00
·	3591 Tremaine Rd.	(180/003372).....	\$400.00
·	3278 Latonia Dr	(180/004599).....	\$300.00
·	3633 Rodell Rd.	(180/003219) .....	\$300.00
·	5410 Deforest Dr.	(180/004638).....	\$400.00
·	3496 Cadell Rd.	(180/003388).....	\$400.00
·	5183 Hatfield Dr.	(180/004687) .....	\$500.00
·	3357 Latonia Ct.	(180/004178).....	\$700.00
·	5197 Fullerton Dr.	(180/002148).....	\$400.00
·	5176 Harbor Blvd	(180/003072).....	\$500.00
	<b>Total</b> .....		<b>\$5100.00</b>

Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000840

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**June 16, 2004**

## **094-04 APPROVE REGULAR MEETING DATE CHANGE TO JULY 14, 2004**

Mrs. Brobst moved to approve moving the next regular July 21, 2004 Trustees meeting to July 14, 2004 at 7:00 PM at the Madison Township Community Center. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **095-04 SET ANNUAL BUDGET HEARING - 2005**

Mrs. Brobst moved to set the budget hearing for the 2005 Annual Budget on the next regular meeting of the Madison Township Board of Trustees scheduled for July 14, 2004 at 7:00 PM at the Madison Township Community Center. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

Mrs. Brobst moved to recess for five minutes and resume in executive session at 7:45 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **EXECUTIVE SESSION**

Mrs. Brobst moved to resume the meeting in open session at 8:27 PM noting that no action was taken during executive session. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **RESOLUTIONS:**

### **096-04 AUTHORIZE INDEPENDENT INVESTIGATION – COMPLAINT #04-02**

Mrs. Brobst moved to authorize Administrator Warner to obtain independent investigation on Complaint #04-02. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **097-04 AUTHORIZE ANTHEM HEALTH/PRESCRIPTION PLAN – 7/1/04**

Mrs. Brobst moved to authorize the Administrator to take action to switch health and prescription insurance coverage to Anthem/Blue Cross Blue Shield effective July 1, 2004. Mr. White seconded the motion. Discussion: Mr. White asked Administrator Warner if the unions agreed with the insurance changes. Mr. Warner replied that he had informed the unions approximately two weeks prior. He had provided each with both the current plans and the proposed Anthem plan. He stated that he had been given no objections to the insurance change from the unions. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.



# RECORD OF PROCEEDINGS

№ 000841

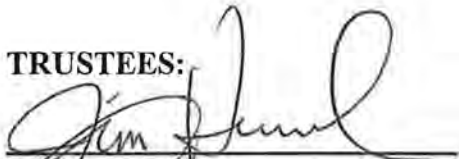
MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**June 16, 2004**

Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 8:29 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

**MEETING ADJOURNED**

**TRUSTEES:**

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

**CLERK or RECORDER:**

  
\_\_\_\_\_  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000842

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

July 14, 2004

The Madison Township Trustees met in regular session at 7:00 PM on July 14, 2004 at the Madison Township Community Center. Roll call showed the following trustees Present: Mr. Dennis White and Mrs. Susan Brobst and Absent: Mr. Jim Hummel. Mrs. Brobst led those present in the Pledge of Allegiance to open the meeting.

### **TOWNSHIP ENGINEER:**

As there were no additional items to report, the Board did not request the presence of engineer Matt Ferris, of E.P. Ferris & Associates. Mr. Warner noted that Issue II Phase 6 was ready to bid out.

### **TOWNSHIP DEPARTMENTS:**

Fire Chief Robert Bates noted that the firefighters had an MDA fundraiser. They raised \$1718.00 and won the Central Ohio Area award for their efforts. They will be back out on Labor Day weekend. He also invited all to look at the new Hazard house that was purchased for public education and was set up at the back of the room for viewing. He noted that they had gone through state purchasing for the proposed fire engine and that financing will be needed but that the project should be completely covered through the Obetz settlement and the DOT mitigation proposal, which had been approved. Delivery would be expected in 10-12 months.

Police Chief Greg Ryan noted that the proposed towing contract would bring the total to three towing contracts. Road Superintendent Terry Spangler discussed the property at 5176 Harbor Blvd, which has been vacant and the Township has been mowing for the last two years. The resident next door is handicapped and uses the sidewalk in front of 5176 Harbor Blvd. He requested the approval to repair and assess for the sidewalk.

### **TOWNSHIP ADMINISTRATOR:**

Administrator Wayne Warner had no further business to bring before the Board.

### **TOWNSHIP CLERK:**

Clerk Barbara Adams noted that cash on hand was \$765,481.96. She also verified that draft auction totals reported at the last meeting were final and that all banking information had not yet been received for reconciliation. She then asked Trustee Brobst to open the annual budget hearing.

### **BUDGET HEARING**

Mrs. Brobst officially opened the annual budget hearing for the 2005 budget. Clerk Adams explained the budgeting process. She also explained that final budgeting was actually done with permanent appropriations next spring and that these were very estimated figures. Mrs. Adams also noted that Mr. Warner had brought to her attention that many counties in Ohio did not require their townships to file this annual budget and they would be soliciting Franklin County regarding this possibility in the future. Mrs. Brobst asked for questions and public input. There was none. Mrs. Brobst officially closed the 2005 annual budget hearing.

# RECORD OF PROCEEDINGS

№ 000843

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**July 14, 2004**

## **NEW BUSINESS:**

Trustees discussed setting a special progress meeting for 9:30 AM on Wednesday, August 11, 2004 to handle any other business needing attention at the time also. All felt it was important to review the current status of plans stated earlier in the year for 2004.

## **PUBLIC INPUT:**

There were no residents present wishing to address the Board of Trustees.

