

# RECORD OF PROCEEDINGS

No. 002583

MADISON TOWNSHIP TRUSTEES GROVEPORT, OHIO

## REGULAR MEETING

January 23, 2024

The Madison Township Trustees met in regular session at 6:00 pm on January 23, 2024, at the Madison Township Community Center. Roll call showed the following trustees present: Trustee Katherine Chipps, Trustee Bruce Jarvis, and Trustee John Pritchard. Trustee Chipps led those present in the Pledge of Allegiance to open the meeting.

### PRESENTATIONS:

Chief Robinson presented Fire Inspector Jeff Fasone with a retirement flag and thanked him for his 36 years of service to the Madison Township Fire Department. The Board and all present congratulated Inspector Fasone on his retirement. Police Sgt. Nick Tiller received his 10-year service award. Fire Lt. Jeremy Irwin was not present to receive his 15-year service award.

### OLD BUSINESS:

Administrator Brobst updated the Board regarding the Community Development Block Grant since the last meeting. The requested letter of interest regarding new sidewalks for Wingate, Walburn, and Trenton had been sent and had since been canceled. The residents preferred that the focus be on slowing down speeders.

### NEW BUSINESS:

Police Chief York requested approval to submit a letter of intent to purchase additional police cruisers in 2024. This is the same process the Chief had followed for the past two years, as vehicles had become much harder to obtain. Chief York also announced that a Women's Self-Defense Class would be held at the Community Center on Saturday, March 23, 2024, from 9 a.m. until noon. The class would be free; however, space would be limited.

Each department head shared their statistics for 2023.

Administrator Brobst shared information on the upcoming heavy haul loads that would be coming through Groveport and parts of Madison Township. Currently, the first load had been planned for February 10th. She stated that residents could gather information from social media posts, news stations, and website updates the day before the event. Administrator Brobst also updated the Board on the Electric and Gas Aggregation programs, which would end this spring. She stated that pricing is coming in lower than the current rate, and it could be beneficial for the Board to try and secure pricing at their February meeting. More information would be presented to the Aggregation Committee later in February.

### PUBLIC COMMENT

There was no public comment.

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## **DEPARTMENT REPORTS**

Police York announced the department received notice of a partial award for the body-worn cameras. A total of \$32,615.50 was awarded.

## **ADMINISTRATOR**

Administrator Brobst reported that there was a resolution on the agenda to adopt the County's Multi-Jurisdictional Hazard Mitigation Plan, which would allow the Township to apply for and possibly receive federal reimbursement funds through FEMA for a variety of possible events.

Administrator Brobst also reported that a meeting between the Township staff and Zoning Inspector Shires from Franklin County had been held, and the staff was looking forward to working with her on several long-time issues.

## **FISCAL OFFICER**

Fiscal Officer Vermeer reported that the cash balance on the books was \$ 13,379,832.64 broken up into the following funds: Fire \$ 7,325,032.51, Police \$1,569,098.06, Public Works \$ 757,113.61 and General \$ 2,254,865.74. The balance remaining was split amongst several smaller, designated funds.

## **PUBLIC COMMENT:**

There was no public comment.

## **RESOLUTIONS:**

### **33-2024 APPROVE MINUTES REGULAR & BUDGET DECEMBER 12, 2023,**

Trustee Jarvis moved to approve the minutes of the regular and budget meeting on December 12, 2023, as presented. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

### **34-2024 APPROVE MINUTES REGULAR JANUARY 2, 2024, ORGANIZATIONAL MTG**

Trustee Jarvis moved to approve the minutes of the regular January 2, 2024; Organizational meeting as presented. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

### **35-2024 RESCIND RESOLUTIONS 180-2023 & 181-2023 – FF M. MILLER**

Trustee Jarvis moved to rescind Resolution 180-2023 and Resolution 181-2023 for tuition reimbursement for FF Michael Miller. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

### **36-2024 DECLARE FIRE ITEMS SURPLUS-DISPOSE OF TRASH**

Trustee Jarvis moved to declare the Fire Department, Exhibit: FIRETRASH01232024, dated January 23, 2024, as surplus and designate it for trash disposal. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

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**37-2024 APPROVE TUITION REIMBURSEMENT NICK TILLER – COMMUNICATION 3060**

Trustee Jarvis moved to approve tuition reimbursement for Police Sgt. Nick Tiller for \$801.00 for the spring semester in Interpersonal Conflict Management (3 credits) for his Undergraduate Degree from Ohio University upon successful completion. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chippis, Trustee Jarvis, and Trustee Pritchard. Motion carried.

**38-2024 DECLARE SURPLUS & DESIGNATED AUCTION GOVDEALS.COM - POLICE**

Trustee Jarvis moved to declare the list of items from Police Exhibit: PDCRUISER01232024 dated January 23, 2024, as surplus and designate for auction on GovDeals.com. Further, the reserve amount for the Police cruiser will be \$6,100.00. Should any of the items on the exhibit not meet the reserve, they may be offered to the highest bidder. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chippis, Trustee Jarvis, and Trustee Pritchard. Motion carried.