## **RESOLUTIONS:**

### **098-04 ACCEPT MINUTES OF JUNE 16, 2004 MEETING**

Mr. White moved to accept the minutes of the June 16, 2004 meeting as presented. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **099-04 PURCHASE NEW FIRE ENGINE**

Mr. White moved to authorize the Administrator to enter into an agreement with Sutphen for the purchase a new fire engine at the cost of \$384,421.00. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **100-04 APPROVE TUITION ASSISTANCE - F/F RASHID TAYLOR**

Mr. White moved to approve, at the recommendation of the Fire Chief Bates, F/F Rashid Taylor's request for tuition assistance to take Leadership Focus Seminar IV totaling two (2) credit hours at a cost of \$359.00 each, equals a total reimbursement of \$718.00. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **101-04 ACCEPT TOWING CONTRACT - NOBLE'S INC.**

Mr. White moved to accept the contract from Noble's Inc. to provide towing service for the Madison Township Police Department for the period July 10, 2004 - December 31, 2005. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **102-04 AUTHORIZE ASSESSMENT FOR SIDEWALK REPAIR**

Mr. White moved to authorize the sidewalk repair in front of 5176 Harbor Blvd and assess the property owner for such repairs. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### **103-04 ADOPT SR 317 ACCESS MANAGEMENT/CORRIDOR STUDY**

Mr. White moved to adopt the SR 317 Access Management/Corridor Study as provided by Mid-Ohio Regional Planning Commission to help guide growth in the SR 317 corridor. An Adobe PDF version of the study is available at <http://sr317study.morpc.org>. Mrs. Brobst seconded the motion. Discussion: Mr. White asked several questions regarding the study. Administrator Warner answered, noting that MORPC had been conducting the study for several years of Rt. 317 from Rt. 23 to Rt. 33, designating several intersections for lights. Roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000844

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

July 14, 2004

## 104-04 APPOINT WILLIAM LOTZ - SOLID WASTE AUTHORITY BOARD

Mr. White moved to appoint William Lotz Sr., a Jackson Township Trustee, to serve as member of the Solid Waste Authority Board of Trustees and represent Franklin County townships for a two-year term until June 20, 2006. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## 105-04 APPROVE EXEC. SESS. -ADMINISTRATION PERSONNEL MATTER

Mr. White moved at the request of the Administrator to approve executive session for administration personnel matters with trustees present. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## 106-04 APPROVE 2005 ANNUAL BUDGET

Mr. White moved to approve 2005 Annual Budget at the fund level as recommended by the Clerk and Township Administrator and forward same to the Franklin County Auditor. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## 107-04 PAY BILLS, SIGN PURCHASE ORDERS & REVIEW TRANSFERS

Mr. White moved to pay bills, sign all purchase orders and review inter-fund transfers. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## 108-04 APPROVE PERSONNEL FILE ADDITIONS LIST

Mr. White moved to accept list of items for personnel files and place in the appropriate files. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## 109-04 APPROVE PROPERTY ASSESSMENTS

Mr. White moved to assess the following properties that were mowed by the Madison Township:

·	3728 Clearwater Dr.	(180/004173).....	\$400.00
·	5026 Harbor Blvd.	(180/003087).....	\$475.00 (dead tree)
·	5285 Harbor Blvd.	(180/002714).....	\$300.00
·	3824 Laguna Dr.	(180/002456).....	\$400.00
·	3872 Laguna Dr.	(180/002416).....	\$400.00
·	3278 Latonia Dr.	(180/004599).....	\$300.00
·	8197 Oregon Rd.	(180/001353).....	\$400.00
·	<b>Total</b>		<b>\$2675.00</b>

Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

## 110-04 SCHEDULE SPECIAL MEETING – AUGUST 11, 2004

Mr. White moved to schedule a special progress meeting for 9:30 AM on Wednesday, August 11, 2004 and the meeting would also include any other business needing attention at that time. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.



# RECORD OF PROCEEDINGS

№ 000845

## MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

Mr. White moved to recess for five minutes and resume in executive session at 7:35 PM. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

### EXECUTIVE SESSION

Mr. White moved to resume the meeting in open session at 7:59 PM noting that no action was taken during executive session. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.

Mr. White moved, as there was no further business, to adjourn the meeting at 8:00 PM. Mrs. Brobst seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst. Motion carried.


### MEETING ADJOURNED

#### TRUSTEES:

Not in Attendance

Jim Hummel

  
Dennis L. White

  
Susan Brobst

#### CLERK or RECORDER:

  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000846

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

AUGUST 11, 2004

The Madison Township Trustees met in special session at 9:30 AM on August 11, 2004 at the Madison Township Community Center per previous resolution for the purpose of 2004 planning progress review and any other business needing attention. Roll call showed the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst.

The following departments/areas were reviewed:

Police Department by Chief Greg Ryan

Road Department and four Road Funds by Road Superintendent Terry Spangler

Administration and General Fund by Administrator Wayne Warner

Fire Department by Administrator Wayne Warner noting that Fire Chief Robert Bates will further update the Trustees at the next regular meeting.

The format followed review of each item listed in the "2004 Planning Session" notebook from earlier in the year.

Additional items discussed were:

A "High Impact Supervision" 3-day seminar suggested by Mr. Warner

20 year old flooding problem on Bixby Rd remedied by new resident

Looking at roads to include in Issue II Phase VII application

Three positive West Nile Virus tests found in Blacklick Estates

Fire Dept. still receiving verbal assurances of DOT funding for fire engine

Application by administrator for park grant to plant trees

Clerk will contact BMV regarding MVL tax

Administrator looking toward EAP training in October for all employees

Babbert problem/Leddingham property – only recourse private legal action

### RESOLUTIONS:

#### 111-04 APPROVE EXEC. SESS.–ADMINISTRATION PERSONNEL MATTERS

Mrs. Brobst moved per request of the Administrator to enter executive session at 10:35 AM for administration personnel matters. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### EXECUTIVE SESSION

Mrs. Brobst moved to resume the meeting in open session at 11:35 AM noting that no action was taken during executive session. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000847

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO


## AUGUST 11, 2004 – Special Meeting

Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 11:35 AM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## MEETING ADJOURNED

### TRUSTEES:

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

### CLERK or RECORDER:

  
\_\_\_\_\_  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000848

REGULAR MEETING  
August 18, 2004  
MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

The Madison Township Trustees met in regular session at 7:00 PM on August 18, 2004 at the Madison Township Community Center. Roll call showed the trustees as: Present: Mr. Jim Hummel and Mrs. Susan Brobst: Absent: Mr. Dennis White. Administrator Wayne Warner served as recorder in the absence of Clerk Barb Adams due to family illness. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

## **TOWNSHIP ENGINEER:**

As there were no additional items to report, the Board did not request the presence of engineer Matt Ferris, of E.P. Ferris & Associates.

## **TOWNSHIP DEPARTMENTS:**

Fire Chief Robert Bates reviewed the status of the 2004 goals and objectives for the fire department. Police Chief Greg Ryan and Road Superintendent Terry Spangler had no further items than proposed resolutions to bring before the Board.

## **TOWNSHIP ADMINISTRATOR:**

Administrator Wayne Warner noted that the minutes of the July 14, 2004 meeting would not be approved until Mr. White was present.

## **PUBLIC INPUT:**

No attendees wished to address the Board.

## **RESOLUTIONS:**

### **112-04 APPROVE MINUTES OF SPECIAL MEETING AUGUST 11, 2004**

Mrs. Brobst moved to approve the minutes of the August 11, 2004 special meeting. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

### **113-04 ACCEPT RESIGNATION – F/F ERIC MOYER**

Mrs. Brobst moved to accept the resignation of part-time F/F Eric Moyer effective July 29, 2004. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

### **114-04 APPOINT JASON LOUCKS - PT TO FT FIREFIGHTER/PARAMEDIC**

Mrs. Brobst moved to appoint Jason W. Loucks from part-time to full-time Firefighter/Paramedic with pay and privileges in accordance with the current bargaining unit contract with an effective date of August 18, 2004 pending passing of his physical. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.



August 18, 2004

# RECORD OF PROCEEDINGS

№ 000849

## 115-04 APPOINT ~~MICHAEL KIPP~~ ~~TO PART-TIME TO FULL-TIME~~ ~~FIREFIGHTER/PARAMEDIC~~ ~~MANSION TOWNSHIP TRUSTEES, GROVEPORT, OHIO~~

Mrs. Brobst moved to appoint Mike Kipp from part-time to full-time Firefighter/Paramedic with pay and privileges in accordance with the current bargaining unit contract with an effective date of August 18, 2004 pending passing of his physical. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

## 116-04 ACCEPT BIDS—BLACKLICK EST. PHASE 6 CONSTRUCT. PROJECT

Mrs. Brobst moved to accept the bid from Decker Construction totaling \$244,874.54 for the Blacklick Estates Phase 6 Street Construction Project for 2004 and authorize the Administrator to execute the contract for the same. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

## 117-04 ESTABLISH “NO PARKING” ZONE – NORTH SIDE SEDALIA DRIVE

Mrs. Brobst moved to establish a “No Parking” zone on the north side of Sedalia Drive from the 2<sup>nd</sup> entrance of the Sedalia Food Center, east of Noe Bixby Road and 115’ east to Old Cape West. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

## 118-04 APPROVE EXEC. SESSION – ADMIN. PERSONNEL MATTERS

Mrs. Brobst moved at the request of the Administrator to approve executive session for administration personnel matters. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

## 119-04 CERTIFY STREET LIGHTING ASSESSMENTS

Mrs. Brobst moved to certify street lighting assessments to the Franklin County Auditor for the period 2005-2006. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

## 120-04 ACCEPT BANK RECONCILIATION & REPORTS

Mrs. Brobst moved to accept the bank reconciliation and reports of the Clerk through June 30, 2004 as the cashbook and the bank balance agree showing \$926,111.59. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

## 121-04 PAY BILLS AND SIGN PURCHASE ORDERS

Mrs. Brobst moved to pay bills and sign all purchase orders. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

## 122-04 APPROVE PERSONNEL FILE ADDITIONS LIST

Mrs. Brobst moved to accept the list of items for personnel files and place them in the appropriate files. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

August 18, 2004

# RECORD OF PROCEEDINGS

№ 000850

## 123-04 APPROVE PROPERTY ASSESSMENTS GROVEPORT, OHIO

Mrs. Brobst moved to assess the following properties mowed by Madison Township:

1	3233 Arnsby Rd	(180-004122)	\$ 600.00
2	3299 Arnsby Rd	(180/004157)	400.00
3	5076 Bentler Dr.	(180/001969)	400.00
4	3441 Claretta Rd	(180/003709)	600.00
5	3195 Faycrest Rd	(180/004076)	750.00
6	4504 Floyd Dr	(180/000227)	400.00
7	3716 Shoreline Dr	(180/002472)	<u>750.00</u>
			\$3900.00

Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

Mrs. Brobst moved to recess for five minutes and resume in executive session at 7:25 PM. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

### EXECUTIVE SESSION

Mrs. Brobst moved to resume the meeting in open session at 9:00 PM noting that no action was taken during executive session. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

### RESOLUTIONS:

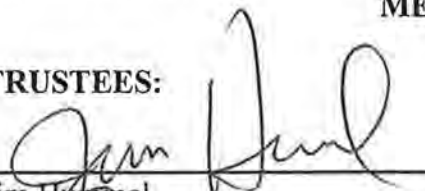
#### 124-04 ESTABLISH ASSISTANT FIRE CHIEF POSITION

Mrs. Brobst moved to establish the position of Assistant Fire Chief and authorize the Administrator to establish terms and conditions for the position. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 9:02 PM. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst. Motion carried.

### MEETING ADJOURNED

TRUSTEES:

  
\_\_\_\_\_  
Jim Hummel

Not in Attendance

\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

CLERK or RECORDER:

  
\_\_\_\_\_  
Wayne A. Warner

# RECORD OF PROCEEDINGS

№ 000851

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

September 3, 2004

The Madison Township Trustees met in special session for general business at 12:05 PM on September 3, 2004 at the Madison Township Community Center noting that the proper meeting notification had taken place. Roll call showed the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst.

### RESOLUTIONS:

#### **125-04 ACCEPT MINUTES OF JULY 14, 2004 MEETING**

Mrs. Brobst moved to accept the minutes of the July 14, 2004 regular meeting as presented. Mr. White seconded the motion and roll call showed: Aye: Mr. White and Mrs. Brobst: Abstain: Mr. Hummel. Motion carried.