**39-2024 ACCEPT POLICE OCJS BODY WORN CAMERA GRANT AWARD**

Trustee Jarvis moved to accept the Ohio Criminal Justice Service (OCJS) Grant award of \$32,615.50 for the Law Enforcement body-worn cameras. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chippis, Trustee Jarvis, and Trustee Pritchard. Motion carried.

**40-2024 ACCEPT 2023 TWP HIGHWAY SYSTEM MILEAGE CERTIFICATION**

Trustee Jarvis moved to accept the 2023 Township Highway System Mileage Certification from the Ohio Department of Transportation showing 40.132 miles. Exhibit: RDMILES2023. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chippis, Trustee Jarvis, and Trustee Pritchard. Motion carried.

**41-2024 APPROVE FR CO HAZARD MITIGATION PLAN – FEMA FUNDS**

Trustee Jarvis moved to approve the Franklin County Multi-Jurisdictional Hazard Mitigation Plan, which will allow applications for FEMA mitigation grants and possible funding for various programs. Exhibit: FEMAHAZMIT01032024. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chippis, Trustee Jarvis, and Trustee Pritchard. Motion carried.

**42-2024 APPROVE SWACO MANAGEMENT PLAN – 2024**

Trustee Jarvis moved to approve the Solid Waste Authority of Central Ohio (SWACO) Solid Waste Management Plan (2024) for ratification by Madison Township and have the Fiscal Officer provide a certified copy of this resolution to SWACO, showing this extended resolution was adopted in an open meeting. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chippis, Trustee Jarvis, and Trustee Pritchard. Motion carried.

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**43-2024 DECLARE NUISANCE ABATEMENT BY BOARD – TRASH & DEBRIS**

Trustee Jarvis moved to declare the property in Exhibit: TRASH01232024, located in Madison Township, Franklin County, Ohio, to be a nuisance, littered with refuse, garbage, and other debris, pursuant to O.R.C. §505.87; as adopted by this Board in Resolution 95-18 and 96-18. Nuisance Procedures will apply. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

**44-2024 TRANSFER UNCLAIMED MONIES FUND TO GENERAL FUND**

Trustee Jarvis moved to transfer Unclaimed Monies Funds to the General Fund in the amount of \$18.53. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

**45-2024 PAY BILLS, SIGN POs, APPROVE SUP REQUEST AMENDED CERTIFICATE/APPROVE SUPPL. APPROPRIATIONS**

Trustee Jarvis moved to request an amended certificate and approve the list of supplemental appropriations through December 31, 2024, following the amended certificate. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

**46-2024 PAY BILLS, SIGN POs, APPROVE SUPPL. APPROP., SUPER BC's & TRANSFERS**

Trustee Jarvis moved to pay bills, sign all purchase orders, and approve the list of supplemental appropriations, super blanket certificates, and inter-fund transfers. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

**47-2024 APPROVE PERSONNEL FILE ADDITIONS LIST**

Trustee Jarvis moved to accept the list of items for personnel files to be placed in the appropriate files. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

**48-2024 APPROVE EXEC SESSION – FIRE, POLICE, PUBLIC WORKS & ADMIN**

Trustee Jarvis moved to approve the Public Works, Fire, Administration, and Police executive session for the following purposes:

- Considering the employment of a public employee or official
- Considering the compensation of a public employee or official
- Preparing for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

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Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

Trustee Jarvis moved to recess for ten minutes and resume in executive session at 7:03 PM. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

### \*\*\* EXECUTIVE SESSION \*\*\*

Trustee Jarvis moved to close executive session and resume the meeting in open session at 10:22 PM, noting that no action was taken during executive session. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

### 49-2024 APPROVE NON-UNION NON-PROBATIONARY, FULL & PART-TIME BASE PAY RATES

Trustee Jarvis moved to approve the pay rates in Exhibit PAY01202024, effective as of January 20, 2024. All other terms and conditions of any individual employment agreement will remain the same. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

### 50-2024 APPROVE RE-HIRE OF JEFF FASONE – PT FP SPECIALIST – FEB. 5, 2024


Trustee Jarvis moved to approve the hiring of part-time Fire Prevention Specialist Jeff Fasone effective February 5, 2024, upon successful completion of medical physical, drug and alcohol testing, and background check, at the pay rate in Exhibit: PAY01202024. This position will not exceed 129 hours in a calendar month and is not eligible for employer health care coverage, vision, dental, life insurance, vacation, sick, or holiday pay. Further, his status will not change unless the Board takes official action and informs him otherwise. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.

### ADJOURNMENT:

Trustee Jarvis moved to adjourn the meeting at 10:24 PM as there was no further business. Trustee Pritchard seconded the motion and roll call showed: Aye: Trustee Chipps, Trustee Jarvis, and Trustee Pritchard. Motion carried.


### TRUSTEES:

  
Katherine Chipps

  
Bruce Jarvis

  
John Pritchard

### FISCAL OFFICER

  
Laurie Vermeer, Fiscal Officer