#### **126-04 APPROVE EXECUTIVE SESSION - CONTRACT NEGOTIATIONS**

Mrs. Brobst moved per the request of the Administrator to approve executive session for contract negotiations and enter executive session at 12:10 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### EXECUTIVE SESSION

Mrs. Brobst moved to resume the meeting in open session at 12:57 PM noting that no action was taken during executive session. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### RESOLUTIONS:

#### **127-04 APPOINT ROBERT BATES AS ASSISTANT FIRE CHIEF**

Mrs. Brobst moved to appoint Robert Bates as Assistant Fire Chief and authorize the Administrator to develop an employment agreement for Assistant Chief Bates effective September 27, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

#### **128-04 APPOINT CLIFFORD L. MASON AS FIRE CHIEF**

Mrs. Brobst moved to appoint Clifford L. Mason as Fire Chief and authorize the Administrator to develop an employment agreement for Fire Chief Mason effective September 27, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000852

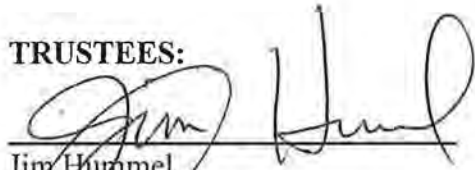
MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

**September 3, 2004**

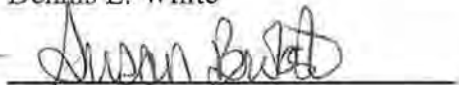
Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 12:58 PM.  
Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and  
Mrs. Brobst. Motion carried.

**MEETING ADJOURNED**

**TRUSTEES:**

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

**CLERK or RECORDER:**

  
\_\_\_\_\_  
Barbara D. Adams



# RECORD OF PROCEEDINGS

№ 000853

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING SEPTEMBER 15, 2004

The Madison Township Trustees met in regular session at 7:00 PM on September 15, 2004 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

### **OATHS OF OFFICE:**

Administrator Warner introduced Clifford L. Mason, who would be taking the position of Madison Township Fire Chief. Clerk Adams administered the fire chief's oath of office to Clifford Mason. Chief Mason was congratulated by the Board and welcomed by all those present. Chief Mason will take on his duties on September 27, 2004.

Michael Kipp was presented and Clerk Adams administered the oath of office for firefighter/paramedic. FF/P Kipp was congratulated by the Board and welcomed by all those present.

Jason Loucks was then introduced and Clerk Adams administered the oath of office for firefighter/paramedic. FF/P Loucks was congratulated by the Board and welcomed by all those present.

### **TOWNSHIP ENGINEER:**

As there were no additional items to report, the Board did not request the presence of engineer Matt Ferris, of E.P. Ferris & Associates. Mr. Hummel announced that an application for \$300,000 in Issue II funds had been submitted to re-surface Walburn, Wingate and Armada Roads in 2005.

### **TOWNSHIP DEPARTMENTS:**

Fire Chief Robert Bates was unable to attend this meeting, therefore Administrator Warner represented the Fire Department. Police Chief Greg Ryan and Road Superintendent Terry Spangler had no additional information to bring before the Board.

### **TOWNSHIP ADMINISTRATOR:**

Administrator Wayne Warner had only resolutions presented to bring before the Board.

### **TOWNSHIP CLERK:**

Clerk Barbara Adams noted that cash on hand was \$2,028,082.13. She also discussed the street lighting assessments for the 2005-2006 period. Clerk Adams also discussed the county's estimated tax numbers presented in the required amounts and rates resolution needing attention. She noted her comfort with the comparison she had completed of previous year's estimated and received funds versus the 2005 estimates.

### **PUBLIC INPUT:**

No attendees wished to address the Board of Trustees.

# RECORD OF PROCEEDINGS

№ 000854

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

SEPTEMBER 15, 2004

## RESOLUTIONS:

### **129-04 ACCEPT MINUTES OF AUGUST 18, 2004 MEETING**

Mrs. Brobst moved to accept the minutes of the August 18, 2004 meeting as presented. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst, Abstain: Mr. White. Motion carried.

### **130-04 ACCEPT MINUTES OF SEPTEMBER 3, 2004 SPECIAL MEETING**

Mrs. Brobst moved to accept the minutes of the September 3, 2004 special meeting as presented. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **131-04 ACCEPT RESIGNATION OF PT/FF KEN PACKARD**

Mrs. Brobst moved to accept with regrets the resignation of PT/FF Ken Packard effective September 10, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **132-04 APPROVE TUITION ASSISTANCE - LT. KENT CHEEK**

Mrs. Brobst moved to approve, at the recommendation of the Fire Chief Bates, Lt. Kent Cheek's request for tuition assistance to take Managerial Accounting totaling four (4) credit hours at a cost of \$233.00 each, equaling a total reimbursement of \$932.00. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **133-04 APPROVE JOB DESCRIP/EMPLOYMENT AGRMT-FIRE CHIEF MASON**

Mrs. Brobst moved to approve the job description of and employment agreement with Fire Chief Clifford Mason. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **134-04 APPROVE JOB DESCRIP/EMPLOYMENT AGRMT-ASST FIRE CHIEF BATES**

Mrs. Brobst moved to approve the job description of and employment agreement with Asst. Fire Chief Robert Bates. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **135-04 APPROVE EXECUTIVE SESSION – ADMIN. PERSONNEL MATTER**

Mrs. Brobst moved at the request of the Administrator to approve executive session for administration personnel matters. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **136-04 ACCEPT BANK RECONCILIATION & REPORTS**

Mrs. Brobst moved to accept the bank reconciliation and reports of the Clerk through July 31, 2004 as the cashbook and the bank balance agree showing a balance of \$3,000,485.32. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000855

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

SEPTEMBER 15, 2004

## 137-04 APPROVE AMOUNTS & RATES RESOLUTION – 2005

Mrs. Brobst moved to approve the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor for 2005. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 138-04 PAY BILLS, SIGN PURCHASE ORDERS & REVIEW TRANSFERS

Mrs. Brobst moved to pay bills and sign all purchase orders & review transfers. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 139-04 APPROVE PERSONNEL FILE ADDITIONS LIST

Mrs. Brobst moved to accept list of items for personnel files and place in the appropriate files. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

Mrs. Brobst moved to recess for five minutes and resume in executive session at 7:20 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## EXECUTIVE SESSION

Mrs. Brobst moved to resume the meeting in open session at 8:01 PM noting that no action was taken during executive session. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 8:01 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## MEETING ADJOURNED


TRUSTEES:

  
Jim Hummel

  
Dennis L. White

  
Susan Brobst

CLERK or RECORDER:

  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000856

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

October 20, 2004

The Madison Township Trustees met in regular session at 7:00 PM on October 20, 2004 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst. Mrs. Brobst acted as recorder until Clerk Adams arrived after the awards presentation. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

### **BUSINESS of the BOARD:**

In appreciation of the many years of service to Madison Township, awards were presented to those having worked five, ten, fifteen, twenty, and twenty-five years. The following employees were present to receive their respective awards and appreciation from Madison Township officials and residents.

10 Years Service: Woody Hoffer, Wes Welch, and Allen Young

15 Years Service: Larry Baugess, Bill Mallory, Bob Schneider, Terry Spangler, and Rick Stelzer

20 Years Service: Ken Kuhn, Drew Pruden, Mark Wagner, and Terry Williard

25 Years Service: Matt Seipel

### **TOWNSHIP ENGINEER:**

Township Engineer Matt Ferris, of E.P. Ferris & Associates, updated the Board on the prospects of a Community Development Block Grant (CDBG). Flyers had been delivered to residents in the proposed Edgewater Park project area to attend this meeting. Administrator Warner and the Board joined in the conversation. Many residents were present and those sharing their thoughts regarding the project included: Tom Starkey, Jessie Davis, Glen Riggan, Denise Trago, and Donna Davis. All seemed supportive of looking into the improvements in general. The two main concerns they discussed were making sure the actual property owners received the notices not just the tenants and combining projects so that the area would not be torn up more than once. Rather than rushing the application process for the end of October deadline, it was decided to gather more information and make application in 2005. Trustee Hummel thanked all for their interest and participation. He encouraged residents present to go back and talk with their neighbors about the possible future project.

### **TOWNSHIP DEPARTMENTS:**

Fire Chief Clifford Mason and Road Superintendent Terry Spangler had no additional information to bring before the Board than the proposed resolutions. Police Chief Greg Ryan noted that he had attended the organizational meeting of the Governor's Highway Safety Office County OVI Task Force for 2005 and that all signed paperwork must be back to them before participation is permitted. The first operation is October 29, 30, and 31.

Trustee Hummel thanked all those at the Fire Department, as well as Administrator Warner, for their work on the new fire contract. He stated that the Trustees knew the many hours put into the process, that all went well, and the Trustees were very appreciative of all efforts involved. Trustee Hummel also noted that the roadway water problem on Bachman Road, which involved an accident yesterday, was in the City of Columbus. This problem has apparently been caused by development along both sides of the road. The Board is concerned and disgusted with the problem and has forwarded their concerns to the proper channels.



# RECORD OF PROCEEDINGS

№ 000857

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

October 20, 2004

## **TOWNSHIP ADMINISTRATOR:**

Administrator Wayne Warner had no additional business to bring before the Board.

## **TOWNSHIP CLERK:**

Clerk Barbara Adams noted that cash on hand was \$3,241,543.49, which included the second personal property tax settlement just received this week of \$1,661,523.42.

## **NEW BUSINESS:**

Trustee Hummel reminded all present of the special meeting just approved for November 4, 2004 at 9:00 AM.

## **PUBLIC INPUT:**

Other than residents speaking earlier regarding the CDBG projects, no residents wished to address the Board.

## **RESOLUTIONS:**

### **140-04 ACCEPT MINUTES OF SEPTEMBER 15, 2004 MEETING**

Mrs. Brobst moved to accept the minutes of the September 15, 2004 meeting as presented. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **141-04 APPROVE IAFF LOCAL 2507 CONTRACT**

Mrs. Brobst moved to approve the collective bargaining contract with IAFF Local 2507 for the period of May 1, 2004 to April 30, 2007. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **142-04 APPROVE TUITION ASSISTANCE - F/F RASHID TAYLOR**

Mrs. Brobst moved to approve, at the recommendation of the Fire Chief Mason, F/F Rashid Taylor's request for tuition assistance to take Diversified Strategies for a Dynamic Environment syllabus totaling four (4) credit hours at a cost of \$386.00 each, equals a total reimbursement of \$1544.00. Mr. White seconded the motion. Discussion: Trustees asked if this request had gone through the proper channels. Mr. Warner answered that it had and that this is a graduate course. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **143-04 APPROVE LEAVE OF ABSENCE - DALE BRYAN**

Mrs. Brobst moved to accept request for a leave of absence for a period of six months from Dale Bryan as he has accepted an appointment with the U.S. Department of Justice to serve as a police instructor in Iraq. Mr. White seconded the motion. Chief Ryan announced that Dale Bryan had been in Washington, DC and would be touching down overseas at 7:35 PM tonight. Mr. Hummel stated that Dale would be in our thoughts and prayers. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS No 000858

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

October 20, 2004

**144-04 APPROVE MEMORANDUM OF UNDERSTANDING - GHSO - OVI TASK FORCE**

Mrs. Brobst moved to authorize the Police Chief to enter into a Memorandum of Understanding with the Governor's Highway Safety Office (GHSO) County OVI Task Force for the fiscal year 2005. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

**145-04 SET SPECIAL MEETING FOR DISCIPLINARY HEARING - SGT. RANDY LEWIS**

Mrs. Brobst moved to set a special meeting for November 4, 2004, at 9:00 AM, for the purpose of a disciplinary hearing for Sgt. Randy Lewis and any other business brought before the Board. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

**146-04 APPROVE EXECUTIVE SESSION - ADMINISTRATION PERSONNEL MATTER**

Mrs. Brobst moved at the request of the Administrator to approve executive session for administration personnel matters. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

**147-04 ACCEPT BANK RECONCILIATION & REPORTS**

Mrs. Brobst moved to accept the bank reconciliation and reports of the Clerk through August 31, 2004 as the cashbook and the bank balance agree showing a balance of \$ 2,283,592.40. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

**148-04 PAY BILLS, SIGN PURCHASE ORDERS**

Mrs. Brobst moved to pay bills and sign all purchase orders. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

**149-04 APPROVE PERSONNEL FILE ADDITIONS LIST**

Mrs. Brobst moved to accept list of items for personnel files and place in the appropriate files. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

**150-04 APPROVE PROPERTY ASSESSMENTS**

Mrs. Brobst moved to assess the following properties that were mowed by the Madison Township:

5076 Bentler Drive	.....	\$450.00
5001 Brewster Drive	.....	300.00
5197 Fullerton Drive	.....	450.00
5176 Harbor Blvd.(sidewalk)	.....	543.16
3824 Laguna Drive	.....	600.00
Stratford Place Lot	.....	450.00
<b>Total</b>		<b>\$ 2793.16</b>

Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000859

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

October 20, 2004

Mrs. Brobst moved to recess for five minutes and resume in executive session at 7:50 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## EXECUTIVE SESSION

Mrs. Brobst moved to resume the meeting in open session at 8:14 PM noting that no action was taken during executive session. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

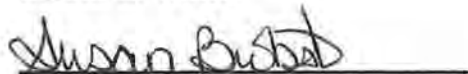
Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 8:14 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## MEETING ADJOURNED


TRUSTEES:

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

CLERK or RECORDER:

  
\_\_\_\_\_  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000860

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

November 4, 2004

The Madison Township Trustees met in special session at 9:10 AM on November 4, 2004 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst. This special meeting had been set by resolution at the previous regular meeting for the purpose of disciplinary hearing for Sgt. Randy Lewis and any other business brought before the Board. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

As there was no other business to bring before the Board, Mr. Hummel gave directions as to the process of the hearing. All those not involved in the immediate hearing left the room. Testimony ensued in the disciplinary hearing for Sgt. Randy Lewis.

Mrs. Brobst moved to recess for ten minutes and resume in executive session at 11:30 AM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### EXECUTIVE SESSION

Mrs. Brobst moved to resume the meeting in open session at 11:40 AM noting that no action was taken during executive session. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

Mr. Hummel stated that the findings of the hearing would be delivered in writing within a reasonable time period.

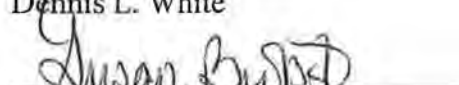
Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 11:40 AM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### MEETING ADJOURNED

#### TRUSTEES:

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

#### CLERK or RECORDER:

  
\_\_\_\_\_  
Barbara D. Adams



# RECORD OF PROCEEDINGS

№ 000861

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

November 17, 2004

The Madison Township Trustees met in regular session at 7:00 PM on November 17, 2004 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

### **BUSINESS of the BOARD:**

Kyle Wilson, joined by Emily Dick, of Franklin Soil & Water gave an in depth presentation of their Drainage Mapping Program. Madison Township is one of the next communities to be invited to participate in the program. The township's share would be \$9000 and if committed by the end of 2004, the Township would be scheduled for spring of 2005. Trustees will review the budget and decide at a future meeting.

### **TOWNSHIP ENGINEER:**

As there were no additional items to report, the Board did not request the presence of engineer Matt Ferris, of E.P. Ferris & Associates.

### **TOWNSHIP DEPARTMENTS:**

Fire Chief Clifford Mason and Police Chief Greg Ryan had no additional items to bring before the Board than resolutions presented for approval. Road Superintendent Terry Spangler reported that the current Issue II project was a little behind schedule due to the weather. They had found excessive water under the roadway in one area and the problem would be solved before the road was resurfaced in that area.

### **TOWNSHIP ADMINISTRATOR:**

Administrator Wayne Warner had no items to bring before the Board.

### **TOWNSHIP CLERK:**

Clerk Barbara Adams noted that cash on hand was \$2,760,063.94. She noted that her office was beginning to work toward year-end and the coming year.

### **NEW BUSINESS:**

Mr. Hummel noted the need for a special meeting to review this year's financial status and proceed with budget planning for 2005. He also noted the presence of Assistant Fire Chief Robert Bates and welcomed him back from surgery.

### **PUBLIC INPUT:**

No meeting attendees wished to address the Board.

# RECORD OF PROCEEDINGS

№ 000862

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

November 17, 2004

## RESOLUTIONS:

### **151-04 ACCEPT MINUTES OF OCTOBER 20<sup>th</sup> REGULAR & NOVEMBER 4<sup>th</sup> SPECIAL MEETINGS**

Mrs. Brobst moved to accept the minutes of the October 20, 2004 regular meeting and November 4, 2004 special meeting as presented. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **152-04 ACCEPT RESIGNATION OF PART TIME F/F JESSE HAWS**

Mrs. Brobst moved to accept the resignation of part time F/F Jesse Haws effective October 15, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **153-04 TERMINATE PART TIME F/F JOSEPH HOUSEBERG**

Mrs. Brobst moved to terminate the employment of part time F/F Joseph Houseberg effective November 17, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **154-04 CREATE THE POSITION OF FIRE MARSHAL**

Mrs. Brobst moved to create the position of Fire Marshal with wages and benefits to equal that of the Captain position and the person will be a member of Local 2507. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **155-04 PROMOTE LT. RICK STELZER TO THE POSITION OF FIRE MARSHAL**

Mrs. Brobst moved to promote Lt. Rick Stelzer to the position of Fire Marshal effective January 1, 2005. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **156-04 APPROVE UNPAID SUSPENSION FOR SGT. RANDALL LEWIS**

Mrs. Brobst moved to approve a three (3) day unpaid suspension for Sgt. Randall Lewis regarding matters presented at the hearing before the Trustees on November 4, 2004. The days to be served will be determined by the Police Chief. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **157-04 PROMOTE WES WELCH**

Mrs. Brobst moved to promote Wes Welch from Maintenance Tech 3 to Maintenance Tech 4, as recommended by Superintendent Spangler, with an effective date of January 1, 2005. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

### **158-04 APPROVE RECORDS RETENTION SCHEDULE**

Mrs. Brobst moved to approve the Records Retention Schedule revised 11/17/04. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000863

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

November 17, 2004

## **159-04 REQUEST AMENDED CERTIFICATE**

Mrs. Brobst moved to request amended certificate for Issue II and any other funds with expected changes for the calendar year. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **160-04 ACCEPT BANK RECONCILIATION & REPORTS**

Mrs. Brobst moved to accept the bank reconciliation and reports of the Clerk through September 30, 2004 as the cashbook and the bank balance agree showing a balance of \$ 1,635,390.75. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **161-04 PAY BILLS, SIGN PURCHASE ORDERS & REVIEW TRANSFERS**

Mrs. Brobst moved to pay bills, sign all purchase orders and review inter-fund transfers. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **162-04 APPROVE PERSONNEL FILE ADDITIONS LIST**

Mrs. Brobst moved to accept list of items for personnel files and place in the appropriate files. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **163-04 APPROVE PROPERTY ASSESSMENT**

Mrs. Brobst moved to assess the following property that was mowed by the Madison Township:

3728 Clearwater Drive	<u>\$450.00</u>
<b>Total</b>	<b>\$450.00</b>

Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **164-04 SET SPECIAL MEETING FOR 2005 BUDGET PLANNING**

Mrs. Brobst moved to hold a special meeting on December 9, 2004 at 8:30 AM for 2005 budget planning. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **165-04 SET RECORDS COMMISSION MEETING**

Mrs. Brobst moved to set a Records Commission meeting immediately following the special planning meeting on December 9, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **166-04 APPROVE SUPPLEMENTAL APPROPRIATIONS**

Mrs. Brobst moved to approve the list of supplemental appropriations totaling \$58,500.00. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000864

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

November 17, 2004

Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 7:30 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## MEETING ADJOURNED

### TRUSTEES:

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

### CLERK or RECORDER:

  
\_\_\_\_\_  
Barbara D. Adams



# RECORD OF PROCEEDINGS

№ 000865

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## SPECIAL MEETING

December 9, 2004

The Madison Township Trustees met at the Madison Township Community Center in special session at 8:30 AM on December 9, 2004 as previously approved for the purpose of budget planning for 2005. Roll call showed the following trustees Present: Mr. Jim Hummel and Mrs. Susan Brobst: Absent: Mr. Dennis White.

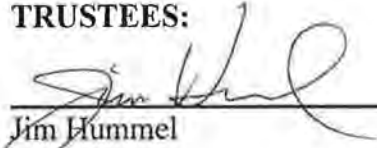
Administrator Wayne Warner conducted the meeting and addressed the Board regarding the General Fund and the overall financial status of Madison Township. Trustee Hummel, Trustee Brobst and Clerk Adams joined in conversations including possible future ideas for the township.

Administrator Warner and Road Superintendent Terry Spangler discussed the various road funds, followed by Police Chief Greg Ryan, who warned that his expenses would be greatly increased due to the ongoing missing child investigation. Fire Chief Clifford Mason and Assistant Fire Chief Robert Bates presented the financial picture and plans for fire funds.

Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 12:30 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

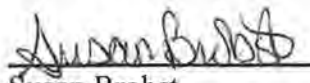
### MEETING ADJOURNED

**TRUSTEES:**


  
\_\_\_\_\_  
Jim Hummel

Not in Attendance

\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

**CLERK or RECORDER:**

  
\_\_\_\_\_  
Barbara D. Adams

# RECORD OF PROCEEDINGS

№ 000866

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

December 15, 2004

The Madison Township Trustees met in regular session at 7:00 PM on December 15, 2004 at the Madison Township Community Center. Roll call showed the following trustees present: Mr. Jim Hummel, Mr. Dennis White and Mrs. Susan Brobst. Mr. Hummel led those present in the Pledge of Allegiance to open the meeting.

### **TOWNSHIP ENGINEER:**

Township Engineer Matt Ferris, of E.P. Ferris & Associates had no business to bring before the Board.

### **TOWNSHIP DEPARTMENTS:**

Fire Chief Clifford Mason had no additional business to bring before the Board than resolutions presented for approval. Police Chief Greg Ryan reported that many man-hours had been spent on the recent missing child case. He thanked other agencies, the public, and the media for their help in the ongoing case and asked for continued assistance in resolving the case. Trustees thanked Chief Ryan and his staff for the many hours of hard work, knowing that the case was in good hands and noting their efforts were greatly appreciated. Road Superintendent Terry Spangler noted that his department had already thrown road salt this season.

### **TOWNSHIP ADMINISTRATOR:**

Administrator Wayne Warner had no additional business to bring before the Board.

### **TOWNSHIP CLERK:**

Clerk Barbara Adams noted that cash on hand was \$2,019,224.81 and explained the use of super blanket certificates.

### **NEW BUSINESS:**

On behalf of the Board, Trustee Hummel wished all residents of Madison Township a happy and safe holiday season.

### **PUBLIC INPUT:**

No attendees wished to address the Board.

### **RESOLUTIONS:**

#### **167-04 ACCEPT MINUTES OF NOVEMBER 17, 2004 MEETING**

Mrs. Brobst moved to accept the minutes of the November 17, 2004 meeting as presented. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

#### **168-04 ACCEPT MINUTES OF SPECIAL MEETING ON DECEMBER 9, 2004**

Mrs. Brobst moved to approve the minutes of special meeting on December 9, 2004. Mr. Hummel seconded the motion and roll call showed: Aye: Mr. Hummel and Mrs. Brobst; Abstain: Mr. White. Motion carried.

# RECORD OF PROCEEDINGS

№ 000867

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

December 15, 2004

## **169-04 APPROVE TUITION ASSISTANCE - LT KENT CHEEK**

Mrs. Brobst moved to approve, at the recommendation of Fire Chief Mason, Lt. Kent Cheek's request for tuition assistance to take Administrative Law Course totaling four (4) credit hours at a cost of \$233.00 each, equals a total reimbursement of \$932.00. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **170-04 APPROVE MILITARY LEAVE REQUEST - FF/EMT-P MARK BALLENGER.**

Mrs. Brobst moved to approve, at the request of Fire Chief Mason, the military leave request and request for leave without pay from FF/EMT-P Mark Ballenger. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **171-04 APPROVE SUPPLEMENTAL INSURANCE - FIRE DEPT EMPLOYEES - VFIS PROGRAM**

Mrs. Brobst moved to approve, at the request of Fire Chief Mason, to continue to provide supplemental insurance for fire department employees through VFIS program. (As per Article 23; Section 23.9 of the Agreement between the Township and Local 2507). Total annual premium is \$2509.00 and effective date of the policy is December 20, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **172-04 PARTICIPATE IN CLOUT (Coalition of Large Ohio Urban Townships)**

Mrs. Brobst moved to participate as members of the Coalition of Large Ohio Urban Townships (CLOUT) an association formed as a part of the Ohio Township Association for the improvement of Township government. Mr. White seconded the motion. Discussion: Clerk Adams asked if this could be a continuing resolution. Administrator Warner noted that CLOUT requested a copy of the annual resolution to be sent with the \$200 membership fee. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **173-04 APPOINT MEMBERS to VOLUNTEER FIREFIGHTER'S DEPENDENTS FUND-2005**

Mrs. Brobst moved to appoint Dennis White and Jim Hummel as Board members to the Volunteer Fire Fighter's Dependent Fund for 2005. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **174-04 APPOINT KEN GILLILAN TO VOLUNTEER FIREFIGHTER'S DEPENDENT FUND- 2005**

Mrs. Brobst moved to appoint Ken Gillilan, Madison Township resident, as a Board members to the Volunteer Fire Fighter's Dependent Fund for 2005. Mr. White seconded the motion. Discussion: Dependents Board meets only at death of a firefighter, making sure all benefits are paid. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **175-05 APPROVE EMPLOYEE HANDBOOK FOR ALL CIVILIAN EMPLOYEES**

Mrs. Brobst moved to approve the revised Employee Handbook for all civilian employees effective January 1, 2005. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000868

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

December 15, 2004

## 176-04 SET BASE PAY RATES -ALL NON-EXEMPT, NON-BARGAINING STAFF FOR ALL DEPTS

Mrs. Brobst moved that on the recommendation of the Administrator to set the base pay rates for non-exempt, non-bargaining staff for all departments effective January 1, 2005 as listed below:

<u>Position</u>	<u>2005 Rate of Pay</u>	<u>Position</u>	<u>2005 Rate of Pay</u>
Fire Dept. Office Manager . . . . .	\$15.98	Police Maint. Worker . . . . .	\$14.47
Police Records Clerk . . . . .	14.47	Admin. Executive Asst. . . . .	15.04
Police Admin. Asst. . . . .	14.37	Acct. Asst. . . . .	13.60
PT Court Liaison. . . . .	15.14		

Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 177-04 SET PAY RATES for ROAD & PARKS DEPT

Mrs. Brobst moved to set the rates of pay the Road & Parks Departments effective January 1, 2005 as listed below:

Road/Park Dept			
<u>Position</u>	<u>2005 Rate of Pay</u>	<u>Position</u>	<u>2005 Rate of Pay</u>
Probationary MT. . . . .	\$13.34	Road Foreman. . . . .	\$ 20.10
MT1. . . . .	13.94	Road Superintendent. . . . .	23.89
MT2. . . . .	14.57	Parks Tech. . . . .	15.23
MT3. . . . .	15.23	P/T Laborer. . . . .	11.71
MT4. . . . .	15.93		
MT5. . . . .	16.67		
MT6. . . . .	17.44		

Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 178-04 SET THE SALARY & BENEFITS for the POLICE CHIEF

Mrs. Brobst moved that on the recommendation of the Administrator to set the salary and benefits for the Police Chief as detailed in the attached resolution effective January 1, 2005. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 179-04 SET SALARIES/BENEFITS FOR ELECTED OFFICIALS

Mrs. Brobst moved to set salaries for The Trustees at the statutory limit by the Ohio Revised Code effective January 1, 2005 and for the Clerk effective with the new term on April 1, 2005 at the statutory limit allowed by the Ohio Revised Code and with the health care benefit package as established for all non-bargaining employees of the Township. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## 180-04 APPROVE TRUSTEE MEETINGS, 2005 - THIRD WEDNESDAY OF THE MONTH

Mrs. Brobst moved to set 2005 regular meeting dates on the third Wednesday of the month at 7:00 PM at the Madison Township Community Center. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.



# RECORD OF PROCEEDINGS

№ 000869

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

December 15, 2004

## **181-04 AMEND THE ADMINISTRATOR'S EMPLOYMENT AGREEMENT**

Mrs. Brobst moved to amend the Administrator's employment agreement as attached. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **182-04 APPROVE TEMPORARY APPROPRIATIONS - 2005**

Mrs. Brobst moved to approve the current expenses and other expenditures at the Fund Level of the Madison Township Board of Trustees, Franklin county, Ohio, during fiscal year, ending December 31, 2005 the sums totaling \$8,244,700.00 as listed in the extended minutes be and the same are hereby temporarily appropriated for the several purposes for which expenditures are to be made for said fiscal year. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **183-04 APPROVE SUPPLEMENTAL APPROPRIATIONS**

Mrs. Brobst moved to approve supplemental appropriations through 12/31/2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **184-04 APPROVE RECORDS RETENTION - RECOMMENDED BY COMMISSION**

Mrs. Brobst moved per recommendation of Records Commission to approve the records retention schedule and the list for disposal of records reaching the end of their retention period. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **185-04 APPROVE USE OF SUPER BLANKETS CERTIFICATES (PURCHASE ORDERS)**

Mrs. Brobst moved to approve use of super blankets certificates (purchase orders) for 2005. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **186-04 APPROVE CONTRIBUTION - \$9000.00 TO FRANKLIN SOIL & WATER DISTRICT**

Mrs. Brobst moved to approve contributions of \$9000.00 to Franklin Soil & Water District for the county's drainage mapping project. Payment will be \$4500.00 now with the remainder payable upon completion of Madison Township's portion of the project. Mr. White seconded the motion. Discussion: This resolution is as per conversation at budget planning meeting. Roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **187-04 ACCEPT BANK RECONCILIATION & REPORTS**

Mrs. Brobst moved to accept the bank reconciliation and reports of the Clerk through October 31, 2004 as the cashbook and the bank balance agree showing a balance of \$ 3,210,720.39. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## **188-04 PAY BILLS, SIGN PURCHASE ORDERS & REVIEW TRANSFERS**

Mrs. Brobst moved to pay bills, sign all purchase orders and review inter-fund transfers through December 31, 2004. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

# RECORD OF PROCEEDINGS

№ 000870

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

December 15, 2004

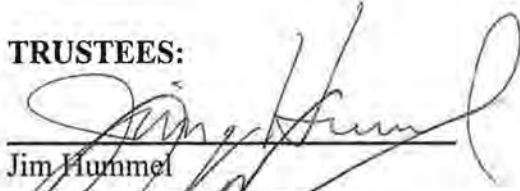
## 189-04 APPROVE PERSONNEL FILE ADDITIONS LIST

Mrs. Brobst moved to accept list of items for personnel files and place in the appropriate files. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

Mrs. Brobst moved, as there was no further business, to adjourn the meeting at 7:18 PM. Mr. White seconded the motion and roll call showed: Aye: Mr. Hummel, Mr. White, and Mrs. Brobst. Motion carried.

## MEETING ADJOURNED

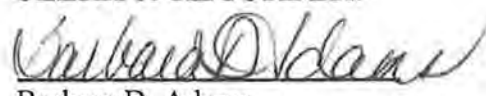
### TRUSTEES:

  
\_\_\_\_\_  
Jim Hummel

  
\_\_\_\_\_  
Dennis L. White

  
\_\_\_\_\_  
Susan Brobst

### CLERK or RECORDER:

  
\_\_\_\_\_  
Barbara D. Adams